

FCC Vendor Application and Contract
Application Deadline: July15, 2025

Event date: Saturday, October 18, 2025- Time: 9:00AM to 2:00 PM

**Please sign and submit along with your 3 pictures, addressed stamped envelope
and check made out to:**

First Congregational church of Falmouth
Att. Martine/ Artisan Fair
68 Main St., Falmouth, MA 02540

Name.....

Company name..... Email.....

Cell Phone..... phone.....

Address.....

Town..... StateZip code.....

Website/social media

Type of items you intend to sell

Include 2 photos of your work, and one of your set up (or email them to
crafftine@gmail.com)

MA sales & Tax IDDocument must be available on the day of the fair)

Car/Truck make and model License plate#.....

Please check as appropriate:

Outdoor Tent Space (10 x 10)\$50

Indoor space (8x 10) \$60

Table & chair rental \$15

Additional table \$10

Food Truck \$100

**I have read and agree to the terms and conditions and to the vendor
application/contract. I verify that all the information provide is correct.**

Signature Date

Please save a copy of the application and Terms and Conditions

First Congregational Church of Falmouth

Artisan Fair
Saturday, October 18, 2025 - 9:00AM – 2:00PM
Application Deadline: July 15, 2025

Terms and Conditions:

- The fair will take place **rain or shine**. No refunds will be given for any reason
- All crafts must be original and **handcrafted** by the artisan. No manufactured, imported & non juried products are permitted.
- Only **one type of craft per booth** accepted unless special permission is granted. We need to make sure that our fair is well balanced with its products.
- **2 photos of your product and one picture of your fair set up must be submitted along with your application, unless you have participated in our fair before and your product has not changed, a self-addressed & stamped envelope and your check. You must have a MA Tax ID #**
- (unless you have rented a table & chair, you are responsible to provide your own. Each **table must be covered to the ground on all sides**.)
- Food vendors must have current health and town permits. Food trucks must have a current certificate of insurance, adding the First Congregational church of Falmouth as an additional insured.
- The FCC is not responsible for any lost, stolen, misplaced, vandalized or damaged item.
- **INDEMNIFICATION:** vendor shall indemnify, defend and save harmless Lessor, its officers, agents and employees from and against any and all loss, cost (including attorneys' fees), damage, expense and liability (including statutory liability and liability under workers' compensation laws) in connection with claims, judgments, damages, penalties, fines, liabilities, losses, suits, administrative proceedings, arising out of any act or neglect by vendor, its agents, employees, contractors, vendor, invitees, representatives, in, on or about the Facility. This indemnity shall survive the termination of this Agreement. vendor hereby releases Lessor from any and all liability or responsibility to vendor or anyone claiming through or under vendor by way of subrogation or otherwise for any loss or damage to equipment or property of vendor covered by any insurance then in force. (Lessor being the First Congregational Church of Falmouth)
 - Upon arrival,

Set up and breakdown:

- please sign up at the registration table. You will be directed to your space at that time.
- Vendors will unload their car into their assigned space between 7:00AM and 8:30AM and **immediately exit the church parking lot before setting up, to park in one of the public or school parking lots.** We need to have enough parking for our customers. **You must be set up by 8:45 AM.**
- No alcoholic beverage or smoking are allowed on the church grounds. Vendors are not to bring their pets along.
- Your tent must have a **minimum of 20 Lb. weights on each leg** for safety, or you will be required to leave.
- All vendors are expected to **stay set up until 2:00PM**. Please do not breakdown before the end of the event. You must vacate the church grounds by 3:30 PM
- We ask that you leave your space at the end of the fair as clean as you found it. Thank you.
- We are doing our best to **promote** this event, but we also ask that each vendor do the same on their **social media site**. See the enclosed flier.

Any question or concern can be directed to crafftine@gmail.com or at Martine at 774-392-2888