

Standing Rules for Latigo

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ALL RIDERS MUST READ SHOW RULES ON THE BACK OF THE OFFICIAL WINTER BUCKLE SERIES SHOWBILL. THESE RULES WILL BE MORE SPECIFIC TO THOSE LISTED ON THE SHOWBILL AND ALL EVENT/CLASSES OFFERED. THESE RULES WILL BE IN ACCORDANCE TO ALL RULES LISTED BELOW.

I. General Show Rules

1. Standing rules are subject to change as determined by a majority vote of Show Management (the Show Manager) and the Latigo General Manager.
2. Requests to change the Standing Rules should be presented to show management in writing. Requested changes will be considered by show management; their ruling on the requested change is final.
3. Standing Rules will never violate the By-Laws or Articles of the Incorporation of LATIGO.
4. The LATIGO facilities may only be used as part of a LATIGO sponsored event. All who use the facilities for horse related activities must sign a Hold-Harmless agreement prior to using the facilities and pay a day use fee. It is the responsibility of LATIGO Management to ensure that their guests comply with this rule. This is a requirement of Latigo's liability insurance - no exceptions will be made.
5. Dependents that are under the age of sixteen may only use the LATIGO facilities when accompanied by a parent or legal guardian. LATIGO is not responsible for injuries that may occur to the rider or their horse during unsupervised times. Considering the risk associated with equestrian activities, it is recommended that no one ride alone at LATIGO facilities.
6. Show participants are responsible for the actions of their families and guests. Participants will be required to reimburse the facility for negligent damage to LATIGO property. Willful and repeated instances of negligent damage to LATIGO property may result in revocation of one's ability to attend LATIGO events.
7. LATIGO is a family centric organization whose activities often include minors. Language and actions should be such that are acceptable in the presence of minors. Willful and repeated instances of inappropriate language and actions may result in revocation of one's ability to attend LATIGO events.
8. No open toed shoes are allowed during any event held at LATIGO.
9. Alcohol consumption by any rider before or during any event held at LATIGO is unacceptable and the individual will not be allowed to ride on the Latigo premises and will forfeit all money paid for the event. No alcohol is allowed to be brought to the Latigo premises at any time, anywhere. If management "suspects" any of the above stated, they will have grounds to dismiss the rider, no evidence necessary.
10. Inappropriate behavior, actions, and language will NOT be tolerated on Latigo premises. We reserve the right to dismiss anyone from LATIGO property and take any action we see fit, including and not limited to legal and lawful action.

I. Open Show and Gymkhana Event Rules:

A. Definitions: For the purpose of this document, the following definitions will be used -

1. Open Show - One of six scheduled Saturday and Sunday formal events of the Winter Buckle Series.
2. Winter Buckle Series - Competition that includes a combination of the six scheduled Saturday and Sunday formal winter events. Series occurs November through April.

3. Discipline - Groups of classes used in open shows; for the purpose of this document, they will be English, Western, or Gymkhana.
4. Class - Examples: Western Pleasure, English Equitation, or Barrels.
5. Rider Divisions - Based on the riders ability with the exception of Green Horse. For the purpose of this document they will be Green Horse, Leadline, Walk/Trot Junior, Walk/Trot Senior, Advanced Amateur Walk/Trot (Saturday only), Novice Junior, Mid-Novice (Sunday only), Novice Senior, 13 Years Old & Under, 14-18 Years Old, 19-39 Years Old, 40 & Over Years Old. The 4 divisions defined by ages are considered 'age groups.' Green horse is the only division that is based off of the horse's ability, not the rider.

B. Open Show and Gymkhana Show General Rules: ALL RIDERS MUST READ SHOW RULES ON THE BACK OF THE WINTER BUCKLE SERIES SHOWBILL. THESE RULES WILL BE MORE SPECIFIC TO THE SHOWBILL AND ALL EVENTS/CLASSES OFFERED. THESE RULES WILL BE IN ACCORDANCE TO ALL RULES LISTED BELOW.

