

City of Shirley  
Regular Council Meeting

# AGENDA

February 12<sup>th</sup>, 2024

7:00 PM Call to Order

1. Motion to waive the reading of the Jan. 2024 Meeting Minutes
2. Motion to approve Jan. 2024 Meeting Minutes as mailed.
3. Open discussion of Jan. 2024 Financials.
4. Motion to approve Jan. 2024 Financials as mailed.
5. Heith Jones: Shirley Baseball/Softball Commissioner
6. Follow-up on City Hall/Community Center roof repair.
7. Review bids for City of Shirley mowing contract.
8. Open discussion of any new or old business.
9. Meeting adjournment.

Next Meeting: March 11<sup>th</sup>, 2024

City of Shirley  
489 HIGHWAY 9 E  
Shirley, Arkansas

UPDATED 3/13/2024 TO REFLECT THE NWC GROUP BUSINESS NAME

MINUTES

The City of Shirley held its regular monthly city council meeting on February 12<sup>th</sup>, 2024 at 7:00 PM in the Shirley Community Center. Present were:

Mayor: Lisa Hackett

Council Members: David Cook  
Randall Gardner  
Wanda Poynor  
Deborah Kerrigan

Staff Present: Matthew Scharein  
Elsa Gonzalez

Guests: Heith Jones  
Jeremy Reid  
Angie Sowell

Absent: Margaret Earnhart

A quorum was established with four out of five Council Members present and the meeting was called to order by Mayor Lisa Hackett.

I. Approval of Minutes

M/S/C (Deborah Kerrigan, David Cook) unanimously to waive the reading of the January 9<sup>th</sup>, 2024 City Council Regular Meeting minutes.

M/S/C (Deborah Kerrigan, David Cook) unanimously to approve the January 9<sup>th</sup>, 2024 City Council Regular Meeting minutes.

II. Approval of Financials

The financials for the month of January 2024 were opened to discussion by Mayor Lisa Hackett. Documents were reviewed and no questions were raised.

M/S/C (David Cook, Wanda Poynor) unanimously to approve the January 2024 city financials.

III. City Affairs

- A. Mayor Lisa Hackett gave the floor to Shirley Baseball/Softball Commissioner Heith Jones who joined the meeting to discuss the plans of the Shirley Baseball/Softball Association. Donations were given to the Association to purchase new scoreboards and bleachers for the ball fields. Mr. Jones asked the Council for permission to tear down the old concrete bleachers to make way for the new equipment and explained that the Association would remove old materials. The Mayor and Council gave their consent. He also asked that the City allocate some of the yearly baseball/softball field usage funds

City of Shirley  
489 HIGHWAY 9 E  
Shirley, Arkansas

paid by the Shirley School District to assist with the necessary relocation of electrical wiring for the upcoming improvements. M/S/C (David Cook, Deborah Kerrigan) to approve the use of the yearly baseball/softball field usage funds for the wiring relocation. Dirt for the tracks was also donated and the Association updated the concession stand with new equipment, fixed light issues, and performed general upkeep on the grounds. Mr. Jones also mentioned that students were acquiring their community service credits by cleaning up the fields and that there are plans to hold a fundraiser at the Shirley Community Center in March.

- B. Mayor Hackett and the Council also briefly discussed the security personnel details of the upcoming Eclipse event with Mr. Jones and will update him further when the visitor numbers expected are clearer.
- C. The Community Center Roof Repairs were brought to the table by Mayor Hackett. It was explained to the Council that, upon closer inspection, hail damage was seen on the roof and a claim was subsequently filed with the insurance company. Of the vendors that offered roof repair services, only one provided written bids; NWC Group. Councilman Gardner expressed concerns regarding the lack of other bids and asked that the gauge of metal roofing material be specified on the bid. Mr. Reed of NWC Group offered to revise the bid and add specs. Mayor Hackett said she would get in touch with the AR Municipal League to confirm that the roof bid process meets compliance standards. M/S/C (David Cook, Deborah Kerrigan) to accept NWC Group's bid, with the requirement that the City first confirms that it has met compliance standards regarding the bidding process.
- D. The Mowing Contract for the upcoming season was discussed by the Council. Mayor Hackett explained that a single bid by Eric's Lawncare LLC was received before the Feb. 1<sup>st</sup> deadline. M/S/C (Deborah Kerrigan, David Cook) unanimously to accept Eric's Lawncare LLC bid for the 2024 mowing season.
- E. Mayor Hackett opened the floor to any old or new business. Councilman Cook told the Council that the Alzheimer's Association would be holding a community forum wherein they inform of the 10 warning signs of Alzheimer's. The guest speaker, Dr. Keith Coward, will speak about the medical risk factors for Dementia. The event will take place March 12<sup>th</sup> at 11:00 AM to 1:00 PM. Councilman Cook explained that this is a free event, lunch will be provided, registration is required and left a flier at the Community Center for those who want more information.
- F. Administrative Assistant, Elsa Gonzalez, and Mayor Hackett updated the Council on the recent steps taken in preparation for the Shirley "Get in the Dark" Eclipse event.

