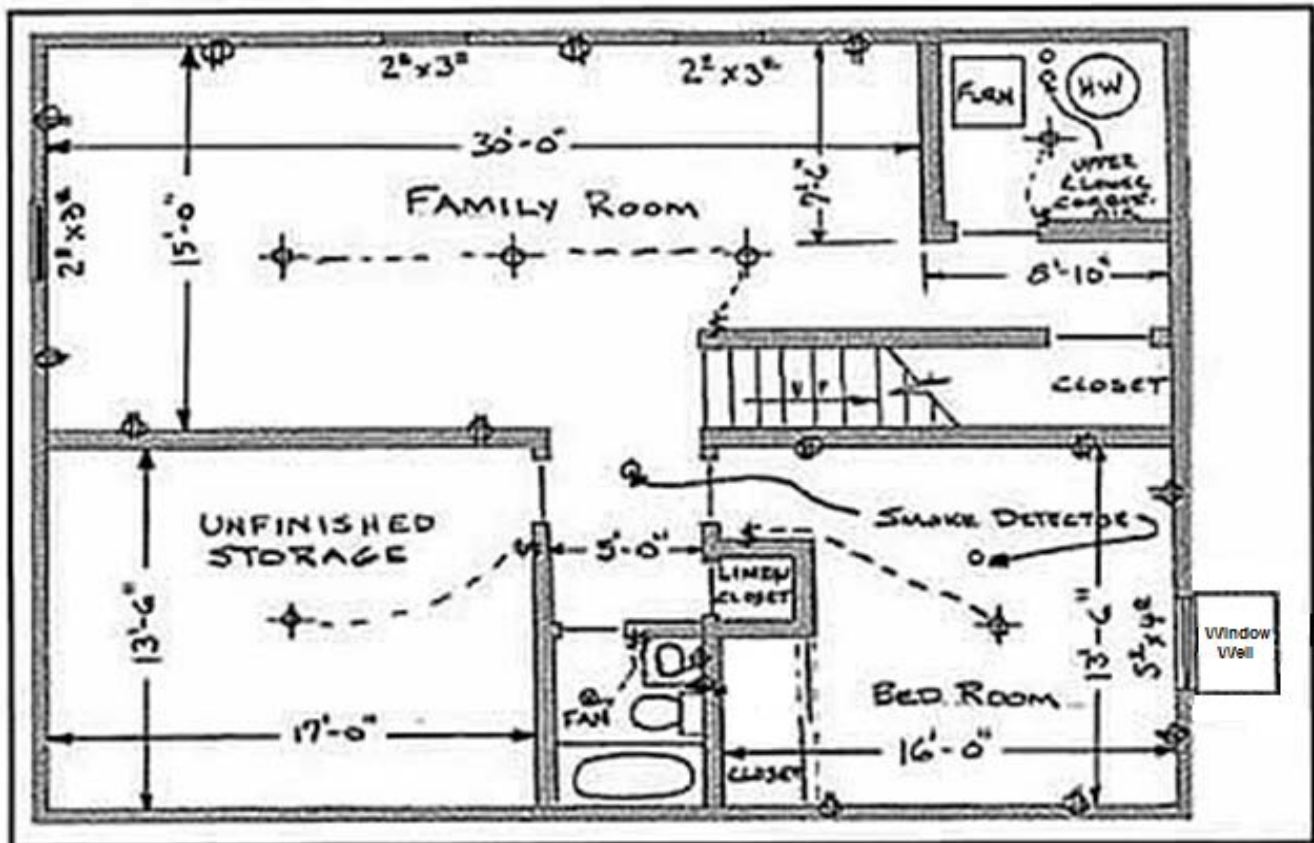


## Basement Development - PBI Specifications

### (1) Provide a floor plan SKETCH on a separate sheet and note the following:

- Draw the **perimeter walls** of the basement and note the **total area to be developed** (ft<sup>2</sup> or m<sup>2</sup>).
- Draw the **room layout** (existing and proposed rooms) and show the **location of the stairs** (note width.)
- Note the **dimensions of all rooms** (indicate ft or m).
- Label the **intended use of each room** (e.g. Rec Room, Bathroom, Bedroom, Utility, Office, Storage, etc.)
- Show all **walls, partitions, closets, doorways and windows**.
- Draw the **door swing direction** on all doorways and note the **door width**.
- Note the **window sizes** for each basement window and note the **window opening type** in each bedroom.
- If applicable, show the **proposed fireplace location and type** (i.e. natural gas, wood burning, electric, etc.)
- Using symbols, note the locations of **smoke alarms** (⊙) and **CO alarms** (⊖) (combine symbols for combination units.)
- For **bathrooms**, show the locations of **fixtures** (sink, toilet, tub) and **exhaust fan**.
- For **kitchenettes**, note the location of **cabinets, counters, sinks, and appliances, including cooktops**.
- For **secondary suites**, please submit architectural drawings prepared by an experienced designer, as NBC requirements are significantly different for secondary suites than basement developments.