1. The decisions of the judges and show management will be final. Arguing with judges and show officials can be grounds for dismissal from the show, removal from LATIGO property, and forfeiture of show fees or any combination of the above penalties. Penalty will be determined by show management and Latigo General Manager.
2. Open Show and Gymkhana protests and disputes should be brought to the attention of show management on the day of the event. If these are not resolved by the Show Manager, the Latigo General Manager will arbitrate. Protests or disputes that cannot be immediately resolved should be sent in writing to the Latigo General Manager. Written disputes will not be accepted more than 10 days after the disputed event.
3. All Open Shows will be conducted in accordance with the AQHA Rule Book when it does not conflict with the Standing Rules. The Standing Rules will always take precedent. A copy of the AQHA Rule Book and Standing Rules will be maintained in the show office at all times to help resolve questions, disputes, and/or protests to Latigo Standing Rules.
4. Exhibition and/or schooling entries will not be permitted in judged classes or timed events.
5. Every effort will be made to make Walk/Trot classes fair and safe for inexperienced riders.
6. Riders cannot enter more than once in ANY event.
7. The use of helmets by riders in LATIGO events is encouraged and recommended but not required.
8. All contestants under the age of 18 must have the signature of their parent or guardian on the entry form to participate in a show. For insurance reasons, no exceptions will be made to this rule.
9. A parent or guardian must be present at a LATIGO event for any minor to participate in the event. Another adult may assume responsibility for a minor child at a LATIGO event with written permission of the minor's parent or guardian.

C. Open Show and Gymkhana Show Cancellation Rules:

10. In the event of inclement weather, Open Shows may be delayed up to sixty minutes to await a change in conditions.

11. Open Show cancellation can be determined based on the weather or condition of the grounds. A motion to cancel or change venue can only be made by Show Management or Latigo General Manager.
12. In the case of a Show cancellation in the middle of the event, year end Winter Buckle Series points will be awarded for all classes that were completed (Ex. Western Pleasure). For a class to be considered completed, all divisions for that class must be completed. These points will apply toward winter year-end awards.
13. Make-up of canceled events or classes will be done at the sole discretion of Show Management and the Latigo General Manager.
14. Latigo may cancel any event at any time due to lack of participation or volunteers.

D. Open Show and Gymkhana Show Office Rules:

1. D-1. Show Fee Schedule:

- a) There will be no charge for leadline classes.
- b) A \$10.00 office charge will be charged per Open Show per contestant. The maximum office charge per family per Open Show is \$10.00 regardless of the number of family members entered as contestants.
- c) All Show/Event fees will be determined by Show Management. Fees will be posted on Entry Forms. Fees are subject to change only prior to the event starting for the upcoming season.

2. D-2. Show Refund and Credit Rules:

- a) Refunds for an event will be given for classes canceled because of the weather or classes withdrawn prior to the start of the class due to horse/rider injury. You or your representative must formally withdraw from a class in the show office before the class begins.
- b) No credit or refund will be given for scratched classes. Competitors will be considered scratched from a class if they do not formally withdraw from the class and do not show up in time to be judged or timed.
- c) Every rider is called three times to participate in their class. If the rider has not entered the arena by the third call of their name or number, they shall be scratched and forfeit the cost of the class or event.
- d) In the event of cancellation of classes due to weather, contestants must formally ask at the show office for a refund for canceled classes. Show Management will issue a credit that can be used at a future LATIGO event or a refund. This request for credit/refund must be requested and granted the day of the event. If the last show is canceled, a direct cash refund may be issued at the discretion of Show Management.
- e) Credit will be issued in the form of a credit slip signed by Show Management listing the contestant, date credit is issued, and amount of the credit.

E. Open and Gymkhana Show Eligibility and Participation Rules:

15. Riding categories are based on the ability and age of the contestant and not on the horse with the exception for green horses class(es). Assessment of a riders ability is a judgment call of the contestant but riders will follow the general definitions below:

