Pennsylvania Nita M. Lowey
21st Century Community
Learning Centers Program

Funded in full or in part with a
federal USDE grant provided by
the PA Department of Education

Soaring Beyond Expectations

FLOOD CITY Youth Fitness Academy

Admission is open to all regardless of race, color, national origin, sex, age, or disability

Youth Code of Conduct

ABOUT US

Flood City Youth Fitness Academy is a non-profit organization established in 2007 as "Flood City Boxing Academy" with the mission of teaching boxing skills and exercise drills to area youth who were not involved in after Program programs and looking to learn a new sport,. Our goal was to promote physical fitness and provide a place where local youth could escape from the issues of home, neighborhood, drugs and or violence.

Today our goal is to serve as a community learning center in the heart of downtown Johnstown that provides Participants with academic enrichment opportunities along with activities designed to complement Participants in their regular academic studies.

The Greater Johnstown Program identified the need to extend after Program programs, and designated FCYFA as a Satellite Safe Haven Site and selected FCYFA to host an extended hours safe haven program. With the support of community and business leaders, we launched our Safe Haven After-Program Program. Our mission is to give Participants recreation, nutrition, education, exercise and a fun, healthy environment to build self-esteem, social interaction skills and a healthy lifestyle In order to provide children with life sustaining skills.

During the 2020-21 Program year Participants faced the transition to learning from home and limited access to the internet. FCYFA partnered with the Community Foundation of the Alleghenies to launch a fundraising campaign to give local Participants the resources to attend online classes, complete online assignments, and receive on-site assistance to continue their education.

With support from Ameriserv Financial, St. Francis University and over 40 donors from our community and on December 1, 2020 we opened a virtual learning center with 40 computers, software, furniture and WIFI internet access. We reinforced our public safety health policies, extended our hours, opened our afterProgram program to all local Participants and we provide tutor/mentor staff for on-site homework assistance. technical support or counseling resources for Participants having stress related challenges.

The Flood City Youth Fitness Academy's secure facility has security buzz-in door entry and security camera system coverage. We have an indoor track, youth physical fitness equipment, a recreation room with Sony WII and Nintendo game consoles, a music studio with 5 instruments that Participants can learn, an outdoor playground area and new Roller Skating Arena.

Our nutrition program includes a full service kitchen and staff that provides free meals. We offer a hot meal and a snack to Participants in our after-Program program and free breakfast and lunch to kids from K-12 in our at risk communities during our summer programs.

Exercise the Summer-Exercise the Arts youth summer program is a fun creative summer learning experience for kids to enjoy playing together and to learn to play a musical instrument.

Our organization strives to improve the quality of life for families in Johnstown.   We offer programs designed to engage youth, adults and seniors I invite you and your family to come and tour our facility, meet our dedicated staff and see why Flood City Youth Fitness Academy is a great place for your family.

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Oscar Z. Cashaw. Sr.
Executive Director

FAQ

1. What is the Program?
    a. The Program (21st Century CODE4STEM) is an academic enrichment program offered to 100 elementary and 50 middle Program Participants in the Greater Johnstown Program. The goal of the 21st CCLC program is to raise Participant academic achievement through the creation and expansion of community learning centers that provide Participants with academic enrichment opportunities as well as additional activities designed to complement their regular academic program. Families of 21st CCLC youth participants also have access to educational development opportunities through the program. Centers can be located in elementary, middle or secondary Programs or similarly accessible facilities. They provide a range of high quality services to support Participant learning and development, including tutoring and mentoring, homework help, academic enrichment (e.g., hands-on science or technology programs), and community service opportunities, as well as music, arts, sports and cultural activities. Authorized under Title IV B, of the Elementary and Secondary Education Act (ESEA) as amended by the Every Participant Succeeds Act (ESSA), the specific purposes of the law are to:
        - Provide opportunities for academic enrichment, including tutorial services to help Participants, particularly those who attend low-performing Programs, meet state and local Participant performance standards in core academic subjects like reading and mathematics.
        - Offer Participants a broad array of additional services, programs, and activities designed to reinforce and complement the regular academic program of participating Participants.
        - Offer families of Participants served by community learning centers, opportunities for literacy education and related educational development.

