



BOARD MEETING MINUTES

HELD ON Tuesday, July 30th, 2024 **START TIME** 6:30 pm

AT MWM Headquarters

CALL TO ORDER BY Rebeca C. Trujillo, Board Secretary

ATTENDANCE Christine Bustamante
Rodolfo “Rudy” Bustamante
Jacqueline Ceballos
Jorge Fernández
Susanna Goode
Lissete Hermida
Adalberto “Al” Maulini
Susan Montoya-Blandón
Wilma Nazario
Sandra Ochoa
Marcel Rivas
Nelson Roach
Arquimedes Trujillo
Rebeca C. Trujillo

ON WHATSAPP:

Franco Cantero
Alex Lastra

GUESTS: Erika Collins
David Halpern (TCT/Consultant)

ABSENCES Bayardo Alemán
Francisco Robleto, Jr.
Claudia Trejos

QUORUM Yes

READING OF MINUTES Rebeca C. Trujillo, Board Secretary

Rebeca C. Trujillo presented the motion for the minutes to be approved
Rudy Bustamante seconded the motion

Vote

motion was APPROVED - U

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OUT OF FOSTER FOUNDATION

A 501(c)(3) CHARITABLE ORGANIZATION WORKING TO MAKE THE ‘IMPOSSIBLE’ POSSIBLE
FOR OUR COMMUNITY’S FORMER FOSTER YOUTH

ORDERS OF BUSINESS

Rodolfo "Rudy" Bustamante — Meeting Chair + Facilitator

- **Old Business — Items For Discussion**

- **The Children's Trust / CBO Growth Plan *presentation*** **Christine Bustamante**

- Roadplan with Smart Goals to be done by 12/31/2024
 - Apply for operational grant — 09/30/2024 deadline
 - Board development & executive leadership
 - Bylaws update — 08/15/2024 deadline
 - Board meeting management
 - Introduce new funding avenue – establishing year-round fundraising stream (separate from grants and Excalibur)
 - Three (3) tiers
 - OOFF Seminar to be conducted annually
 - Establishment of Finance & Strategic Planning Committee — 2025 Budget and Roadmap

>>> No Vote Required

- **The Children's Trust / CBO Growth Plan *speech*** **David Halpern**

- TCT coach/consultant
 - Offered guidance on what OOFF meeting procedures
 - Goals to work on: Define the organization, develop systems to gather, track and process information; strategic financial planning
 - Board responsibilities, duties
 - Strategic plan vs business plan
 - Infrastructure to track activities and results
 - Focus on internal controls; segregation of duties
 - Establish partnerships with other similar agencies, especially to request grants
 - Change approach to request donations; no charity handout but an investment in former foster youth future
 - Enroll in GiveMiami Day

>>> No Vote Required

- **Fundraising Project Proposals from BOD members** **Rudy Bustamante**

- Jorge Fernandez proposes partnership with Kiwanis of Little Havana Club scholarship program (summer 2025)
 - Marcel Rivas indicated that the former foster youth have access to tuition funds
 - Rebeca Trujillo suggested that they could partner in scholarships for books, computers and materials

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- Wilma moves to postpone discussion of fundraising partnerships
- Claudia Trejos recommended a partnership with Oliva Cigars to host a fundraising event
- Al Maulini proposes hosting joint 2-hour wine tasting events at his headquarters (at no cost to OOFF), providing OOFF an opportunity to approach possible donors
- Jorge Fernandez also suggested partnering with Bingo Night
>>> Executive Decision by Rudy Bustamante to continue table the discussion to a future date and continue exploring these partnerships

○ **Finance Committee — Update on Budget**

Alex Lastra

- Committee has been working on a 5-year budget
- Nearly ready to distribute it to BOD in the next 2-3 weeks
>>> No Vote Required

○ **Gala Committee — Update**

Jacqueline Ceballos

- Social media advertising guidelines were discussed, with committee members sharing their concern of not being able to identify themselves as “directors” on their personal messages to their contacts.
 - Group agreed to follow that directive
 - Susan Montoya said she would update her promotional plan, translate it to English and submit it via email
- Marcel Rivas proposed that specific guidelines be created concerning social media messages produced by directors
- Sponsorship packages are up to date
- Everyone confirmed that they had received personalized QR codes and corresponding links to identify **donations** generated by each director
- Emphasis was made on the need to sell sponsorships and tables
- Lissete Hermida mentioned Iris Marrero, a consultant, who is willing to help
- The Silent Auction was discussed
- Wilma Nazario suggested that we consider changing the Gala to first quarter of 2025
- Discussed the need for Gala keynote speaker and featured speaker; Marcel Rivas was appointed to recruit Judge Dimitris and secure DeMarco Mott as featured speaker.
Rudy Bustamante moved to vote on this item; Rebeca Trujillo seconded the motion
>>> Vote **Motion was Approved**
- Emcee duties were discussed. Claudia Trejos had previously agreed to present the event. Rebeca Trujillo volunteered to ask Frank Robleto if he will split the duties.
- Sponsorship sales are needed

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- **New Business — Items Discussed**

- **New Committees**

Wilma Nazario

- Excalibur Committee (Marcel Rivas, Rudy Bustamante and Wilma Nazario)
 - Bylaws Committee (Christine Bustamante, Wilma Nazario, Rudy Bustamante, and Rebeca Trujillo)
 - Attendance Committee (Christine Bustamante, Wilma Nazario and Rebeca Trujillo)

>>> No Vote Required

- **Financial Literacy — update**

Rebeca Trujillo

- Fresh information on Synovus Bank's seminars to former foster youth
 - No recordings are available from the eight (8) seminars in 2023-2024
 - OOFF directors will be asked to participate in the seminars for us to have first-hand testimony
 - We need to promote these seminars as a service we provide to these young men and women

>>> No Vote Required

- **Future Actions**

- As specified in corresponding item discussions.

- **Closing**

- **Next Board Meeting** is Tuesday, September 24th, 2024, at 6:30 pm.
 - **Meeting Adjourned** at 8: 27 pm.

MINUTES prepared/updated by Rebeca C. Trujillo, OOFF Board Secretary, on 09/23/2024