- a) Definition of Green Horse: This is a horse that is new to showing and is based on the horse's ability and not the riders. Riders may show any other division in addition to green horse but must follow division rules for all other riding classes. Horses being ridden in green horse classes must have limited showing experience, defined as less than three years.
- b) Definition of Walk/Trot Rider: A beginning level rider whose riding proficiency is at the walk and trot/jog gates only. No lope will be required in any of the Walk/Trot classes. This class is for those that are truly not able to lope and are in the beginning stages of learning to ride. Walk/Trot is the only division that may ride using any headstall or bit, in addition to one or two handed, no matter the age of the horse. This will result in no disqualification from the class but could affect placings.
- c) Definition of Amateur Walk/Trot: This division is designed for those that are proficient at the walk/trot level but cannot lope due to health issues, are experienced riders but do not lope, do not feel comfortable riding at the lope, or do not want to lope. Amateur riders that qualify for this division are defined as "riders that have not shown, judged, trained or assisted in training a horse for remuneration, monetary or otherwise, either directly or indirectly, nor received remuneration for instructing another person in riding, driving, training or showing a horse." This is offered only in English and Western Events only.
- d) Definition of Little Lopers: A rider that is able to ride and control a horse at a lope, but is not yet riding at a full gallop. This is offered only in Gymkhana Events.
- e) Definition of Novice Rider: An intermediate level rider whose riding proficiency extends to beginning to lope. Patterns for the Novice Riders will be simpler than those for Age-Group Riders and require only simple lead changes. There are 3 Novice divisions for Gymkhana - Novice Junior (for ages 13 & under), Mid-Novice (for ages 14 - 29), and Novice Senior (for ages 30 & over). There are 2 Novice Divisions for English & Western - Novice Junior (for ages 18 & under) and Novice Senior (for ages 19 & over).
- f) Definition of Age Group Riders: An advanced level rider whose riding proficiency extends to all gates. Patterns for Age Group Riders are more complex and may require flying lead changes. Any rider that has shown, judged, trained or assisted in training a horse for remuneration, monetary or otherwise, either directly or indirectly, or received remuneration for instructing another person in riding, driving, training or showing a horse" MUST SHOW IN THE AGE GROUP DIVISION. Choosing to show in this division despite violation of the above requirements will result in the loss of points and potential end of series awards.
- g) The age groups are defined below.
 - (1) Age Group 13 yrs & under
 - (2) Age Group 14yrs - 18yrs
 - (3) Age Group 19 yrs - 39yrs
 - (4) Age Group 40 yrs & over
 - (5) Contestant's age is determined by their age on November 1st of the competition year.
- h) Contestants showing in the Walk/Trot Division may not show in any other classes or divisions excluding those labeled Green Horse or Halter.

- i) Contestants showing in the Novice Division may not show in any other classes or divisions excluding those labeled Green Horse or Halter.
 - j) Contestants showing in Age Group Division may not show in any other classes or divisions excluding those labeled Green Horse or Halter.
16. If a contestant receives a Year End High Point or Reserve LATIGO award in Walk/Trot or Novice, they must move up at least one classification division the following year. Other contestants whose riding skill level exceeds the definition of Walk/Trot, Little Lopers, and Novice listed above in these Standing Rules must also move up in rider division classification.
 17. Show management will monitor this situation and may require a rider to move up or down if it determines that a person's riding in a division level above or below their riding ability. This can be appealed to show management but show management will make the final decision.
 18. You may move up but not down in rider classification. Once you move up in rider classifications, you may not move back down in this or subsequent LATIGO show events/seasons.

F. Open Show Events and Classes:

3. Six Open Winter Buckle Series Shows will be held monthly during the months of October through May depending on schedule. Exact dates for the Open Shows will be determined by the Latigo General Manager. Open Winter Series Shows will be held in the indoor riding arena at Latigo and will start promptly at 8:00 AM on Saturday and 9:00 AM on Sunday and proceed until concluded or canceled.
4. Every effort will be made to have the Show Office open at least one hour prior to the start of the first class.
5. Cancellation of shows will be at the discretion of the LATIGO General Manager. Changes to the schedule will be posted on the LATIGO website and Winter Buckle Series Facebook page.
6. Classes for each Open Winter Series Show will be posted on the Winter Buckle Series Showbill.
7. The classes available at each Open Winter Buckle Series Show may be altered by show management at any time.
8. Show attire is recommended but not required at the Open Winter Series Shows; however, it could be a factor in the judges placing of the classes. Required attire must consist of boots, a long sleeved shirt, long pants, and a cowboy hat, hunt cap, or helmet for English and Western classes. Proper English attire is accepted for English Classes. If required attire is not worn, the penalty is left to the discretion of the judges for English and Western.
9. Leadline, Walk/Trot, and Novice classes may be included in Winter Series shows at the discretion of show management. A Leadline class will be offered at each Open Winter Series Show at the discretion of show management. This class is open to non-riders ages 8 and under, exceptions to this age restriction can be made by show management under special circumstances. This class will require the contestant to be led in the arena by a responsible handler. For English & Western Shows the leadline rider must be accompanied by an experienced handler on foot in the arena at all times. For Gymkhana Events, the leadline rider must be accompanied in the arena at all times either by an experienced handler on foot or on horseback. In both events, the handler is expected to maintain control of the horse at all times.