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b.   The need for coding education is critically important to workforce competitiveness for the Johnstown area and beyond. According to code.org, there are currently 517,393 open computing jobs nationwide and more than 17,000 in Pennsylvania alone. Last year, only 42,969 computer science Participants graduated into the workforce. The Department of Labor predicts that 1.3 million new computer science related jobs will be created by 2022, positions that today are earning average salaries of $83,233 per year.

c.   The minimum attendance of 4 days per week to meet the 10 hours a week 21st CCLC requirements. The CODE 4 STEM Academy will offer STEM programming to each Participant integrating reading and math enrichment utilizing computer and robotic coding, science experiments, challenge-based learning and other handson activities and projects.

d.   The goal of the Flood City Youth CODE 4 STEM Academy is to create a community learning centers that provide academic enrichment opportunities during non-Program hours for Participants enrolled in the Greater Johnstown Program. With a focus on computer coding, the CODE 4 STEM Academy curriculum is designed to enhance digital literacy for Participants in grades K-8. CODE 4 STEM Academy is designed to reinforce and complement the regular academic programs of the Greater Johnstown Program and help meet state and local Participant standards in core subjects. This will be achieved through providing integrated math and reading enrichment via STEM activities such as computer coding, robotics, computer science, electronic simulators, 3-D Printing and complex LEGO designs. The structured CODE 4 STEM Academy will require a consistent program attendance which will result in improved Participant attendance for regular Program as well. The CODE 4 STEM model features an innovative learning approach that builds on the power of computational thinking as a problem-solving methodology. Developed by the University of Pittsburgh at Johnstown's Outreach Program, it is designed to work in collaboration with Programs, parents and community partners to build a CODE-Smart community where every child can learn the basics of coding for improved engagement and outcomes in STEM learning.

e.   With the deliberate practice of computational-learning outcomes, FCYFA Participants will be able to: Master core knowledge, use a computational and design thinking mindset to solve problems, Use technology to learn, Innovate solutions for opportunities Work collaboratively, Think critically & solve complex problems, and Communicate effectively. The reporting of data for evaluation will be based on the 5 GPRA measures (Grant Performance and Results Act) required by the federal government. (GRPA Measures outlined in the Multi-Year Program Design and Performance Form GPPRA Measure 1 is Academic Achievement and will be measured by PSSA Scores where the scores are categorized as Below Basis, Basic, Proficient and Advanced. Grades will be used, and test analysis will FCYFA 21st Century Learning Center CODE 4 STEM Academy P a g e 3 | 5 be performed to determine if there was significant movement. The Instructor Surveys, Parent Surveys, and Participant Surveys contain information that can describe positive and negative academic movement. GPRA

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Measure 2 is Grade Point Average, and it will be measured by GPA over the academic year. Growth will be determined by comparing performance from one academic quarter to the next. The Instructor Surveys and Parent Surveys will provide narratives of what they observed. GPRA Measure 3 is Program Day Attendance and, it will be reported by the Program day Instructor in the report card. Other measures looking at attendance will come from Instructor Surveys and Parent Surveys. GPRA Measure 4 is Behavior and, it will be reported by Instructor Surveys, Parent Surveys, and Participant Surveys. Growth will be seen in reports of improvement on the surveys. GPRA Measure 5 is Participant Engagement in Learning and, it will be reported by Instructor Surveys, Parent Surveys, and Participant Surveys. Growth will be seen in reports of improvement on the surveys.

f.   Flood City Youth CODE 4 STEM Academy will use evidence-informed STEM learning opportunities to create a structured, academically aligned program with activities to engage participants and increase academic achievement in math science and reading. The program is designed to bring digital literacy to the community, to promote widespread interest in computer science in K-8 and to support entities who advance coding literacy as a necessity, a right and a freely accessible good for all K-8 children in our region. The primary community partners engaged in the development of the proposed project are the Greater Johnstown Program and University of Pittsburgh-Johnstown (UPJ). UPJ has provided the framework for the CODE 4 STEM ACADEMY which features and innovative learning approach that builds on the power of computational thinking as a problem-solving methodology.

