

# Contractor Application



- Name: \_\_\_\_\_
- Date: \_\_\_\_\_
- Address: \_\_\_\_\_
- Company Name: \_\_\_\_\_
- Home/Cell/Work Phone Numbers: \_\_\_\_\_
- Email: \_\_\_\_\_
- Specialized Field (GC, Plumber, Electric, Roofer, Etc.): \_\_\_\_\_
- Contractor License Number: \_\_\_\_\_

Perfect, lets move on to your experience and insurance information.

- Are you licensed and insured? \_\_\_\_\_
- What type of insurance do you have? \_\_\_\_\_
- How much does your insurance cover? \_\_\_\_\_
- When was the last time your license was updated? \_\_\_\_\_
- How long have you been doing business in the area? \_\_\_\_\_
- How long have you been running your own crew? \_\_\_\_\_
- How many guys do you have on your crew full time? \_\_\_\_\_

Great, lets go over some bidding information and current projects.

- How many projects do you have going on right now? \_\_\_\_\_
- How many projects did you do in the past year? \_\_\_\_\_
- How many jobs do you typically handle at one time? \_\_\_\_\_
- What were the scopes of work on your past projects? \_\_\_\_\_
- Can I see the work on one or two recent jobs? \_\_\_\_\_
- What are the addresses? \_\_\_\_\_
- How do you usually bid out your work? \_\_\_\_\_
- Are materials and labor charged together or separate in your bids? \_\_\_\_\_
- Do you give written warranties for your work? \_\_\_\_\_
- How long of a warranty? \_\_\_\_\_

Great, now just a few more questions before we wrap up.

- Do you use subcontractors? \_\_\_\_\_
- Are your Sub-contractors licensed and insured? \_\_\_\_\_
- Who is your electrician? \_\_\_\_\_
- Who is your plumber? \_\_\_\_\_
- Does your business belong to the Better Business Bureau or local Chamber of Commerce? \_\_\_\_\_

# Contractor Application



- Do you have any certificates or licenses regarding the skills you have? \_\_\_\_\_
- Have you ever declared bankruptcy? \_\_\_\_\_
- How often do you communicate with your clients during a job? \_\_\_\_\_
- On a scale from 1-10 how clean do you keep your job site? \_\_\_\_\_
- Do you have a problem with signing a lien wavier? \_\_\_\_\_
- Can you provide me with a list of references, with the names and numbers you have done work for in the past? \_\_\_\_\_