IV. M/S/C (Deborah Kerrigan, Wanda Poynor) unanimously to adjourn the meeting at 7:56 PM

The next regular city council meeting will be held March 11<sup>th</sup>, 2024.



City of Shirley  
489 HIGHWAY 9 E  
Shirley, Arkansas

MINUTES

The City of Shirley held its regular monthly city council meeting on February 12<sup>th</sup>, 2024 at 7:00 PM in the Shirley Community Center. Present were:

Mayor: Lisa Hackett

Council Members: David Cook  
Randall Gardner  
Wanda Poynor  
Deborah Kerrigan

Staff Present: Matthew Scharein  
Elsa Gonzalez

Guests: Heith Jones  
Jeremy Reed  
Angie Sowell

Absent: Margaret Earnhart

A quorum was established with four out of five Council Members present and the meeting was called to order by Mayor Lisa Hackett.

I. Approval of Minutes

M/S/C (Deborah Kerrigan, David Cook) unanimously to waive the reading of the January 9<sup>th</sup>, 2024 City Council Regular Meeting minutes.

M/S/C (Deborah Kerrigan, David Cook) unanimously to approve the January 9<sup>th</sup>, 2024 City Council Regular Meeting minutes.

II. Approval of Financials

The financials for the month of January 2024 were opened to discussion by Mayor Lisa Hackett. Documents were reviewed and no questions were raised.

M/S/C (David Cook, Wanda Poynor) unanimously to approve the January 2024 city financials.

III. City Affairs

- A. Mayor Lisa Hackett gave the floor to Shirley Baseball/Softball Commissioner Heith Jones who joined the meeting to discuss the plans of the Shirley Baseball/Softball Association. Donations were given to the Association to purchase new scoreboards and bleachers for the ball fields. Mr. Jones asked the Council for permission to tear down the old concrete bleachers to make way for the new equipment and explained that the Association would remove old materials. The Mayor and Council gave their consent. He also asked that the City allocate some of the yearly baseball/softball field usage funds

City of Shirley  
489 HIGHWAY 9 E  
Shirley, Arkansas

paid by the Shirley School District to assist with the necessary relocation of electrical wiring for the upcoming improvements. M/S/C (David Cook, Deborah Kerrigan) to approve the use of the yearly baseball/softball field usage funds for the wiring relocation. Dirt for the tracks was also donated and the Association updated the concession stand with new equipment, fixed light issues, and performed general upkeep on the grounds. Mr. Jones also mentioned that students were acquiring their community service credits by cleaning up the fields and that there are plans to hold a fundraiser at the Shirley Community Center in March.

- B. Mayor Hackett and the Council also briefly discussed the security personnel details of the upcoming Eclipse event with Mr. Jones and will update him further when the visitor numbers expected are clearer.
- C. The Community Center Roof Repairs were brought to the table by Mayor Hackett. It was explained to the Council that, upon closer inspection, hail damage was seen on the roof and a claim was subsequently filed with the insurance company. Of the vendors that offered roof repair services, only one provided written bids, Mr. Jeremy Reed. Councilman Gardner expressed concerns regarding the lack of other bids and asked that the gauge of metal roofing material be specified on the bid. Mr. Reed offered to revise the bid and add specs. Mayor Hackett said she would get in touch with the AR Municipal League to confirm that the roof bid process meets compliance standards. M/S/C (David Cook, Deborah Kerrigan) to accept Mr. Reed's bid, with the requirement that the City first confirms that it has met compliance standards regarding the bidding process.
- D. The Mowing Contract for the upcoming season was discussed by the Council. Mayor Hackett explained that a single bid by Eric's Lawncare LLC was received before the Feb. 1<sup>st</sup> deadline. M/S/C (Deborah Kerrigan, David Cook) unanimously to accept Eric's Lawncare LLC bid for the 2024 mowing season.
- E. Mayor Hackett opened the floor to any old or new business. Councilman Cook told the Council that the Alzheimer's Association would be holding a community forum wherein they inform of the 10 warning signs of Alzheimer's. The guest speaker, Dr. Keith Coward, will speak about the medical risk factors for Dementia. The event will take place March 12<sup>th</sup> at 11:00 AM to 1:00 PM. Councilman Cook explained that this is a free event, lunch will be provided, registration is required and left a flier at the Community Center for those who want more information.
- F. Administrative Assistant, Elsa Gonzalez, and Mayor Hackett updated the Council on the recent steps taken in preparation for the Shirley "Get in the Dark" Eclipse event.

IV. M/S/C (Deborah Kerrigan, Wanda Poynor) unanimously to adjourn the meeting at 7:56 PM

The next regular city council meeting will be held March 11<sup>th</sup>, 2024.