g.   Flood City Youth CODE 4 Stem Academy / Elementary Program Tract will serve 100 Grades K-4 each annually. The Flood City Youth CODE 4 Stem Academy / Elementary Program Tract 4 groups with 25 Participants per group. Each Participant will be assigned to a group for the month. Flood City Youth CODE 4 Stem Academy / Middle Program tract will serve 50 Participants in the FCYFA middle Program Grades 5-8 annually. The program will be comprised of 2 groups with 25 Participants per group. The methodology for the program will provide challenge based learning, developing teamwork and connecting to Participant interest and community priorities. Monthly themes for the middle Program track will model the monthly theme of the Elementary track. For example if the theme for month 1, October is "Food", the groups may be named: G1 – Apple, G2 – Pizza, G3 – Cake, G4 – Candy. The STEM activities can be based of the theme and group name for each month. The weekly schedule will be divided into (4) stations per lesson. It will take 2 days for Participant groups to rotate through the activities for a lesson. An example of groups are listed as follows: • (SR) Mystery Science/Reading - Apple Taste Test • (TM) Team Building/Math – Make a Recipe (Smelling Jars) • (C) Coding – Invent Your Own Recipe • (E) Engineering - Kitchen Gadgets The curriculum will based on the Pitt-Johnstown CODE 4 STEM Academy Explore Course Framework. Each monthly theme and related activities are designed to

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promote STEM awareness, exploration and learning as Participants will practice using and making new technology and innovating solutions to problems that are presented to them. Flood City Youth CODE 4 Stem Academy Summer tract will serve 50 Participants in the FCYFA Grades K-8. Structured stem programming will be provided for 16 hours per week for 4 weeks at 4 hours per day and 4 days per week with Fridays off. The Participants will be divided into 6 pods differentiated by grade and project complexity. The projects may include drones, robots, electronics, computer coding and complex Lego structures.

2. When is the Program?
   a. The Program (21st Century CODE4STEM) is from 2-7, Monday through Thursday, and 12-7 on Fridays, barring special events or emergency closings. The Program Year portion of the program runs concurrent with the Program Year schedule of Greater Johnstown Program. During the summer, the Program is from 8am to 5pm for four (4) weeks during the summer break of the Program calendar.

3. Does my Child have to attend every day?
   a. It is encouraged that your child(ren) attend FCYFA CODE4STEM every day that the program is in session in order to assure that your child(ren) do not lose progress. However, we understand that life happens, so please keep in mind that your child(ren) must attend at least ten (10) hours a week.

4. How do I sign up my Child for the Program?
   a. You may sign up your child at Flood City Youth Fitness Academy, located at 200 Lincoln Street, Johnstown, Pennsylvania. We also have a Digital Application available as well.
   b. We ask that you fill out all fields of the application in its entirety
   c. The application will then be forwarded to the Program, so that we may pick them up from Greater Johnstown Program's Buildings, along with accessing their educational statistics and homework to better assist them in their education.

5. How do I remove my Child from the Program?
   i. We hate to see you go, but we understand this program is not for everyone. In order to remove your child from the program, call Flood City Youth Fitness Academy [814.539.0164] to ask that your child be removed from the program. If able, we request the reason for removing your child(ren) from the program.

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We, the Administration, Instructors, Mentors and Staff of the Flood City Youth Fitness Academy, believe that our programs must provide a safe and effective fun and enriching environment for Participants and Guests. We believe that the entire community must contribute to creating and maintaining such a learning environment. We believe that attaining this goal requires both proactive and reactive components including a code of discipline that clearly defines individual responsibilities, categorizes unaccepted behavior, provides for appropriate disciplinary actions, and incorporates restorative justice. In that no written code can cover all possible contingencies, the following code may be augmented or adapted by the Administration and personnel, when in their judgment, the situation so warrants.

The dictionary defines **conduct** as "a mode or standard of personal behavior, especially as based on moral principles." The dictionary defines **discipline** as "training that develops self-control, character, or orderliness and efficiency." With these definitions, the need for stressing good conduct through the use of effective discipline will become obvious.

A. SELF-CONTROL - All participants have rights. All participants have responsibilities. Participants have the right to receive equal educational opportunity in a safe and orderly learning environment. To protect this right, all participants have the responsibility to control their personal impulses. Participants must examine their own behavior and how it will affect others. Self-control is the expectation to assure that the rights of all are protected.

