

# Standing Rules for Latigo

Last Reviewed August 1, 2019

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**ALL RIDERS MUST READ SHOW RULES ON THE BACK OF THE OFFICIAL WINTER BUCKLE SERIES SHOWBILL. THESE RULES WILL BE MORE SPECIFIC TO THOSE LISTED ON THE SHOWBILL AND ALL EVENT/CLASSES OFFERED. THESE RULES WILL BE IN ACCORDANCE TO ALL RULES LISTED BELOW.**

## **I. General Show Rules**

1. Standing rules are subject to change as determined by a majority vote of Show Management and Latigo General Manager.
2. Requests to change the Standing Rules should be presented to show management in writing. Requested changes will be considered by show management; their ruling on the requested change is final.
3. Standing Rules will never violate the By-Laws or Articles of the Incorporation of LATIGO.
4. The LATIGO facilities may only be used as part of a LATIGO sponsored event. All who use the facilities for horse related activities must sign a Hold-Harmless agreement prior to using the facilities and pay a day use fee. It is the responsibility of LATIGO Management to ensure that their guests comply with this rule. This is a requirement of Latigo's liability insurance - no exceptions will be made.
5. Dependents that are under the age of sixteen may only use the LATIGO facilities when accompanied by a parent or legal guardian. LATIGO is not responsible for injuries that may occur to the rider or their horse during unsupervised times. Considering the risk associated with equestrian activities, it is recommended that no one ride alone at LATIGO facilities.
6. Show participants are responsible for the actions of their families and guests. Participants will be required to reimburse the facility for negligent damage to LATIGO property. Willful and repeated instances of negligent damage to LATIGO property may result in revocation of one's ability to attend LATIGO events.
7. LATIGO is a family centric organization whose activities often include minors. Language and actions should be such that are acceptable in the presence of minors. Willful and repeated instances of inappropriate language and actions may result in revocation of one's ability to attend LATIGO events.
8. No open toed shoes are allowed during any event held at LATIGO.
9. Alcohol consumption by any rider before or during any event held at LATIGO is unacceptable and the individual will not be allowed to ride on the Latigo premises and will forfeit all money paid for the event. No alcohol is allowed to be brought to the Latigo premises at anytime, anywhere. If management "suspects" any of the above stated, they will have grounds to dismiss the rider, no evidence necessary.
10. Inappropriate behavior, actions, and language will NOT be tolerated on Latigo premise. We reserve the right to dismiss anyone from LATIGO property and take any action we see fit, including and not limited to legal and lawful action.

## **II. Open Show and Gymkhana Event Rules:**

**A. Definitions:** For the purpose of this document, the following definitions will be used -

1. Open Show - One of six scheduled Saturday and Sunday formal shows of the Winter Buckle Series.

2. Winter Buckle Series - Competition that includes a combination of the six scheduled Saturday and Sunday formal winter shows. Series occurs October through May depending on the schedule.
3. Discipline - Groups of classes used in open shows; for the purpose of this document, they will be English, Western, or Gymkhana.
4. Class - Examples: Western Pleasure, English Equitation, and Barrels.
5. Rider Divisions - Based on the riders ability with the exception of Green Horse. For the purpose of this document they will be Green Horse, Leadline, Walk/Trot Junior, Walk/Trot Senior,xAdvanced Amateur Walk/Trot, Novice Junior, Mid-Novice (Sunday only), Novice Senior, 13 Years Old & Under, 14-18 Years Old, 19-39 Years Old, 40 & Over Years Old. The 4 divisions defined by ages are consider 'age groups.' Green horse is the only division that is based off of the horses ability not the rider.

**B. Open Show and Gymkhana Show General Rules: ALL RIDERS MUST READ SHOW RULES ON THE BACK OF THE WINTER BUCKLE SERIES SHOWBILL. THESE RULES WILL BE MORE SPECIFIC TO THE SHOWBILL AND ALL EVENTS/CLASSES OFFERED. THESE RULES WILL BE IN ACCORDANCE TO ALL RULES LISTED BELOW.**

