

Regular Meeting  
March 19th 2025, 5:00 pm  
APTA Conference Room

Meeting called to order Ray Koroleski: Pledge 5:04 pm

Roll Call:

Ray Koroleski, Ashley Sweet, Nancy Selle, Mike Bowers, Angie Masson, Rachel Vallad, Jim Hazeltine

Guest: Bill Francis

Approval of Agenda Nancy made a motion, Ashley second, all in favor.

Approval of Minutes (02.19.2025) Correction in section E \$4444,446.57, it should have said \$444,461.57. Rachel made a motion, Nany second, all in favor.

Treasurer's Report Nancy made a motion, Rachel second, all in favor.

Approval of Bills: Nothing out of the ordinary.

Financial Report Nothing out of the ordinary.

Investment Report Up \$6135.59 after 1 month.

**Public Comment: Cindy Dietzel** Nancy made a motion to remove public comment, Ashley second, all in favor.

Old Business:

- A. Facility Construction NEPA update 03.05.2025: MDOT sent APTA's clarifying to the FTA, awaiting update. Bill will update the board when updated comes in.
- B. Additional rear lighting being installed on 4 buses:
  - a. Lights Installed on #327, #128, #130 / #129 awaiting install. They plan to get this done in March/April.
- C. ESTA verbiage in APTA policy handbook Bill introduced the new law that needs to be put in place. APTA already has a good policy for full-time staff and will keep the policy the same for them. They will change part-time staff to match the new law.
  - a. APTA's 6 months needs to be changed to 4 months to be within regulations
- D. APTA / Bay Metro operating agreement Bill still needs more time to talk to Denise about what she had in place. What Bay Metro would like to do is come to Family Fare for a drop-off and a drop-off at the Casino on Worth Road.

New Business:

- A. Tyler Watters (auditor) group phone call to cover audit results. We went over the audit with Tyler and there were no major findings. Tyler suggested APTA change the money bag to a money box for security safety. Changing the dispatchers override ability on the computer system to prevent changes.

B. APTA checking account

- a. Insured Cash Sweep (ICS): Insured up to \$275 million; 2.5% interest rate; money can be moved in and out of ICS to checking account without penalty or delay. This service is at Huntington Bank and there's no fee for us to use this service. APTA would like to keep \$250,000 on hand and invest the rest. Nancy made a motion to keep \$250,000 in the checking and invest the rest of the funds, Rachel second, all in favor.

C. Vehicle Maintenance:

- a. #130: Rear end work (scope & estimate of amount in work)
- b. #327: Rear lift not usable (Repair would be at least \$6,000)
- c. #13: At Khime Auto for repair (covered by insurance)

Director's Report

Bill requested a 2-week vacation in June, Ray will be able to handle everything while Bill is on vacation. The board approved the vacation.

Adjourn 6:39 pm Rachel made a motion, Ashley second, all in favor.

Sign: Angela Mason

Date: 4-8-2025