



# Policy Procedure form



## Client Details

Client: \_\_\_\_\_

Party Date:

Party Address: \_\_\_\_\_

\_\_\_\_ / \_\_\_\_ / \_\_\_\_

Phone: \_\_\_\_\_

Party Time:

\_\_\_\_ : \_\_\_\_ am/pm

Guest of Honor: \_\_\_\_\_

## Agreement:

On today's date, \_\_\_\_\_ (Parent) enters into an agreement with


TWIRLS AND TIARAS SPA PARTY BUS, LLC in regards to Spa Parties & Entertainment.

### \_\_\_\_ Booking:

A deposit is required to hold a party date. All deposits & payments are non-refundable. We do not provide refunds. Party Forms must be completed and signed prior to the party. Balances must be paid in full 1 week prior to the party. You may make payments in between. (Spa Party: Nail polish must be removed from fingers/feet prior to the party. There will be a fee of \$3.50 per guest for removal of polish. There is a \$ 50 fee for traveling more than 20 miles outside of our home-base in Kansas City, MO 64130. Locations more than 24 miles outside of our radius will incur a \$100 travel fee.)

### \_\_\_\_ Party Details:

Set-up & Clean-up time is not included in the time. The time you pay for is the entire time you get for your party: 30 to 45 minutes for set-up, 30 to 45 minutes for clean-up. We do not service walk-ins to the party. Additional girls can be added at the time of booking for an additional fee. You will be charged for the number of girls you paid for even if a fewer number of guests do not attend. Guests will not be serviced if they are more than 30 minutes late to the party, as we book several parties within a day and must remain respectful of everyone's time including the family for the next party. Money will not be refunded in the event that a guest is late.





\_\_\_\_ **Weather and Cancellations:**

Parties may be rescheduled up to 2 times based on availability. After that, the party will be canceled without a refund. In the event that the weather dictates unsafe conditions for your guests and/or our staff, the party will be rescheduled. That rescheduled date will not count against you.

\_\_\_\_ **Behavior:**

It is the responsibility of the parent/guardian to ensure that each party participant will adhere to appropriate behavior and ensure that participants will behave in a respectable manner including, but not limited to refraining from the use of vulgar or abusive language towards staff or others, no physical violence towards staff or others, no bullying of other party guests or staff.

\_\_\_\_ **Damages:**

TWIRLS AND TIARAS SPA PARTY BUS, LLC their subsidiaries, associates, staff and/or volunteers assume no responsibility or liability for accidents that may occur while on your premises, or any premises that you rent or borrow for us to host your party. I agree to compensate TWIRLS AND TIARAS SPA PARTY BUS, LLC their subsidiaries, associates, staff and/or volunteers for any damages that may occur to their property, and/or supplies as a result of a party participant.

\_\_\_\_ **Entertainment:**

Services are not performed by a licensed cosmetologist and are for Entertainment Purposes only.

I verify that I am the parent or guardian of the above-named child. I have fully read and understood this agreement, it's content, meaning and impact. It is understood that TWIRLS AND TIARAS SPA PARTY BUS, LLC their subsidiaries, associates, staff and/or volunteers are held harmless and are discharged from being held accountable for any and all legal actions, courses of action, claims and demands for any damage, theft, loss or bodily injury that may be sustained by participating in a TWIRLS AND TIARAS SPA PARTY BUS, LLC party or event.

\_\_\_\_\_  
Parent/Guardian

\_\_\_\_/\_\_\_\_/\_\_\_\_\_  
Date

