



# BEESPOKE

# Vendor Information

## ONBOARDING

A \$50 ONBOARDING FEE IS DUE UPON SIGNATURE OF THE CONTRACT. ONBOARDING FEES FOR YOUTH VENDORS (17 AND UNDER) ARE \$10.

## MONTHLY FEES AND COMMISSION

VENDORS ARE RESPONSIBLE TO PAY A \$35+/MONTH VENDOR FEE (DEPENDING ON SPACE SELECTED). THIS FEE WILL BE PRORATED DEPENDING ON THE DATE THE CONTRACT IS SIGNED.

VENDORS RECEIVE 75% OF PRE-TAX SALES. BEESPOKE MANAGES SALES TAX AND CREDIT CARD FEES.

## INVENTORY AND PRICING

VENDORS ARE RESPONSIBLE FOR PRICING AND MAINTAINING INVENTORY. INVENTORY CAN BE DROPPED OFF DURING OPEN HOURS. INVENTORY MUST BE LABELED WITH BARCODE LABELS PRINTED BY BEESPOKE.

YOU CAN REQUEST LABELS BY FILLING

OUT [THIS TEMPLATE](#) AND SENDING IT TO US AT [HELP@BEESPOKEUTAH.COM](mailto:HELP@BEESPOKEUTAH.COM). LABELS MUST BE REQUESTED BY 1 PM IN ORDER TO PICK THEM UP THE NEXT DAY. LABELS ARE ONLY PRINTED ON DAYS THAT THE STORE IS OPEN.

## SALES REPORTS

SALES REPORTS ARE SENT TO ARTSITS/VENDORS ON MONDAYS DETAILING THE PREVIOUS WEEK'S SALES. THIS WAY YOU KNOW WHAT TO RESTOCK AND WHAT YOUR APPROXIMATE SALES/COMMISSION PAYMENT WILL BE FOR THE MONTH. IF YOU DO NOT RECEIVE A SALES REPORT ON A GIVEN MONDAY, IT MEANS WE DID NOT RECORD SALES FOR YOU THE PAST WEEK. WE ALSO REGULARLY SEND UPDATE EMAILS WITH HELPFUL INFORMATION ON MONDAYS.

## HOW LONG IS A CONTRACT AT BEESPOKE?

OUR INITIAL CONTRACT TERM IS 6 MONTHS. WE ARE OPEN TO SHORTER OR LONGER TERMS UPON REQUEST.





BEESPOKE

# Vendor Information

## Frequently Asked Questions

### HOW MUCH WILL MY MONTHLY VENDOR FEE BE?

VENDOR FEES FOR DISPLAY SPACE START AT \$35 PER MONTH. DEPENDING ON THE SPACE, THE MONTHLY VENDOR FEE MAY BE UP TO \$50. VENDORS MAY CHOOSE TO OCCUPY MORE THAN ONE SPACE, WHEN ADDITIONAL SPACE IS AVAILABLE.

### EARLY TERMINATION

A VENDOR MAY CANCEL THEIR CONTRACT AT ANY TIME BY PROVIDING WRITTEN NOTICE TO BEESPOKE. UPON TERMINATION, VENDOR WILL BE RESPONSIBLE TO PAY A LUMP SUM EQUAL TO 50% OF THE MONTHLY FEES FOR THE REMAINDER OF THEIR CONTRACT.

### PAST BEESPOKE VENDORS

WE HAVE ITEMS LEFT AT THE OLD STORE SET ASIDE. PLEASE REACH OUT TO US DIRECTLY AT [HELP@BEESPOKEUTAH.COM](mailto:HELP@BEESPOKEUTAH.COM) TO SCHEDULE A PICKUP OF YOUR ITEMS.

### QUESTIONS? FEEDBACK?

WE'RE HERE TO HELP ANSWER ANY QUESTIONS YOU MAY HAVE. IF WE DON'T HAVE AN ANSWER RIGHT AWAY, WE'LL WORK TO FIND ONE!

WE WANT TO HEAR FROM YOU! WHETHER YOU HAVE FEEDBACK ABOUT YOUR PREVIOUS EXPERIENCE WITH BEESPOKE, SUGGESTIONS FOR THE FUTURE, OR IDEAS TO HELP US IMPROVE: PLEASE DON'T HESITATE TO REACH OUT! WHILE WE CAN'T IMPLEMENT EVERY PIECE OF FEEDBACK WE RECEIVE, WE WANT TO MAKE SURE WE STAY IN TOUCH WITH THE NEEDS AND WANTS OF OUR ARTISTS AND VENDORS!

