



CONCORDIUM

954. 249. 3823 | Barbara@TheConcordium.com

www.TheConcordium.com

Missed appointments and late cancellations

Your appointment is reserved exclusively for you. If you miss your appointment or cancel at the last minute, your therapist is unable to care for another client. Thus, missed appointments, or those cancelled within **48 hours** of scheduled appointment time are subject to a missed appointment fee equal to the allowed amount authorized by your insurance, or the full session amount if you have a fee-for-service arrangement.

You are required to provide credit card information and authorization for your therapist to charge your card automatically in the case of missed appointments or late cancellations. A receipt for each payment is available upon request.

Please complete:

I, _____, (credit card holder's full name) authorize The Concordium to charge my credit card, indicated below, the amount of **one full session*** in the event of a missed scheduled session or cancellation of a scheduled session with less than 48 hour notice.

Billing Address: _____
Street _____ City _____ State _____ Zip _____

Phone#: _____ Email: _____

*This amount is the agreed upon fee for services (if not using insurance), or the allowable amount set forth by your insurance company. Fees and allowable amounts are subject to change. You will be notified of any changes to this amount either by your therapist or a member of the Concordium administrative team.

Credit Card Information:

Visa MasterCard American Express Discover

Card Number: _____ Expiration Date: _____

Cardholder Name: _____ Security Code (CVV): _____

I certify that I am an authorized user of this credit card and will not dispute these scheduled transactions with my credit card company; so long as the transactions correspond to the terms indicated in this authorization form.

Signature: _____ Date: _____