

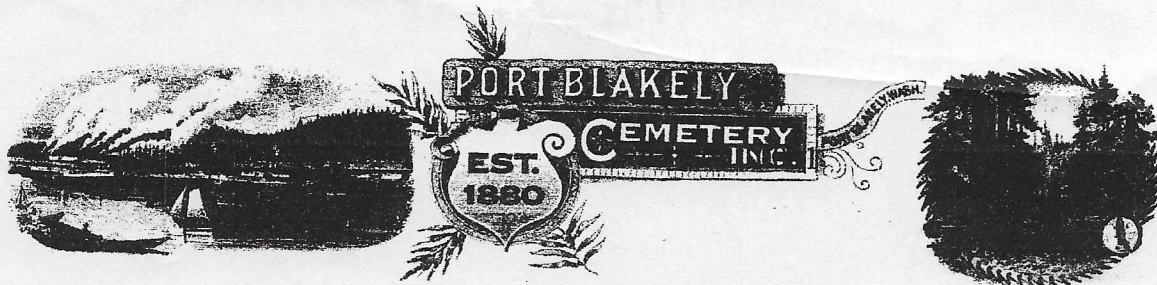
**Port Blakely Cemetery, Incorporated**, is a Washington Non-Profit Cemetery whose purpose is to operate a cemetery on Bainbridge Island, Washington and to do all things necessary and incident thereto. A current or previous property owner on Bainbridge Island, or a person with an immediate family member buried at Port Blakely Cemetery, may purchase up to three plots in the cemetery. All plots purchased will be full sized, even if the site will only contain cremated remains. The Port Blakely Cemetery Board of Trustees reserves the right to make exception to this policy on a case-by-case basis.

The following **Rules and Regulations** are designed for the protection of owners of internment rights as a group. All owners of internment rights, visitors and contractors performing work within the cemetery shall be subject to said Rules and Regulations, amendments or Alterations as shall be adopted by the Board of Trustees from time to time.

The **Basic Fees** as fixed from time to time, shall apply to all purchasers, and shall be paid in full at the time of purchase. No interment will be permitted in any plot which has not been paid in full. Not more than one casket containing the remains of an individual may be placed in a grave. A complete grave liner (top, bottom and side walls) is required for all new adult casket burials. Private individuals will not be permitted to dig casket size graves. Private individuals will be permitted to dig and bury urns containing cremated remains. The urn should be buried to a depth of 18 inches. Private individuals burying cremated remains must notify the Board of Trustees the full name of the deceased, dates of birth and death and the plot location and pay a \$10 county filing fee. The \$10 filing fee check should be made payable to Port Blakely Cemetery and mailed, along with the notification of the burial of cremated remains, to the cemetery post office box address listed above. There is no limit at this time to the number of cremated remains which may be buried in one plot. Each burial must have the permission of the existing family of the plot holder. Cremated remains may be buried in plots containing casket burials. Use of cemetery plots shall be limited to the interment of human remains. Graveside services may be held at no additional charge. The Board of Trustees may modify rules and regulations on a case by case basis.

**Sale, Transfer or Conveyance** of any cemetery land unit shall be limited to resale to the Port Blakely Cemetery, Incorporated. The seller is entitled to a refund of purchase price only.





**Grave Markers** shall be provided by the plot purchaser, or assignee, and the same shall be responsible for maintenance and repair as required. Port Blakely Cemetery will notify the plot owner of any repairs as needed and shall take reasonable precaution to protect the owners and the property rights of owners, within the cemetery, from loss or damage. The cemetery distinctly disclaims all responsibility for loss or damage from causes beyond its reasonable control, and especially from damage caused by the Elements, and Act of God, Common Enemy, Thieves, Vandals, Strikers, Insurrection, Riots, or order of any Military or Civil authority, whether the damage be direct or collateral, other than as herein provided.

No **Permanent Border/Curb** will be permitted around a plot without a plot sales representative first marking the exact location of the plot, and the border/curb must be entirely within the plot markings. Loose stones used as a border must be stable, i.e., set into the ground. Any loose gravel or small decorative stones as a site covering must be contained within a border in such a way that they will remain there and not interfere with grass mowing. The Board of Trustees reserves the right to ask the owner to repair damaged or dangerous borders or to correct the existing condition.

**Floral regulations** allow no glass containers. The Board of Trustees reserves the right to remove any floral arrangement, weed, shrub, tree or plant as soon as they become unsightly, dangerous, detrimental or diseased. The Board of Trustees assumes no responsibility for such floral arrangements or plantings. the cemetery is not responsible for theft or damage for anything placed on graves. Family members are encouraged to remove their own floral arrangements or to use the garbage cans located by the water pump.

All **Plantings** of shrubs or trees must be of dwarf or semi-dwarf variety. They shall not exceed ten feet in height when mature. Plantings may not exceed the width of the borders at any time. If any tree, shrub or plant becomes detrimental to adjacent plots or avenues, or if for any reason its removal is deemed necessary, the Board of Trustees shall have the right and duty to ask the owner to remove such plantings, or as an alternative the Board of Trustees will correct the existing condition as in its judgment seems best, including root pruning, removal of plants, shrubs, etc or any part thereof.

The **General Maintenance** of the cemetery grounds and space is funded by donations. All plot purchasers are encouraged to participate as able in our annual donation appeal.

The above foregoing **Rules and Regulations** were Approved and Adopted by the Board of Trustees of Port Blakely Cemetery on March 20, 2001.



# PORT BLAKELY CEMETERY

## INTERNAL GUIDELINES FOR BURIALS

11/17/98

1. Plot purchases. A previous or current property owner on Bainbridge Island, or a person with an immediate family member buried at Port Blakely Cemetery, may purchase up to three cemetery plots. All plots purchased will be full sized, even if the site will only contain cremated remains. The Port Blakely Cemetery Board of Trustees reserves the right to make exception to this policy on a case-by-case basis.
2. Verification of plot vacancies. In order to ensure that only unused plots are sold to customers, no plot sale will be final for 24 hours. This time will permit the plot sales representative to reverify the accuracy of cemetery burial records and mark the exact location of the vacant plots(s).
3. Grave liners. A complete grave liner (top, bottom and side walls) is required for all new adult casket burials. This grave liner policy may be modified on a case by case basis by the Board.
4. Digging policy. Private individuals will not be permitted to dig casket size graves. This policy may be modified on a case by case basis by the Board. Private individuals will be permitted to dig and bury urns containing cremated remains. The urn should be buried to a depth of 18 inches. Private individuals burying cremated remains must notify the Board of the plot location and pay a \$10 county filing fee.
5. One casket per grave. Not more than one casket containing the remains of an individual person may be placed in a grave.
6. Cremated remains. There is no limit to the number of cremated remains which may be buried in one plot. Cremated remains may be added to a plot containing a casket burial.
7. Burial of human remains. Use of cemetery plots shall be limited to the interment of human remains only.