### Sample Floor Plan

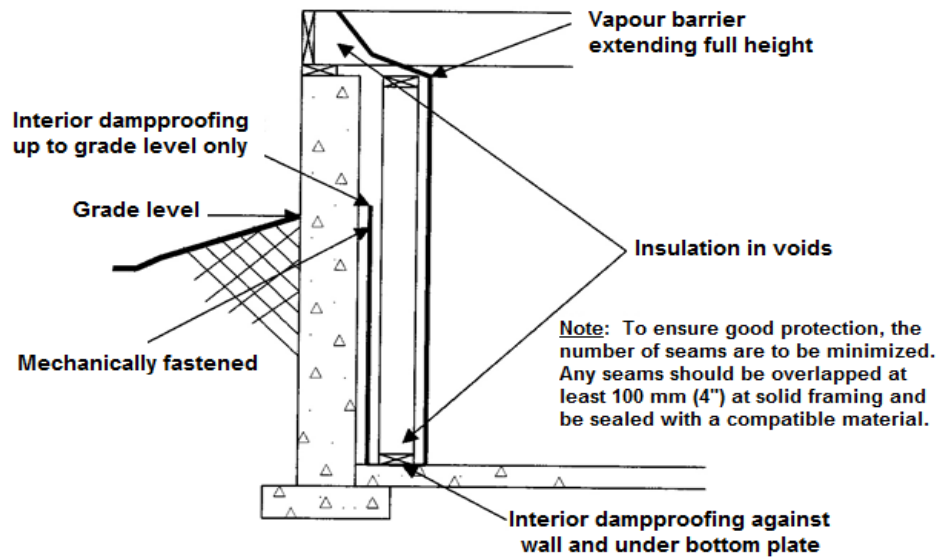


- Answer all questions on page 2 and submit with your floor plan.
- Please contact PBI at (306) 536-1799 if you have any questions.

Owner Name: \_\_\_\_\_ Municipality: \_\_\_\_\_

Owner: (Cell) \_\_\_\_\_ (H) \_\_\_\_\_ Jobsite Address: \_\_\_\_\_

**Foundation Wall  
Vapour Barrier & Interior Dampproofing**



**(2) Complete the information below regarding the proposed development:**

**Total Area Being Developed** (indicate ft<sup>2</sup> or m<sup>2</sup>): \_\_\_\_\_

**Foundation Perimeter Walls Are Currently:**

- Exposed     Framed     Insulated  
 Vapour Barrier     Sheathed     \_\_\_\_\_

**Protection from Dampness:**

- PT Bottom Plate     Poly / Sill Gasket     \_\_\_\_\_

**Bedroom/Sleeping Room Window Types:**

- Casement     Awning-Inswing     Awning-Outswing  
 Slider     \_\_\_\_\_

**Bedroom Window Sizes:** (Note below as W" x H")

1 \_\_\_\_\_ 2 \_\_\_\_\_ 3 \_\_\_\_\_

**Bedroom Window Unobstructed Opening:**

1 \_\_\_\_\_ 2 \_\_\_\_\_ 3 \_\_\_\_\_

(Openable portion must not be less than 0.35m<sup>2</sup> (3.8 ft<sup>2</sup>) in area, with no dimension less than 380mm (15"), and must have 760mm (30") minimum clearance space in the window well when window is in the open position.)

**Door Sizes (W" x H") and Quantity** (note below)

- 24" x 78"     30" x 78"     32" x 78"  
 (min-bathroom)    (min-bedroom)    (min- furnace room)

# \_\_\_\_\_ # \_\_\_\_\_ # \_\_\_\_\_

**Secondary Suite Proposed?**

- No     Yes

(If Yes, please provide a floor plan prepared by an experienced designer.)

**Stairs Protected By:**

- Wall     Guards-36" H     \_\_\_\_\_

**Proposed Ceiling Type:**

- Suspended     Gyproc     \_\_\_\_\_

**Proposed Ceiling Height:** (NBC minimum noted)

- 2.1m (6'-11")     \_\_\_\_\_

**Fireplace:**

- None     Natural Gas     Electric  
 Wood Burning (stove or insert)     \_\_\_\_\_

(Submit manufacturer's installation specifications with application)

**Smoke Alarm Installed In:**

- Bedroom(s)     Hallway     Common Area

**Carbon Monoxide (CO) Alarms Installed:**

- In Bedroom(s)     Within 16' of each bedroom door

**Proposed Bathroom:**

- None     2 piece     3 or 4 piece

**Bathroom Fan Exhausts To:**

- Outdoors     House Ventilation System (HRV)

**Kitchen Fan Exhausts To:**

- Outdoors     House Ventilation System (HRV)