

## **Fees and Payment**

## Fee for service arrangements

Fees at The Concordium can vary per session. Payment is due at the time of service. You may also pay in advance for your therapy sessions and your therapist will deduct services rendered from your total credit.

Payment can be made by debit or credit card, cash or check payable to 'The Concordium'. As the administrative costs of running a practice change, session fees may be adjusted accordingly. In such cases, your therapist will discuss the adjusted fee with you at least 30 days before a change will come into effect.

## Returned checks

In the event that a deposited check is returned due to insufficient funds ("bounced" checks), a \$50.00 fee will be charged. In addition, you will be responsible for the original amount owed. If such situations arise, you may be asked to pay either with a credit card or cash for subsequent sessions.

## Time spent on your behalf

On rare occasions, a client's unique case may require additional time spent outside of the office on behalf of the therapist of office staff. This time spent on your behalf may be charged full fee including, but not limited to: consultations with other treatment providers, reading or writing legal documents, formal assessments, meetings with others. Typically, any time exceeding 20 minutes outside of the regularly scheduled sessions is subject to the full session fee. Although extremely rare, should this occur, a Concordium staff member will advise you accordingly.

Please sign below to indicate that you understand and agree to the above, and consent to treatment. You are encouraged to keep a copy of this form and refer to it from time to time during your therapy.

Signature of Client

Date

Printed Name of Client

If client is a minor, all legal guardians must sign below.

Signature of Legal Guardian

Date

Printed Name of Legal Guardian

Signature of Legal Guardian

Printed Name of Legal Guardian