1. The decisions of the judges and show management will be final. Arguing with judges and show officials can be grounds for dismissal from the show, removal from LATIGO property, and forfeiture of show fees or any combination of the above penalties. Penalty will be determined by show management and Latigo General Manager.
2. Open Show and Gymkhana Show protests and disputes should be brought to the attention of the Open Show Manager or show management on the day of the event. If these are not resolved by the Show Manager, the Latigo General Manager will arbitrate. Protests or disputes that cannot be immediately resolved should be sent in writing to the Latigo General Manager. Written disputes will not be accepted more than 10 days after the disputed event.
3. All Open Shows will be conducted in accordance with the AQHA Rule Book when it does not conflict with the Standing Rules. The Standing Rules will always take precedent. A copy of the AQHA Rule Book and Standing Rules will be maintained in the show office at all times to help resolve questions, disputes, and/or protests to Latigo Standing Rules.
4. Exhibition and/or schooling entries will not be permitted in judged classes or timed events.
5. Every effort will be made to make Walk/Trot classes fair and safe for inexperienced riders.
6. Competitors will not receive a participation point for non-judged/exhibition participation in an Open Show judged or Gymkhana Show class. Non-judged/exhibition participation in a class occurs when a rider in the Walk/Trot or Novice rider division participates in an Open Show or timed Gymkhana Show class or a rider in an Age-Group rider division makes more than one run in a judged Open Show or Gymkhana Show Class.
7. This also applies to age group division riders participating in exhibition or schooling riders in a judged or timed class.

8. Riders cannot enter more than once in ANY event.
9. The use of helmets by riders in LATIGO events is encouraged and recommended but not required, besides in English classes.
10. All contestants under the age of 18 must have the signature of their parent or guardian on the entry form to participate in a show. For insurance reasons, no exceptions will be made to this rule.
11. A parent or guardian must be present at a LATIGO event for any minor to participate in the event. Another adult may assume responsibility for a minor child at a LATIGO event with written permission of the minor's parent or guardian.

**C. Open Show and Gymkhana Show Cancellation Rules:**

1. In the event of inclement weather, Open Shows may be delayed up to 60 minutes to await a change in conditions.
2. Open Show cancellation can be determined based on the weather or condition of the grounds. A motion to cancel or change venue can only be made by Show Management or Latigo General Manager.
3. In the case of a Show cancellation in the middle of the event, year end Winter Buckle Series points will be awarded for all completed (Ex. Western Pleasure). For a class to be considered completed, all divisions for that class must be completed. These points will apply toward winter year-end awards.
4. Make-up of cancelled events or classes will be done at the sole discretion of Show Management and the Latigo General Manager.
5. Latigo may cancel any event at any time due to lack of participation or volunteers.

**D. Open Show and Gymkhana Show Office Rules:**

**1. D-1. Show Fee Schedule:**

- a) There will be no charge for Lead-in classes.
- b) A \$10.00 office charge will be charged per Open Show per contestant. The maximum office charge per family per Open Show is \$10.00 regardless of the number of family members entered as contestants.
- c) All Show/Event fees will be determined by Show Management. Fees will be posted on Entry Forms.

**2. D-2. Show Refund and Credit Rules:**

- a) Cash refunds will not be given for checks. Refunds for an event will be given for classes canceled because of the weather or classes withdrawn from prior to the start of the class due to horse/rider injury. You or your representative must formally withdraw from a class in the show office before the class begins.
- b) No credit or refund will be given for scratched classes. Competitors will be considered scratched from a class if they do not formally withdraw from the class and do not show up in time to be judged or timed.

- c) Every rider is called 3 times to participate in their class. If the rider has not entered the arena by the third call of their name or number, they shall be scratched and forfeit the cost of the class or event.
- d) In the event of cancellation of classes due to weather, contestants must formally ask at the show office for a refund for canceled classes. Show Management will issue the credit/refund that can be used at a future LATIGO event. This request for credit/refund must be requested and granted the day of the event. If the last show is cancelled, a direct cash refund may be issued at the discretion of Show Management.
- e) Credit will be issued in the form of a credit slip signed by Show Management listing the contestant, date credit is issued, and amount of the credit. Show Management will confirm that fees have been paid for all classes where credit is being issued and annotate the show sheet accordingly.

