

# CHATHAM ESTATES MOBILE HOME PARK

## NOTICE TO VACATE

Tenant Name(s): \_\_\_\_\_

Current Address: \_\_\_\_\_

Move Out Date: \_\_\_\_\_

Forwarding Address (Required): \_\_\_\_\_

(City, State, Zip) \_\_\_\_\_

- I understand that I must bring the title or a copy of the title for the mobile home to the office of Westbrook & Associates to be photocopied when I submit this notice to vacate BEFORE any applications for any and all potential buyers will be processed.
- I understand that if my lease has not expired, I will pay \$100.00 fine before any applications for a potential buyer will be accepted.
- I understand that ANY potential buyers of my mobile home must submit an application and be approved by Westbrook & Associates BEFORE I sell my mobile home. If the home is sold to an unapproved buyer, I will pay a \$100.00 fine. I also understand that the new owner may NOT be approved.
- I understand that I am responsible for my mobile home, the lot rent, and all utility payments until the date that the new lease begins for the new owner of the home.
- I understand the exterior of my home will be inspected by the park Manager and that I may be required to correct any maintenance items before I may sell the mobile home.
- I understand that the full balance of my water bill must be paid before I transfer of the mobile home to the new owner(s). (Payment by certified check or money order made out to Chatham Utilities is required, or proof of full payment.)
- I understand that I am required to give the mailbox keys to the new owner(s). Failure to do so will result in a \$25.00 fine.

\_\_\_\_\_  
Tenant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone #

\_\_\_\_\_  
Property manager

\_\_\_\_\_  
Date