B. CHARACTER - The behavior you exhibit is yours. A participant's character is defined by his/her total pattern of behavior. A participant is responsible for his/her own behavior. Defending individual actions by describing the actions of others is unacceptable. Actions determine a participant's reputation and also help to determine how people react to one now and in the future. Trust, respect, and true friendship of others must be earned. A participant's pattern of behavior or character determines how much trust, respect and friendship can be earned. Each participant should make a genuine effort to develop and maintain good character.

C. ORDERLINESS AND EFFICIENCY - Learning is often difficult work. It is made even more difficult when unnecessary distractions exist or when classroom plans are unnecessarily disrupted. Self-control and good conduct help ensure that learning can be accomplished in an orderly and efficient manner. The information in this Code of Conduct identifies responsibilities for participants. Also identified are certain types of behavior, which disrupt participant learning. In order to ensure an effective learning environment, participants are urged to fulfill their responsibilities and refrain from disruptive behavior. In summary, good conduct ensures each of the following:

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- o 1. The ability to make the best use of each participant's educational opportunity.
- o 2. The opportunity to receive education in a safe, orderly, and efficient environment.
- o 3. The development of positive patterns of behavior which will be respected and recognized by others now and in the future.

PARTICIPANT RESPONSIBILITIES

1. Keep all language appropriate and respectful. This includes but is not limited to: peers, staff, visitors, social media in relation to Flood City Youth Fitness Academy (hereinafter referred to as FCYFA). Swearing is also not permitted.
2. NO BULLYING
3. be aware of and comply with state and local laws.
4. No Threatening Harm, Embarrassment, or any other Negative Action towards any participant, Staff, Program, Administrator, Property, Guest.
5. No use, endorsement, sale, trade, discussion, distribution, nor possession of Drugs, Alcohol, Tobacco, Vape, Weapons, Lighters, Matches, Irritants, Combustibles or Harmful Chemicals/Devices on or near FCYFA Property.
6. No Gang/Illegal Organization Promotion nor related Activity/Display/Discussion.
7. Until a rule is waived, altered, or repealed, participants are responsible for assuming the rule is in full effect.
8. Inform staff of any behaviors that are not in line with Flood City Youth Fitness Academy Codes of Conduct
9. Follow the Codes of Dress, Technology, Media, and Food, respectively
10. Maintain personal space from any and all persons.
11. Follow any reasonable given direction in a timely manner.
12. No Fighting , No horseplay, No endangering others.
13. No Forgery, Stealing, Copyright Infringement, Bad Faith Acting.
14. Do not disrupt nor hinder other participants ability to engage with FCYFA property, activites, nor programs.
15. No harassment of others, this is including BUT NOT LIMITED TO:
    a. Gender
    b. Ethnicity
    c. Sexual Orientation
    d. Race
    e. Religion
    f. Disability
    g. Physical Characteristics

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16. Keep the property of FCYFA in the condition it was found in. No Graffiti, No destruction of property, no litering, no stealing property.
17. Remain on property and/or in view of staff at all times outside of times requiring privacy (changing clothes, bathroom usage, therapy or counseling)
18. Participate in tutoring and any activity that is deemed beneficial to the participant
19. Maintain a positive attitude and view.
20. Cell phones are **not** permitted to be used by participants in any way during the programs. All technology devices will be kept in a safe location during the program, and returned upon the end of the program day. Please keep in mind, however, that FCYFA IS NOT RESPONSIBLE FOR ANY LOST, DAMAGED, OR STOLEN PROPERTY. We suggest that all valuables, including but not limited to cell phones, tablets, jewelry, cash, keepsakes be left at home, as they will not be needed at the program. The exception is for cash, of which the parent will be informed in advance of an outing or reward that may require it. In that event, cash will be kept in a safe location until time of need, at which point, the participant is wholly responsible.

SPECIAL RULES PERTAINING TO THE VEHICLES

 All participants who ride the FCYFA Vehicles shall, in addition to complying with all rules in this Participant Code of Conduct, comply with the following additional rules:

1. Prior to Loading

    a. Be on time at the designated bus stop, arriving five (5) minutes before the bus is due.

    b. Wait for your bus at a safe place, well off the highway, on the side of the street where you live.

    c. Cross the street to enter the bus, if necessary, only when the bus is stopped and the red flag signals are on.

    d. Respect the property rights of people who reside on or near the bus stop. Do not get into private vehicles with strangers.

    e. Enter the bus in an orderly manner and take your seat. Bus drivers may assign seats.