**E. Open and Gymkhana Show Eligibility and Participation Rules:**

1. Riding categories are based on the ability and age of the contestant and not on the horse with the except for green horses class(es). Assessment of a riders ability is a judgement call of the contestant but show follow the following general definitions:
  - a) Definition of Green Horse: This is a horse that is new to showing and is based on the horses ability and not the riders. Riders may show any other division in addition to green horse but must follow division rules for all other riding classes.
  - b) Definition of Walk/Trot Rider: A beginning level rider whose riding proficiency is at the walk and trot/jog gates only. No loping will be required in any of the Walk/Trot classes. This class is for those that are truly not able to lope and are in the beginning stages of learning to show. Walk/Trot is the only division that may ride using any headstall or bit, no matter the age of the horse.
  - c) Definition of Amateur Walk/Trot: This division is designed for those that are proficient at the walk/trot level but cannot lope due to health issues, are experienced riders but do not lope, do not feel comfortable riding at the lope, or do not want to lope. Amateur riders that qualify for this division are defined as “riders that have not shown, judged, trained or assisted in training a horse for remuneration, monetary or otherwise, either directly or indirectly, nor received remuneration for instructing another person in riding, driving, training or showing a horse.”
  - d) Definition of Little Lopers: A rider that is able to ride and control a horse at a lope, but is not yet riding at a full gallop. This is offered only in Gymkhana Events.
  - e) Definition of Novice Rider: An intermediate level rider whose riding proficiency extends to beginning to lope. Patterns for the Novice Riders will be simpler than those for Age-Group Riders and require only simple lead changes. There 3 Novice divisions for Gymkhana - Novice Junior (for ages 13yr & Under), Mid-Novice (for ages 14yr - 29yr), and Novice Senior (for ages 30yr & Over). There are 2 Novice Divisions for English & Western - Novice Junior (for ages 13yr & Under) and Novice Senior (for ages 14yr & Over).

- f) Definition of Age Group Riders: An advanced level rider whose riding proficiency extends to all gates. Patterns for Age Group Riders are more complex than those for Novice and may require flying lead changes. Anyone rider that has shown, judged, trained or assisted in training a horse for remuneration, monetary or otherwise, either directly or indirectly, or received remuneration for instructing another person in riding, driving, training or showing a horse” MUST SHOW IN THE AGE GROUP DIVISION. The age groups are defined below.
- (1) Age Group 13yrs & Under
  - (2) Age Group 14yrs - 18yrs
  - (3) Age Group 19yrs - 39yrs
  - (4) Age Group 40yrs & Over
  - (5) Contestant’s age is determined by their age on November 1st of the competition year.
- g) Contestants showing in the Walk/Trot Division may not show in any other classes or divisions excluding those labeled Green Horse or Halter.
- h) Contestants showing in the Novice Division may not show in any other classes or divisions excluding those labeled Green Horse or Halter.
- i) Contestants showing in Age Group Division may not show in any other classes or divisions excluding those labeled Green Horse or Halter.
2. If a contestant receives a Year End High Point, Reserve, or Runner Up LATIGO award in Walk/Trot or Novice, they must move up at least one classification division the following year. Other contestants whose riding skill level exceeds the definition of Walk/Trot and Novice listed above in these Standing Rules must also move up in rider division classification.
  3. Show management will monitor this situation and may require a rider to move up or down if it determines that a person’s riding in a division level above or below their riding ability. This can be appealed to show management but show management will make the final decision.
  4. You may move up but not down in rider classification. Once you move up in rider classifications, you may not move back down in this or subsequent LATIGO show events/seasons. This excludes movement into the Walk/Trot Advanced Amateur Division for the 2019-2020 Show Season.

#### **F. Open Show Events and Classes:**

1. Six or seven Open Winter Buckle Series Shows will be held monthly during the months of October through May depending on schedule. Exact dates for the Open Shows will be determined by the Latigo General Manager. Open Winter Series Shows will be held in the indoor riding arena at Latigo and will start promptly at 8:00 A.M. on Saturday and 9:00 A.M. on Sunday and proceed until concluded or canceled.
2. Every effort will be made to have the Show Office open at least one hour prior to the start of the first class.

