

# RENTAL APPLICATION

CHATHAM ESTATES, 701 E. CHATHAM ST., CARY, NC 27511 919-467-6166

ALL INFORMATION CONTAINED HEREIN WILL REMAIN CONFIDENTIAL

FULL LEGAL NAME \_\_\_\_\_  
BIRTHDATE \_\_\_\_\_ SOCIAL SECURITY NO./TIN NO. \_\_\_\_\_  
DRIVERS LICENSE NO. \_\_\_\_\_ STATE \_\_\_\_\_  
EMAIL ADDRESS \_\_\_\_\_  
PRESENT HOME ADDRESS \_\_\_\_\_ PHONE ( ) \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_  
HOW LONG AT PRESENT ADDRESS \_\_\_\_\_ OWN \_\_\_\_\_ RENT \_\_\_\_\_ MO. PAYMENT \_\_\_\_\_  
LANDLORD OR MORTGAGE HOLDER \_\_\_\_\_  
PHONE ( ) \_\_\_\_\_ ADDRESS \_\_\_\_\_

PREVIOUS HOME ADDRESS \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_  
HOW LONG AT PREVIOUS ADDRESS \_\_\_\_\_ MONTHLY PAYMENT \_\_\_\_\_

PRESENT EMPLOYER \_\_\_\_\_ WORK PHONE ( ) \_\_\_\_\_  
POSITION \_\_\_\_\_ HOW LONG \_\_\_\_\_ INCOME \$ \_\_\_\_\_ /MO.

MARITAL STATUS: SINGLE \_\_\_\_\_ MARRIED \_\_\_\_\_ SEPARATED \_\_\_\_\_ DIVORCED \_\_\_\_\_  
LIST/DESCRIBE ALL PETS (MUST HAVE SPECIAL CIRCUMSTANCES AND BE PRE-APPROVED BY  
LANDLORD) \_\_\_\_\_  
AUTOMOBILE(S) (YEAR, MAKE, MODEL, COLOR) 1) \_\_\_\_\_  
2) \_\_\_\_\_

SPOUSE OR CO-APPLICANT IF SAME ADDRESS:

FULL NAME \_\_\_\_\_ PHONE( ) \_\_\_\_\_  
DRIVERS LICENSE NO. \_\_\_\_\_ STATE \_\_\_\_\_  
EMAIL ADDRESS \_\_\_\_\_  
BIRTHDATE \_\_\_\_\_ SOCIAL SECURITY NO./TIN NO. \_\_\_\_\_  
PRESENT EMPLOYER \_\_\_\_\_ WORK PHONE ( ) \_\_\_\_\_  
POSITION \_\_\_\_\_ HOW LONG \_\_\_\_\_ INCOME \$ \_\_\_\_\_ /MO.

LIST ALL OTHERS WHO WILL OCCUPY MOBILE HOME:

NAME	1)	2)	3)	4)
RELATIONSHIP	_____	_____	_____	_____
AGE	_____	_____	_____	_____

IN CASE OF EMERGENCY, PLEASE NOTIFY \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_  
ADDRESS \_\_\_\_\_ PHONE ( ) \_\_\_\_\_

I hereby state and represent that the information provided by me in this application is complete and accurate. I authorize verification of any and all information contained in this application, and the ability to inquire into credit, character, general reputation, personal characteristics and mode of living, and I release all concerned from any liability in connection with any information that they provide. I acknowledge and agree that in the event I enter into a lease with the owner that the owner could cancel the lease in the event that any of the information provided by me in this application is materially inaccurate or incomplete or later proves to be false. I understand that the rules and regulations are adopted for the benefit of all residents and proper operation of the property and I agree that residency will be subject to those rules and regulations.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_  
Type of Identification \_\_\_\_\_  
Co-Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_  
Type of Identification \_\_\_\_\_

FOR OFFICE USE ONLY

LOT ADDRESS \_\_\_\_\_ APP. FEE PAID \$ \_\_\_\_\_ DATE \_\_\_\_\_  
MOVE-IN DATE \_\_\_\_\_ DATE RENTED \_\_\_\_\_  
MGT. APPROVAL \_\_\_\_\_ RENTAL RATE \_\_\_\_\_ /MO.

# WESTBROOK & ASSOCIATES

## SUMMARY OF APPLICATION CRITERIA

Please note that these are our current rental criteria and are subject to change without notice. Nothing in these requirements shall constitute a guarantee or representation by our community that all residents and occupants currently residing in our community have met these requirements. Westbrook & Associates supports the Fair Housing Act as well as state fair housing laws. This company does not discriminate on the basis of race, color, religion, national origin, sex, familiar status, or handicap. The following standards and criteria must be met from every prospective resident to qualify for leasing. There may be residents and occupants that have resided in this community prior to these requirements going into effect; additionally, our ability to verify whether these requirements are met is limited to the information we receive.

- 1) All adult occupants (18 years of age and older) must complete a separate rental application. Married couples may submit a single application. \$25.00 Application fee required per applicant.
- 2) All applicants must provide a valid photo ID for verification of identity for application processing and evaluation.
- 3) The application will not be accepted if all applicants do not provide all the information required or provide false or misleading information.
- 4) All applicants will have their credit history assessed with information obtained from a credit-reporting agency. Lack of credit references and/or bad credit will not be accepted. Loans from friends or relatives or utility company payments are not acceptable references.
- 5) Stable employment and adequate income of all applicants is required.
- 6) The number of occupants in the rental will be limited in accordance with the square footage limitations and local town ordinances.
- 7) A non-refundable entry fee of \$500.00, a security deposit of \$200.00 and the 1<sup>st</sup> month's lot rent (\$400.00) will be due IN CASH when the lease is signed. This is a total of \$1,100.00.
- 8) Once the lease is signed, application for the title transfer of the mobile home must be made at the NC Department of Motor Vehicles. The receipt for the transfer is to be brought to our office for confirmation thereof and only then will the account for the water service to the home be set up and the water turned on.
- 9) It is the Tenant's responsibility to maintain his/her lot, including the removal of dead trees and limbs; therefore, we strongly advise that the lot be inspected, and any concerns be addressed prior to signing the lease.

**Have you or any member of your household been convicted of a felony? \_\_\_ YES \_\_\_ NO**

**If yes, explain** \_\_\_\_\_

Mobile home make: \_\_\_\_\_ Year: \_\_\_\_\_ Size: \_\_\_\_\_

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Co-Applicant

\_\_\_\_\_  
Date