

CROWFIELD VILLAGE HALL

Stone Street, Crowfield, IP6 9SZ



SPECIAL CONDITIONS OF HIRE

1. THE HIRER hereby undertakes to comply with the conditions of the Premises Licences, issued under the Licensing Act 2003, a copy of which is displayed on the notice board in the hall or can be found on the Web Site "Crowfield Village Hall and Recreation Ground".
2. The Premises Licence restricts the times that the premises may be used for public entertainment. If the HIRER wishes to provide entertainment outside of the licenced hours, they must obtain written permission from the COMMITTEE. It is then the HIRER'S responsibility to apply to the Licencing Authority for a TEN (Temporary Events Notice) for the provision of Regulated Entertainment outside of the hours covered by the Premises Licence. See <http://wwwmidsex.gov.uk/business/licensing/licensing-act-2003/temporary-event-notice/>
3. THE HIRER, not being a person under the age of 18, hereby accepts responsibility for being in charge of and to be on the premises at all times when the public are present and for ensuring that all conditions of the Public Entertainment Licence relating to management and supervision of the premises are met.
4. There shall, in addition to the HIRER, be a minimum of TWO other competent attendants, who shall be not less than 18 years of age, on duty on the premises to assist people entering and leaving.
5. The HIRER shall not allow children (persons under 18) to be present when showing a film that has a classification that prohibits them from viewing it.

CAPACITY

6. The maximum number of people allowed on the premises must be kept free from obstruction and immediately available for instant public egress.

Seated at tables	120
Mixed Occupancy (tables and dancing)	175
Dancing	200
Closely Seated Audience	200

MEANS OF ESCAPE

7. All means of exit from the premises must be kept free from obstruction and immediately available for instant public egress.

OUTBREAKS OF FIRE

8. The Fire Brigade shall be called to any outbreak of fire, however slight and details thereof shall be given to the Hiring Secretary.

HEATING

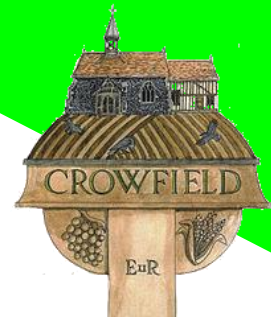
9. The hall has Air Source Heating installed in the Main Hall and Kitchen, and wall heaters in the Morris Room and Entrance Hall and Toilets. No unauthorised heating appliances shall be used without COMMITTEE approval.

DANGEROUS PERFORMANCES

10. Performances involving a danger to the public shall not be given.

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EXPLOSIVES AND FLAMMABLE SUBSTANCES

11. Highly flammable substances shall not be brought into, or used in any part of the premises.
12. No internal decorations of a combustive nature, e.g., polystyrene, cotton wool and alike, shall be utilised without the written consent of the COMMITTEE.

EQUIPMENT INSURANCE

13. The HIRER is required to have in place insurance of any electrical and electronic equipment of all kinds which is brought into the premises.