2. While On the Bus

    a. Observe regular classroom conduct except for ordinary conversation and follow the bus driver's instructions. The bus driver has the same authority on the bus as a Instructor has in the classroom.

    b. Remain in your seat at all times, except when Administrationing and unloading. Do not change seats at bus stops.

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c. Keep your hands, head, feet and personal belongings inside the bus at all times.

d. Do not talk or laugh loudly or engage in other similar conduct, as such conduct diverts the driver's attention and may result in a serious accident.

e. Do not damage or tamper with any parts of the bus. In addition to being subject to disciplinary action for violating this rule, you or your parents will be responsible for the payment of the cost of repair/replacement.

f. Keep the aisle clear, except when entering or exiting.

g. Do not throw anything in the bus or out bus windows.

h. Horseplay, fighting, eating and drinking are strictly forbidden, as is all other conduct prohibited by this Youth Code of Conduct.

i. Be courteous to fellow passengers and the bus driver.

j. The following items are not permitted in any FCYFA vehicle: live animals, weapons, drugs, alcohol or tobacco, flammable liquids (butane, gasoline, propane, fuel), fireworks, firecrackers, smoke bombs, tape recorders, radios, balls (except for team buses), water pistols, spray bottles, pea shooters, sling shots, skateAdministrations, any item too large for a participant to hold in his or her lap.

3. After Leaving the Bus

a. When necessary, cross the road at least ten (10) feet in front of the bus, but only after looking to be sure that no traffic is approaching from either direction.

b. Help look after the safety and comfort of small children.

c. Be alert to the danger signal from the bus driver.

d. Go directly to your FCYFA building in the morning and directly home in the afternoon.

e. Surrender electronic devices, cash, or valuables to staff to be held in the Main Office until dismissal from program or onset of Outing, whichever is required on the given day.

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Code of Media

Websites, applications and Internet resources may collect or require the use of participant images, voices, videos, work and/or first name. When these are available publicly, FCFYA cannot control who can view or share. Accordingly, FCFYA will not post participant images, voices, videos, work and/or first name on the FCYFA website, including the Program's social media pages, or any other public website for news media or educational purposes without prior written consent from you as the parent or legal guardian. By initialing Agreement to the Code of Media on the Application of Enrollment, your child's images, voices, videos, work and/or first name may be used on the Internet, in promotional material for the Program, and in any other material deemed beneficial to the Program, within the boundaries of Laws, Rules, and Ordinances applicable to the images, voices, videos, work and/or first name used. This permission will be applicable to any use of participant information created during the Program, in which permission is given and will remain in effect until removed from the website or until consent is withdrawn. As parent or legal guardian, you may withdraw your consent at any time by sending a written letter, along with a new form, to the Administration of the Program.

TECHNOLOGY CODE OF CONDUCT

1. No use of Technology in a way harmful to others
2. No Piracy / Copyright Infringement
3. No Pornography, Innapropriately Graphic Images, Audio, or related content.
4. No Violation of International, Federal, State, County, or Local Law, Statute, Code, Resolution, Rule, or Order.
5. Cell phones are **not** permitted to be used by participants in any way during the programs. All technology devices will be kept in a safe location during the program, and returned upon the end of the program day. Please keep in mind, however, that FCYFA IS NOT RESPONSIBLE FOR ANY LOST, DAMAGED, OR STOLEN PROPERTY.
6. No Taking or Storing of Data/ Media Without others consent. FCYFA does reserve the right to take and receive images, videos, recordings, and data regarding any participant. Parents do reserve the right to refuse FCYFA publishing any participant's information, and must be expressly written and signed by a parent or guardian.
7. FCYFA reserves the right to log network use and to monitor file server space utilization by FCYFA users, while respecting the privacy rights of both FCYFA users and outside users.

