

Request by Property Owner to Cancel Building Permit



PBI Permit # _____

Municipality:

Building Project Type (i.e. new building, addition, renovation, etc.):

Owner Name:

Phone No:

Contact Person's Name (if owner is a business):

Contact E-mail Address:

Cell Phone No:

Property (Jobsite) Address:

Reason for cancelling building project/permit (Please provide as much detail as possible):

Please initial to acknowledge that you have read, understand and agree to the following:

_____ I hereby agree that if I wish to continue construction on this project at a later date, I will be required to re-apply and pay for a new building permit at the current rates. I understand that construction cannot commence without a valid building permit issued from the municipal office.

_____ I hereby agree that if I sell this property in the future, I will disclose to the potential buyer that a permit was taken out for this building project but then cancelled. I agree to make the buyer(s) aware that they will need to re-apply and pay for a new building permit should the buyer(s) decide to resume construction at a later date.

_____ If the owner is listed as a business or corporation, I hereby affirm that I am an authorized representative to sign on behalf of the business (i.e. business owner, corporate director/officer, etc.)

_____ I hereby affirm that the reason for cancelling this building permit, as stated above, is accurate and true.

Printed Name: _____

Date: _____

Signature: _____