3. Cancellation of shows will be at the discretion of the LATIGO General Manager. Changes to the schedule will be posted on the LATIGO website, Facebook page, and Winter Buckle Series Facebook page.
4. Classes for each Open Winter Series Show will be posted on the Winter Buckle Series Showbill.
5. The classes available at each Open Winter Buckle Series Show may be altered by show management.
6. Show attire is recommended but not required at the Open Winter Series Shows; however, it could be a factor in the judges placing of the classes. Required attire must consist of boots, a long sleeved collared shirt, long pants, and a cowboy hat or helmet for English and Western classes. Proper English attire is accepted for English Classes. If required attire is not worn, the penalty is left to the discretion of the judges for English and Western.
7. Leadline, Walk/Trot, and Novice classes may be included in Winter Series shows at the discretion of show management. A Leadline class will be offered at each Open Winter Series Show at the discretion of show management. This class is open to non-riders ages 8 and under. This class will require the contestant to be lead in the arena by a responsible handler. A Leadline class may be offered in the Gymkhana events and will require the individual to be in the arena with the rider.
8. Walk/Trot Rider classes will be offered at each Open Winter Buckle Series Show. Classes will include Showmanship, Western Pleasure, Horsemanship, Hunt Seat Equitation, Hunter Under Saddle, Barrels, Flags, Poles, and other Gymkhana Events to be determined at the show.
9. Novice Rider classes will be offered at each Open Winter Buckle Series Show. English Equitation, Western Pleasure, Hunter Under Saddle, Showmanship, Horsemanship, Reining or Ranch Riding, Barrels, Poles, Flags, and other Gymkhana Events to be determined at the show.
10. Little Lopers will be offered at each Gymkhana Open Winter Buckle Series Show. Classes will include Barrels, Flags, Poles, and other Gymkhana Events to be determined at the show.
11. Age Group Open Winter Buckle Series Shows will be divided into the following three disciplines: Western, English, and Gymkhana and include any of the classes as follows: Western Pleasure, Horsemanship, Ranch Riding or Reining, English Equitation, Hunter Under Saddle, Show Hack, Barrels, Poles, Flags, and any other determined Gymkhana event.
12. Gymkhana events may be ridden English or Western.
13. Dress for Gymkhana Shows is boots, a cowboy hat or helmet, long sleeve collared shirt, and long pants. For the Winter Buckle Series, a COWBOY HAT OR HELMET IS REQUIRED, other types of hats (beanies, baseball caps, ect) are unacceptable. If proper attire is not worn, competitors may receive a DQ instead of a placing. Riders will receive a warning if it is their first time with this specific infraction. A jacket may be worn when weather permits.

### **III. Open Show, Winter Series, Gymkhana Show Point Tabulation and Award Rules:**

#### **A. Point Tabulation Rules:**

1. A maximum of six placings ribbons will be awarded for every Open Show and Gymkhana show class if it is determined that ribbons will be awarded for the shows. Latigo reserves the right to reward ribbons or not for certain shows.
2. Points awarded for each class are tabulated as follows:
  - a) 1st place = 7 points
  - b) 2nd place = 6 points
  - c) 3rd place = 5 points
  - d) 4th place = 4 points
  - e) 5th place = 3 points
  - f) 6th place = 2 points
  - (1) Participated but did not receive a placing = 1 point
    - (a) One participation point will be awarded to all contestants in a class. This will result in “non-placed” riders receiving at least 1 point.

#### **B. Open Winter Series Show Award Rules:**

1. Show awards will be given for Open Winter Series Shows and ribbons will be awarded in each class. Points accumulated in each show will be computed and tabulated for the end of the series.
2. Showmanship points will count toward Open Winter Series High Point and Reserve in both the English and Western disciplines. Showmanship will only count once in the Overall Daily Total.
3. You must ride in at least one riding class at an Open Winter Series High Point Awards in that discipline (ex. If at a particular show, you earn points in the Showmanship class and only ride in the Western discipline classes, your Showmanship Class points will only count towards the Western Winter Buckle Series awards).
4. In Open Winter Series Shows, contestants may only run once per Gymkhana class.

#### **IV. Year-End Point Tabulation and Award Rules:**

##### **A. Winter Series Point Tabulation and Award Rule**

1. The Winter Buckle Series is a buckle series with points that are accumulated from all of the Winter Series Shows towards year end awards. Four buckles will be awarded to overall high point in age groups, one for 13yr & under, one for 14yr-18yr, one for 19yr-39yr, and 40yr & Over. Prizes will be awarded at the completion of the series at the time determined by the Latigo General Manager - scheduling. More buckles may be added at the discretion of the Latigo Show Management.
2. The exact nature of the prizes that will be given are at the discretion of the Latigo Show Management will be consistent across all divisions.
3. SEE BACK OF SHOWBILL FOR AWARDS GIVEN THIS YEAR
4. Ties for Winter Buckle Series High Point awards: Two riders tied for any High Point Award placing will then be evaluated for the most first place ribbons earned during the show season. The rider with the highest number of first places in that division will be declared the winner of that placing and the other tied rider will be placed on placing below. During the tie-breaker, in the event of a tie for first



