



# Employment Opportunity

## Greenhouse Production Instructor

*Harding Road, St. John's*

Academy Canada is one of Atlantic Canada's strongest and fastest growing Career Colleges. With an annual enrollment of 1,200 students, 15 locations across Newfoundland/Labrador and 35 exciting career programs, we offer amazing opportunities for talented professionals. Applications are now being accepted for a *Greenhouse Production Instructor* at our Harding Road Campus in St. John's to commence September 2021.

The successful applicant must have six years combined of horticulture/agriculture and/or greenhouse training and work experience. Please note educational training certificates must be provided.

### The major responsibilities of a College Include but not limited to:

1. Program preparation and delivery, including the development and/or maintenance of course portfolios and proper maintenance of a teacher planner.
2. Work in our team to ensure students have a supportive learning environment.
3. Completion of all preparatory work exclusive of regular student contact hours.
4. Lesson plan preparation.
5. Maintain student records/files as per company policy.
6. Conduct and record student evaluations, both academic and practical.
7. Properly maintain current student attendance records
8. Monitor student progress and ensure that campus administration is aware of any issues.
9. Enter information and maintain information, grades and attendance in our internal database.
10. Properly manage student grades. This involves recording evaluation schemes and calculating all grades in the Teacher Planner, entering final grades into database.
11. Attend scheduled staff meetings, faculty meetings, and instructor in-service training sessions.
12. Maintain a professional demeanor at all times.
13. Other duties as set by Administration.

### COMPETENCIES

- Provide a supportive learning environment each day.
- Proficient in Microsoft Office, Internet usage, digital file organization and email.
- Superior organizational and problem-solving skills.
- Strong interpersonal and communications skills (oral and written).
- Ability to work effectively under pressure and to meet deadlines.

Courses within this program listed on second page.

### Salary to be discussed.

Please send resumes including transcripts to:  
Suzanne Jordan, Campus Coordinator  
37-45 Harding Road, St. John's, NL A1A 5T8  
Email [suzanne@academycanada.com](mailto:suzanne@academycanada.com) or fax: 722-9197

## **Courses within the program:**

**Pest Management**

**Regulations of the Horticulture and Agricultural Industry**

**Natural and Human Ecology**

**Applied Plant Pathology**

**Horticulture Entomology**

**Plant Science I**

**Evergreen Ornamentals**

**Language and Communications**

**Plant Science II**

**Sustainable Food Production**

**Advanced Communications for Horticulture**

**Greenhouse Crops I**

**Greenhouse Plant Environment**

**Greenhouse Environment and Controls**

**Greenhouse Environment and Controls**

**Greenhouse Root-Zone Techniques**

**Horticulture Business and Sales**

**Architectural Green Spaces**

**Horticulture Construction**

**Horticulture Practices and Operations**

**Horticulture Maintenance and Methods**

**Horticulture Maintenance and Methods**

**Greenhouse Vegetable Production**

**Greenhouse Crops II**

**Greenhouse Technical Practices**

**Greenhouse IPM**

**Deciduous Trees and Shrubs**

**Annuals and Herbaceous Perennials**

**Nursery Management**

**Nursery Production Practices**

**Occupational Health and Safety**

**Landscape Graphics and Design**

**Landscape Design and Materials**

**Mathematics for Horticulture**

**Leadership Skills**