

Arenac Public Transportation Authority Minutes  
Regular Meeting  
June 19, 5:00 pm  
APTA Conference Room

The meeting started with Ray at 5:00 pm. Pledge 5:01 Ray called the meeting to order.

Roll Call:

Ray Koroleski, (Diedra Mosciski, Sally Mrozinski arrived at 5:05 pm), Ashley Sweet, Mike Bowers, Angie Masson

Guest: Bill Francis, Julie Hazeltine running for Arenac County treasure, Heather and Rb Chipps

Diedra took over the meeting at 5:05 pm

Approval of Agenda: motion by Ashley second by Mike all in favor.

Approval of Minutes (05.15.2024) motion by Mike second by Ashley all in favor.

Treasurer's Report pay full amount of Bill's mileage bill of \$753.21

Approval of Bills motion by Ray second by Sally all in favor.

Financial Report No changes

Investment Report No current statement available.

Public Comment: Heather and Rob, Heather brought up some information regarding an office conflict between staff. Heather questions the responsibilities of dispatch management. The board went into a closed meeting after hearing all of Heather's complaints. (5:55 pm-6:51 pm) Heather, Rob and Bill were excused during this time.

Old Business:

A. Strategic Plan

- a. Building Feasibility Study completed They have come to a decision on selecting the Standish location.
  - i. Presentation to Board Members (Microsoft Teams). The team reviewed the standard location, building set up, and the cost to build a new site location. The overall price will increase yearly if the plans are not accepted this year.

B. Celebrate Arenac Advertisement Campaign

- a. Vehicle #327 wrapped with H.S. photo contest participants. The community is pleased with the wrapped vehicles. A lot of positive talk has been heard from the community members. 2 weeks to get the new bus wrapped.

New Business:

- A. Cintas uniforms- Only use Cintas for jackets / Uniform shirt purchased by APTA (Blue polo with logo) / Requesting pants/short requirements to be khakis. The drivers would be allowed to wear a polo shirt, khakis pants vs the uniform style of clothing. Bill will figure of pricing for the change. Bill will price out shirts, checking into Mctaggrats local Standish company.
- B. Repair vehicle #11's transmission, coding it as an administrative vehicle with MDOT. This vehicle would be repaired, and it would eliminate the staff using their personal vehicle for travel. Bill will get a quote for pricing of the repair. This vehicle would be used mainly for administrative use but could be put into service if needed.
- C. Reorganize Office Coordinator's job duties.
  - a. Remove dispatch supervisor / Create head dispatcher for oversight, shift schedules created by Operations Manager. It was talked about reducing her jobs and creating a head dispatcher. This would give Geraldine more time to take on some of Bill's responsibilities and allow Bill to be in the community. We would shift Ray's responsibilities with an increase in pay. The board would like to look at job

descriptions and talk about what everyone is doing to see if we need to restructure responsibilities.

- D. Potential building entered NEPA study phase. Awaiting meeting date from FTA.
- E. Vehicle #128 was involved in an accident in Omer at the post office. No one was injured with side damage to the vehicle. #128 is being inspected before returning to service. Bud Auto in Au Gres is going to repair vehicles.
  - a. Director's Report Evaluation needs to be done on Geraldine. Ray needs to do any drivers evaluation.

Adjourn

Motion to Adjourn Ashley, Ray seconded all in favor 6:54 pm.

Angela Masom 7-15-2024