ACCEPTABLE USE OF INTERNET

A. Purpose
   - The purpose of the Internet is to support research and education by providing access to resources and the opportunity for collaborative, innovative resource sharing and communication. The Administration

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supports the use of the Internet and other computer networks in the district's instructional program in order to facilitate learning and teaching through interpersonal communications, access to information, research, and collaboration. The use of network facilities shall be consistent with the curriculum adopted by the Program as well as the varied instructional needs, learning styles, abilities, and developmental levels of Participants. The electronic information available to Participants and staff does not imply endorsement of the content by the Program, nor does the district guarantee the accuracy of information received on the Internet. The district shall not be responsible for any information that may be lost, damaged, or unavailable when using the network or for any information that is retrieved via the Internet. The Administration or their designee will have the authority to determine the appropriate use of the Internet. The Program shall not be responsible for any unauthorized charges or fees resulting from access to the Internet. The district reserves the right to log network use and to monitor file server space utilization by district users, while respecting the privacy rights of both district users and outside users. The Administration establishes that use of the Internet is a privilege, not a right; inappropriate, unauthorized, and illegal use will result in the cancellation of those privileges and appropriate disciplinary action. The district shall make every effort to ensure that this education resource is used responsibly by Participants and staff. Administrators, Instructors, and staff have a professional responsibility to work together to help Participants develop the intellectual skills necessary to discriminate among information sources, to identify information appropriate to their age and developmental levels, and to evaluate and use the information to meet their educational goals. Participants and staff have the responsibility to respect and protect the rights of every other user in the district and on the Internet. 76 Network accounts will be used only by the authorized owner of the account for its authorized purpose. All communications and information accessible via the network should be assumed to be private property and shall not be disclosed. Network users shall respect the privacy of other users on the system.

Prohibitions

- Participants and staff are expected to act in a responsible, ethical and legal manner in accordance with district policy, accepted rules of network etiquette, and Federal and State law. Specifically, the following uses are prohibited, but not limited to:
    i. Use of the network to facilitate illegal activity.
    ii. Use of the network for commercial or profit purposes.
    iii. Use of the network for non-work or non-Program related work.
    iv. Use of the network for product advertisement or political lobbying.

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v.   Use of the network for hate mail, discriminatory remarks, and offensive or inflammatory communication.

vi.   Unauthorized or illegal installation, distribution, reproduction, or use of copyrighted materials.

vii.   Use of the network to access obscene or pornographic material.

viii.   Use of inappropriate language or profanity on the network.

ix.   Use of the network to transmit material likely to be offensive or objectionable to recipients.

x.   Use of the network to intentionally obtain or modify files, passwords, and data belonging to other users.

xi.   Impersonation of another user, anonymity, and pseudonyms.

xii.   Use of network facilities for fraudulent copying, communications, or modification of materials in violation of copyright laws.

xiii.   Loading or use of unauthorized games, programs, files, or other electronic media.

xiv.   Use of the network to disrupt the work of other users.

xv.   Destruction, modification, or abuse of network hardware and software.

xvi.   Quoting personal communications in a public forum without the original author's prior consent.

xvii.   Unauthorized use of chat rooms, news groups, and user groups.

Security

-   System security is protected through the use of passwords. Failure to adequately protect or update passwords could result in unauthorized access to personal or district files. To protect the integrity of the system, the following guidelines shall be followed:

    i.   Employees and Participants shall not reveal their passwords to another individual.

    ii.   Users are not to use a computer that has been logged-in under another Participant's or Instructor's name.

    iii.   Any user identified as a security risk or having a history of problems with other computer systems may be denied access to the network.

Safety

-   To the greatest extent possible, users of the network will be protected from harassment or unwanted or unsolicited communications. Any network user who receives threatening or unwelcome communications shall immediately bring them to the attention of a Instructor or administrator. Network users shall not reveal personal addresses or telephone numbers to other users on the network.

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Consequences for Inappropriate Use

- The network user shall be responsible for damages to the equipment, systems, and software resulting from deliberate or willful acts. Illegal use of the network, intentional deletion of damage to files of data belonging to others, and copyright violations or theft of services will be reported to the appropriate legal authorities for possible prosecution. General rules for behavior and communications apply when using the Internet, in addition to the stipulations of this policy. Loss of access and other disciplinary actions shall be consequences for inappropriate use. Violation of this policy may constitute a Level II or higher level offense, as defined in the Program Discipline Code. Vandalism will result in cancellation of access privileges. Vandalism is defined as any malicious attempt to harm or destroy data of another user, the Internet, or other networks. This includes, but is not limited to, the uploading or creation of computer viruses.