10. Walk/Trot Rider classes will be offered at each Open Winter Buckle Series Show. Classes will include Showmanship, Western Pleasure, Horsemanship, Hunt Seat Equitation, Hunter Under Saddle, Barrels, Flags, Poles, and other Gymkhana Events to be determined at the show.
11. Novice Rider classes will be offered at each Open Winter Buckle Series Show. English Equitation, Western Pleasure, Hunter Under Saddle, Showmanship, Horsemanship, Reining or Ranch Riding, Barrels, Poles, Flags, and other Gymkhana Events to be determined at the show.
12. Little Lopers will be offered at each Gymkhana Open Winter Buckle Series Show. Classes will include Barrels, Flags, Poles, and other Gymkhana Events to be determined at the show.
13. Age Group Open Winter Buckle Series Shows will be divided into the following three disciplines: Western, English, and Gymkhana and include any of the classes as follows: Western Pleasure, Horsemanship, Ranch Riding or Reining, English Equitation, Hunter Under Saddle, Show Hack, Barrels, Poles, Flags, and any other determined Gymkhana event.
14. Riders may enter Reining or Ranch Riding classes more than one time on different horses. These classes will also result in a disqualification if the rider receives a score of 0. If a rider chooses to enter these classes on more than one horse, only one horse/rider's points will count towards end of series points.
15. Gymkhana events may be ridden in English or Western.
16. Dress for Gymkhana Shows in boots, a head covering or helmet, long sleeve shirt/hoodie, and long pants. For the Winter Buckle Series, a cowboy hat, helmet, baseball cap, or beanie is acceptable, as long as your head is covered. If proper attire is not worn, competitors may receive a DQ instead of a placing. Riders will receive a warning if it is their first time with this specific infraction. A jacket may be worn when weather permits.

II. Open Show, Winter Series, Gymkhana Show Point Tabulation and Award Rules:

A. Point Tabulation Rules:

1. A maximum of six placings ribbons will be awarded for every Open Show and Gymkhana show class if it is determined that ribbons will be awarded for the shows. Latigo reserves the right to reward ribbons or not for certain shows.
2. Points awarded for each class are tabulated as follows:
 - a) 1st place = 7 points
 - b) 2nd place = 6 points
 - c) 3rd place = 5 points
 - d) 4th place = 4 points
 - e) 5th place = 3 points
 - f) 6th place = 2 points
 - (1) Participated but did not receive a placing = 1 point
 - (a) One participation point will be awarded to all contestants in a class. This will result in "non-placed" riders receiving at least 1 point. This includes riders who were disqualified from a class/event.

B. Open Winter Series Show Award Rules:

1. Show awards will be given for Open Winter Series Shows and ribbons will be awarded in each class. Points accumulated in each show will be computed and tabulated for the end of the series.
2. Showmanship points will count toward Open Winter Series High Point and Reserve in both the English and Western disciplines. Showmanship will only count once in the Overall Daily Total.
3. You must ride in at least one riding class at an Open Winter Series High Point Awards in that discipline (ex. If at a particular show, you earn points in the Showmanship class and only ride in the Western discipline classes, your Showmanship Class points will only count towards the Western Winter Buckle Series awards).
4. In Open Winter Series Shows, contestants may only run once per Gymkhana class. Riders reserve the right to ride different horses throughout the event.