place ribbons earned during the show season, the rider will then be evaluated for most number of second place ribbons, etc until the tie is broken. If the riders have the same number of ribbons in each place, then the tie will be broken by the Showmanship placing for English and Western divisions Overall & Reserve Overall. English ties will be broken by the Hunt Seat Equitation placing. Western ties will be broken by the Horsemanship placing. Gymkhana ties will be broken by the Barrel placing. This applies to all “daily” division awards and to Overall High Point Awards.

5. Winter Buckle Series awards will be based on an accumulation of points from all Open Winter Buckle Series Shows with the following rules being applied.
  - (a) The top four Open Winter Buckle Series Shows will count. If a contestant participates in six Open Winter Buckle Series Shows, then the two lowest Open Winter Buckle Series Shows will be dropped for Overall High Points and Reserves.
  - (b) The top four Open Winter Buckle Series division classes will count towards overall high points for English, Western, or Gymkhana (ex. English total of four classes in one show).
  - (c) If a contestant participates in four or less Open Winter Buckle Series Shows, then all Open Winter Buckle Series Shows will be counted for overall high point and reserve.
  - (d) If less than four Open Winter Buckle Series Shows are held because of weather or other cancellations, then points from all Open Winter Buckle Series Shows will be counted.
  - (e) A contestant must participate in a minimum of 4 Open Winter Buckle Series Shows to be eligible for end of series awards.
  - (f) A contestant must participate in English & Western to qualify for Overall High Point and Reserve Overall High Point awards for English & Western.
  - (g) Winter Buckle Series point standings will be computed and posted on the LATIGO within one week of the event. It is important for contestants to understand the standings can change quickly towards the end of the series year when low point Open Winer Buckle Series Shows are dropped.
  - (h) If a competitor has any questions on how points are awarded or accumulated, see show management.
  - (i) If a competitor you have a discrepancy in points fill out a Discrepancy Form and turn it into the office. Results all be given to contestants within two weeks.

## **V. Warm-Up Arena Etiquette and Guidelines**

1. Stay to the inside if you want to go slow, stay to the outside if you want to go fast.
2. Never stop in traffic. Stop and do dry work in the center of the arena if horse traffic warrants.
3. Do not groom or tack horses inside the area.
4. Do not tie any horse on the inside or outside of the working arenas.
5. Riders must be in control of their horse at all times. If horse cannot be controlled remove horse from working arena area. If the horse continues to cause problems it must be removed and taken to the owner’s trailer.

6. Look before leaving or entering horse traffic areas. Yield to on coming riders.
7. Do not lunge horses when there is limited space in the warm-up arena. Use the provided round pen behind the main boarding barn for lunging.
8. Do not weave in and out of horse traffic without looking. Maintain constant speed and stay to the inside when going slow to help avoid the need for other people to have to weave in and out of traffic.
9. Change directions and maintain flow in one direction when asked. Always ask when you wish to change directions.
10. Yield to the tractor.
11. Be careful of pedestrians when leaving the arena. Horses must be kept at a walk in all areas at Latigo that are not designated arenas. (Ex. Parking lot, path ways leading to different areas, and any areas pedestrians use)
12. Pedestrians are only allowed in the arena in the case of an emergency.
13. Leave arena immediately when asked by the announcer or Latigo staff.
14. Try to maintain a good sense of humor. People may be tired or nervous. Be patient with newcomers and try to help them learn by referring them to these guidelines.
15. Do not tie horses in the indoor arena.

#### **VI. Indoor Arena Holding Arena Etiquette and Guidelines**

1. Do not leave your horse unattended at ANY time.
2. Do not feed your horse inside the indoor arena.
3. If horse defecates, please clean manure promptly using the provided rakes and buckets
4. Have horses stand facing the arena fence leaving a walking path behind horses.
5. Horses in the extended holding arena must be as close to the rail as possible facing the arena and leaving a walking path behind the horses next to the wall.
6. Be courteous to fellow riders making sure your horse is showing good ground manners. If horse kicks out or bites, please remove from holding area immediately and tie to your trailer.
7. Be careful of pedestrians.
8. Do not warm up or practice in the indoor arena holding area.