

NOTE: This document must be completed by each design professional involved in any construction project designed under NBC Part 3 or NECB and must be submitted to PBI prior to occupying the space.

To: Local Authority

Municipality Name (Print)

Re:

Name of Project / Owner (Print)

Description of Project (Print)

Occupancy Classification

Civic Address or Land Location of Project Site (Print)

The undersigned confirms substantial completion of the construction project noted above and substantial compliance with the intent of the design(s), as per the applicable Saskatchewan building standards.

This document pertains to:

| |
|--------------------------|
| <input type="checkbox"/> |
| <input type="checkbox"/> |
| <input type="checkbox"/> |
| <input type="checkbox"/> |
| <input type="checkbox"/> |
| <input type="checkbox"/> |
| <input type="checkbox"/> |
| <input type="checkbox"/> |

Full Occupancy of the building/space (NBC)

☐ Part 3 (Architectural) ☐ Part 4 (Structural) ☐ Mechanical Systems ☐ Electrical Systems

Life Safety Systems

☐ Fire Alarm ☐ Sprinkler Verification ☐ S1001

National Energy Code of Canada for Buildings (NECB)

☐ Part 3 ☐ Part 4 ☐ Part 5 ☐ Part 6 ☐ Part 7 ☐ Part 8

Other (Please Specify) _____

If Full Occupancy is not Approved: Report or letter must be provided summarizing area of use
(Note that another copy of this document must be submitted for full occupancy.)

I hereby give assurance that:

- (1) I have fulfilled my obligations for field review as required for the project as outlined in the previously submitted **Commitment for Field Review** document.
- (2) I am a registered professional who is registered in the Province of Saskatchewan as a member in good standing with the Association of Professional Engineers and Geoscientists of Saskatchewan.
- (3) I have completed periodic reviews of the project at appropriate stages of construction.
- (4) In my professional opinion the construction was carried out in substantial compliance with the applicable provisions of the National Building Code, the National Energy Code for Buildings, and the plans submitted in support of the application for the building permit. This includes any additional plans, documents, review of plans and design decisions that have been part of my responsibility and related to applicable Code issues that were not detailed as part of the submitted permit application.
- (5) I have informed the Local Authority in cases where I am aware that the construction has materially deviated from the submitted plans.
- (6) I am not aware of any deficiencies, or I have reported any deficiencies to the Authority having jurisdiction that would compromise compliance with the aforementioned code(s).

(Affix Professional Seal Below)

Professional's Name & Discipline (Print)

Address (Print)

City/Town, Province

Postal Code

Phone

E-mail

Signature of Registered Professional

Date

I am a member of the following firm and I sign this letter on behalf of the firm and myself.

Name of Firm (Print)

Address of Firm (Print)

City/Town, Province

Postal Code