III. Year-End Point Tabulation and Award Rules:

C. Winter Series Point Tabulation and Award Rule

1. The Winter Buckle Series is a buckle series with points that are accumulated from all of the Winter Series Shows towards year end awards. Prizes will be awarded at the completion of the series at the time determined by the Latigo General Manager and show management. For English & Western events end of series prizes will be given for English & Western Champion, English & Western Reserve Champion, English High Point, English Reserve, Western High Point, and Western Reserve. For Gymkhana events, end of series prizes will be given in each division for Champion, Reserve Champion, and Third Place.
2. The exact nature of the prizes that will be given are at the discretion of the Latigo Show Management will be consistent across all divisions and may vary depending on the year.
3. Ties for Winter Buckle Series High Point awards: Two riders tied for any High Point Award placing will then be evaluated for the most first place ribbons earned during the show season. The rider with the highest number of first places in that division will be declared the winner of that placing and the other tied rider will be placed below. During the tie-breaker, in the event of a tie for first place ribbons earned during the show season, the rider will then be evaluated for most number of second place ribbons, etc until the tie is broken. If the riders have the same number of ribbons in each place, then the tie will be broken by the Showmanship placing for English and Western divisions Overall & Reserve Overall. English ties will be broken by the Hunt Seat Equitation placing. Western ties will be broken by the Horsemanship placing. Gymkhana ties will be broken by the Barrel placing. This applies to all “daily” division awards and to Overall High Point Awards.
4. Winter Buckle Series awards will be based on an accumulation of points from all Open Winter Buckle Series Shows with the following rules being applied.
 - (a) The top four Open Winter Buckle Series Shows will count. If a contestant participates in six Winter Buckle Series Shows, then the two lowest Open Winter Buckle Series Shows will be dropped for Overall High Points and Reserves. If a contestant participates in five Winter Buckle Series Shows, then the one lowest Open Winter Buckle Series Shows will be dropped for Overall High Points and Reserves.
 - (b) The top four Open Winter Buckle Series division classes will count towards overall high points for English, Western, or Gymkhana (ex. English total of four classes in one show).

- (c) If less than four Open Winter Buckle Series Shows are held because of weather or other cancellations, then points from all completed Open Winter Buckle Series Shows will be counted.
- (d) In the event of unforeseen circumstances, if only four Open Winter Buckle Series Shows are completed, all four shows will count. If only five Open Winter Buckle Series Shows are completed, then the best four out of five shows will count.
- (e) A contestant must participate in a minimum of 4 Open Winter Buckle Series Shows if 4 or more shows are held in order to be eligible for end of series awards.
- (f) Winter Buckle Series point standings will be computed and posted on the LATIGO within one week of the event. It is important for contestants to understand the standings can change quickly towards the end of the series year when low point Open Winter Buckle Series Shows are dropped.
- (g) If a competitor has any questions on how points are awarded or accumulated, see show management.
- (h) If a competitor you have a discrepancy in points fill out a Discrepancy Form and turn it into the office. Results will all be given to contestants within two weeks.

II. Warm-Up Arena Etiquette and Guidelines

1. Stay to the inside if you want to go slow, stay to the outside if you want to go fast.
2. Never stop in traffic. Stop and do dry work in the center of the arena if horse traffic warrants.
3. Do not groom or tack horses inside the area.
4. Do not tie any horse on the inside or outside of the working arenas.
5. Riders must be in control of their horse at all times. If the horse cannot be controlled, remove the horse from the working arena area. If the horse continues to cause problems it must be removed and taken to the owner's trailer.
6. Look before leaving or entering horse traffic areas. Yield to oncoming riders.
7. Do not lunge when there is limited space in the warm-up arena. Use outdoor arena for lunging.
8. Do not weave in and out of horse traffic without looking. Maintain constant speed and stay to the inside when going slow to help avoid the need for other people to have to weave in and out.
9. Change directions and maintain flow in one direction when asked. Always ask when you wish to change directions.
10. Yield to the tractor.
11. Be careful of pedestrians when leaving the arena. Horses must be kept at a walk in all areas at Latigo that are not designated arenas. (Ex. parking lot, any areas pedestrians use)
12. Pedestrians are only allowed in the arena in the case of an emergency.
13. Leave the arena immediately when asked by the announcer or Latigo staff.
14. Try to maintain a good sense of humor. People may be tired or nervous. Be patient with newcomers and try to help them learn by referring them to these guidelines.

III. Indoor Arena Holding Arena Etiquette and Guidelines

15. Do not feed your horse inside the indoor arena.

16. If a horse defecates, please clean manure promptly using the provided rakes and buckets.
17. Have horses stand facing the arena fence leaving a walking path behind horses.
18. Horses in the extended holding arena must be as close to the rail as possible facing the arena and leaving a walking path behind the horses next to the wall.
19. Be courteous to fellow riders making sure your horse is showing good ground manners. If a horse kicks out or bites, please remove it from the holding area immediately and tie it to your trailer.
20. Do not warm up or practice in the indoor arena holding area.