Copyright

- The illegal use of copyright software by Participants and staff is prohibited. Any data uploaded to or downloaded from the network shall be subject to "fair use" guidelines.
-

BULLYING/CYBERBULLYING

Bullying means an intentional electronic(including cyberbullying), written, verbal, or physical act or series of acts directed at another Participant or Participants, which occurs in a Program setting and/or outside a Program setting, that is severe, persistent, or pervasive and 41 has the effects of doing the following:

> Substantial interference with a Participant's education,
> Creation of a threatening environment, or
> Substantial disruption of the orderly operation of the Program

A Participants who violates this policy shall be subject to the appropriate disciplinary action consistent with the Code of Conduct, which may include:

- ● Counseling within the Program
- ● Parental conference
- ● Loss of Program privileges
- ● Transfer to another Program building, classroom, or Program bus
- ● Exclusion from Program-sponsored activities
- ● Suspension
- ● Expulsion

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● Counseling/Therapy outside of Program
● Referral to law enforcement officials

FCYFA ELECTRONIC DEVICES POLICY (CELL PHONES)

Purpose

To establish the basic structure for the use of electronic devices by Participants in Program. The Administration adopts this policy in order to maintain an educational environment that is safe and secure for district Participants and employees.

Definition

For the purposes of this policy, a personal electronic device is any device that emits an audible signal, vibrates, displays any message or video image, or is otherwise capable of sending, receiving, emitting, photographing, recording, storing or displaying any type of audio or visual communication, files, or data. This includes, but is not limited to, cellular phones, smartphones, smart watches, video and audio recording devices, iPads, tablets, computers, radios, any device that allows the possessor to access the Internet, or any similar device or any accessories to such devices such as earphones, headphones, and Bluetooth devices.

Policy

This policy is intended to ensure that personal and Program-issued electronic devices on district and Program property do not interfere with the learning, safety, and well-being of Participants and staff. **There is no reason that a Participant should need to use a cell phone during the regular Program day for educational purposes. Participants may use the Program's phone to reach out to Parents** . In any instance requiring an emergency communication with a Participant, our Program will immediately assist the Participant, a parent, or other responsible adult with that situation by using a Program telephone. All classrooms are equipped with a landline. Participants may possess or use personal electronic devices on Program property, on Program buses, or at Program-sponsored events according to the following guidelines:

● During Pickup from School District Buildings
● After Dismissal from the Progam.

Personal electronic devices are not to be used in areas of the Program campus that are designated as "Red Zones." Red Zones include all buildings (classrooms, hallways, administration building, Recreation Room/Dining Area during Program hours, restrooms and locker rooms). Cell phones should be on silent or vibrate, or preferably turned off, whenever a Participant is in a Red Zone. Cell phones or electronic devices should not be seen or heard in RED Zones

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at any time during the Program day. Personal electronic devices may not be used to cause any disruption in the educational process or for unethical or illegal purposes. Prohibited uses include, but are not limited to,

- ●Cheating on assignments and/or tests,
- ●Harassing or bullying others, and
- ●Personal electronic devices may not be used to access any obscene, threatening or otherwise inappropriate material via any form of electronic communication.

 Live streaming, Facetime, or social media posting during the Program day is not allowed and automatically violates the electronic device policy. Personal electronic devices may not be used for any activity prohibited by the FCYFA Code of Conduct, to circumvent the Greater Johnstown Program network security or for any unauthorized access to or inappropriate use of the FCYFA computer network. FCYFA will not be responsible, or liable for, the theft, loss, data loss, damage, destruction, misuse or vandalism of any Participant's personal electronic device brought onto FCYFA property. However, Program personnel will have the authority to make exceptions to allow Participants to use personal electronic devices for medical purposes within the confines of a classroom.

Authority

The Administration prohibits use of electronic devices by Participants during the Program day in district buildings; on district property; on district buses and vehicles; during the time Participants are under the supervision of the district; and in locker rooms, bathrooms, health suites and other changing areas at any time.[1] The Administration prohibits use of cell phones and other personal electronic devices as defined in this policy by Participants in district buildings; on district property; on district buses and vehicles; and at Program-sponsored activities.[2] The district shall not be liable for the loss, damage or misuse of any electronic device.

