

Arenac Public Transportation Authority
Regular meeting
August 20th 2025, 5:00 pm

Pledge 5:03 Pm meeting called to order by Ray

Roll Call: Ray Koroleski, Ashley Sweet, Nancy Selle, Mike Bowers, Jim Hazeltine, Rachel Vallad. Angie Masson excused

Guest Bill Francis

Approval of agenda: Jim motioned to approve agenda with no corrections. Ashley supported all in favor

Approval of Minutes (July 23rd, 2025): Rachel motioned to approve the minutes with no corrections. Jim supported all in favor

Treasure's report

Approval of Bills: Nancy motioned to approve the book of bills as presented. Mike supported the motion all in favor.

Financial report: Bill reported that we are currently \$32,000 ahead from Farebox. Low on all other services except tires which is \$7,000 over budget.

Investment report: ICS gained \$1,325. Cetera gain of \$87.79

Public comment: No public present

Old Business: Change old business to unfinished business

Book of Bills should be a roll call vote.

- A. Facility Construction update: NEPA should be ready by next Friday.
- B. Financial Update: Starting in October Bill have a breakdown of all financials.
- C. Bylaws: Rachel will take the information to the board of commissioners the change would be that the Authority will be on their own and will be able to select their board members.

New Business:

- A. Drivers carrying groceries. Policy in place states that drivers should not be doing this. Bill will contact our insurance to what coverages will be needed to cover employees.
- B. Maternity Leave: ESTA doesn't cover this. FMLA would cover this.
- C. Trip Master: Doing limited runs at this time. Next week four tablets will be in the field using Trip Master. Bill stated that they should be live by September 14th, 2025. Bill also stated that all recurring runs are in the system.

- D. APTA food giveaway: Discussion was had about the APTA and the employees having a food give away, Cost would be about \$1,200 for meat and produce. Discussion was had about how people would see this as mileage money would be paying for this. Ashley will look into APTA pairing with a SAHC food giveaway and we would promote free rides.
- E. Workers' Compensation Case: Bill stated that two weeks ago he received a call from Workers' Compensation about a former employee. Bill is handling this and will document anything pertaining to this.
- F. Holiday Closure: APTA will be closed 08/30/2025 due to the holiday.
- G. APTA Office Space: Office with more space is available. We would be subleasing this office space in the amount of \$375. Bill is going to get more information for the board before a motion is on the table.

Director's Report: Bill reported that ridership was down in July. APTA is gaining two two drivers. Cindy will be going to part time in September. Bill will be adding vehicle maintenance back to the directors report. Employee of the month discussed. Nancy made a motion for APTA to purchase \$25.00 gift cards for employee of the month, Mike supported the motion. Roll call completed 6 yays and 0 nos.

Adjourn: Ashley made the motion to adjourn at 1820. Jim supported the motion. All in favor.