|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  | | --- | | **Cody Carlson**    **Professional Summary**  Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals. Hardworking and passionate job seeker with strong organizational skills eager to secure an internship/entry-level position. Ready to help team achieve company goals.  **Accomplishments**   * Used Microsoft Excel to develop visuals and update fiscal information for supervisors. * Developed reports through effectively helping my Data Engineer.   **Work History**  **Data Support Specialist**, 11/2022 - 05/2024  CITEE, Whitewater   * Work with co-workers to develop requested reports * Maintain updated, organized websites * Constantly problem-solving issues that appear. * Reduced errors in data entry by implementing rigorous validation checks, increasing overall data reliability. * Enhanced database performance by conducting regular maintenance and monitoring tasks, ensuring smooth operations.   **Server/busser/host**, 08/2018 - 07/2022  Old Towne Pub & Grill, St. Charles, IL   * Worked with POS system to place orders and manage bills * Explained menu items and suggested appropriate options * Bussed and reset tables to keep dining room and work areas clean. * Demonstrated strong multitasking skills by managing multiple tables simultaneously without compromising service quality. * Served food and beverages promptly with focused attention to customer needs.   **Education**  **Bachelor's Degree, Computer Science,** 05/2024  University of Wisconsin-Whitewater - Whitewater, WI   * Research Project: AI Research of IoMT * Minor: Cyber Security * VP/President of Sigma Tau Gamma Fraternity in 2022-2023 * GPA: 3.75 * Dean's List 7/8 Semesters   **Volunteer Experience Leadership**   * Local Church, First-grade boys small group leader, Led in bible stories and activities provided by the church * Community Service, Volunteered hours at a Nursing Home, Collected trash around Whitewater, WI, Volunteered to help assemble philanthropy events, Contributed to raising money for the Dance Marathon event   **Classes**   * Database Management * Business Analytics * Software Engineering   **Awards Accomplishments**   * Burlington Central High School GPA 3.8 * Baseball Team Captain * NSLS Member | | |  |  | | --- | --- | |  | St Charles, IL 60175 | |  | (630)-414-3559 | |  | CarlsonCA20@uww.edu | |  | https://thecodycarlson.com | |  | https://www.linkedin.com/in/cody-carlson-4a9690222/ | |  | https://github.com/CarlsonCody | |  | [Bold Profile](https://bold.pro/my/cody%2Dcarlson%2D240528130125/788r) |   **Skills**  .  **Proficient in SQL**  **HTML**  **Java**  **Team player**  **Friendly**  **Motivated**  **Organized**  **Problem-Solving**  **Remote Technical Support**  **Website Management/Development**  **Python Programming**  **Data Cleaning**  **Object-Oriented Programming**  **Software Development**  **Network Administration**  **Cybersecurity**  **Project Coordination** |

.