Off-Campus Activities

This policy shall also apply to Participant conduct that occurs off Program property and would otherwise violate the Youth Code of Conduct if any of the following circumstances exist:

1. The conduct occurs during the time the Participant is traveling to and from Program or traveling to and from Program-sponsored activities, whether or not via Program furnished transportation.

2. The Participant is a member of an extracurricular activity and has been notified that particular off-campus conduct could result in exclusion from such activities.

3. Participant expression or conduct materially and substantially disrupts the operations of the Program, or the administration reasonably anticipates that the expression or conduct is likely to materially and substantially disrupt the operations of the Program.

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4. The conduct has a direct nexus to attendance at Program or a Program-sponsored activity, for example, a transaction conducted outside of Program pursuant to an agreement made in Program, that would violate the Youth Code of Conduct if conducted in Program.

5. The conduct involves the theft or vandalism of Program property.

6. There is otherwise a nexus between the proximity or timing of the conduct in relation to the Participant's attendance at Program or Program-sponsored activities.

Delegation of Responsibility

The Administration or designee shall annually notify Participants, parents/guardians and employees about The Administration's electronic device policy. The Administration or designee shall develop administrative regulations to implement this policy. Exceptions The building administrator may grant approval for possession and use of an electronic device by a Participant for the following reasons:

1. Health, safety or emergency reasons.

2. An individualized education program (IEP).

3. Other reasons determined appropriate by the building principal. The building administrator may grant approval for possession and use of a cell phone by a Participant for the following reasons:

1. A Participant has a need due to their own medical condition.

2. Other reasons determined appropriate by the building principal.

Consequences

If a Participant is found to be in violation of the Cell Phone Policy, the personal electronic device (cell phone, etc.) will result in the following of the Participant Code of Conduct under Technology Violations. Defiant Participant behavior regarding this policy, such as a refusal to forfeit their device, could face additional/compounding consequences up to and including removal from the Program.

DISCIPLINARY ACTION SUMMARY

A disciplinary Action Summary will be maintained for participants violating the Participant Code of Conduct.

1. The summary will include all infractions committed by the participant during the current FCYFA year. Consequences, excluding expulsions, for participant misconduct are not cumulative from year to year. A new summary will be developed at the beginning of each FCYFA year.

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2. The summary will be forwarded with participant records when the participant earns promotion to the next grade.

3. Also forwarded will be participant discipline referrals for any misconduct resulting in suspension from Program.

SUSPENSION REINTEGRATION PROCESS

1. At the discretion of the administrator, or when it is called for in the code of conduct, parents/guardians may be required to accompany participants upon their return to their regular FCYFA program from suspension.

EXPULSION REINTEGRATION PROCESS

1. Participants may be required to participate in the development of a reintegration plan prior to returning to regular FCYFA after expulsion.

2. The plan will outline behavioral expectations and recommended consequences for failure to comply.

3. If possible, Mentors, Instructors, and/or Administrators involved in the instruction of the participant will be involved in the reintegration process.

4. The Participant will write a letter, demonstrating not only their desire to attend the program, but also their sincerity in correcting the issue that led to their removal from the Program.

PARENT RESPONSIBILITIES

A cooperative relationship between home and FCYFA is essential to each participant's successful development and achievement. To achieve this wholesome relationship, parents are urged to:

1. Exemplify an enthusiastic and supportive attitude toward FCYFA and education.

2. Build a good working relationship between themselves and their child, his/her Instructors, and the FCYFA.

3. Teach their child(ren) self-respect, respect for the law, respect for others, and respect for public property.

4. Insist on prompt and regular attendance.

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5. Before deciding, listen to the views and observations of all parties concerned.

6. Recognize that Instructors deserve the same consideration and respect that parents expect from their children.

7. Encourage their child(ren) to take pride in his/her appearance.

8. Insist that their child(ren) promptly take home all communications from FCYFA.

9. Cooperate with the FCYFA, jointly resolving any FCYFA related problems.

10. Set realistic standards of behavior for their child(ren) and be firm, fair, and consistent in applying them.

11. Help their child(ren) learn to deal effectively with negative peer pressures.

12. Provide a place conducive for study and completion of homework assignments.

13. Teach the common courtesies by respect and example.