



Lookout Board <thelookoutboard@gmail.com>

October Board Communication

Lookout Board

<thelookoutboard@gmail.com>

Cc: Jake Kennedy <lookoutpropertymanager@gmail.com>
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New keys being mailed out this week

Agenda for Property Manager Use Committee

Second Annual Fall Clean Up Day

Fall Decorations

New keys being mailed out this week

Keys will be mailed out this week for the main building and pool lock change effective 10/31/2024. All keys will be mailed to the address we have on file for your unit as shown on the owners page of our website. Please let us know if you would like your keys mailed to a different address.

<https://thelookoutinogunquit.com/owners>

Agenda for Property Manager Use Committee

This committee will be starting up and there is a meeting scheduled for October 9 at 6:00 PM via Zoom. Please see attached agenda with Zoom link, all owners are welcome to attend.

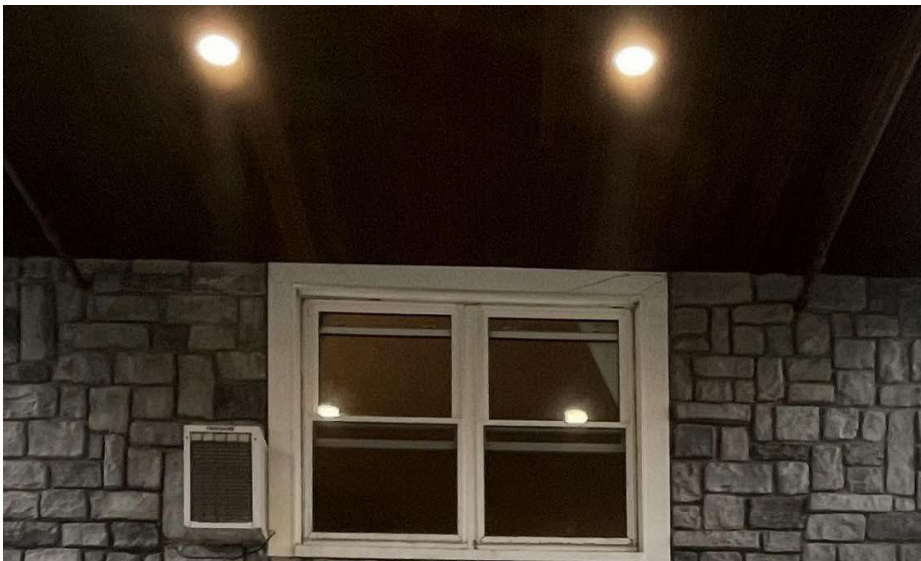
Fall Clean Up Day

Last weekend's second annual Fall Clean Up Day was a success! Owners painted the outdoor pool furniture and the safety deck columns in the driveway, cleared the brush from the backyard fire lane, weeded and trimmed the flower beds, removed the curtains from the hallways and stairwells and cleaned the windows, prepped the keys for the upcoming lock change and planted bulbs that we will look forward to enjoying in the Spring. Thank you to all the owners that attended and also the Social Committee for providing coffee, snacks and drinks. Please see pictures from the day here:

<https://photos.app.goo.gl/ixsQyrdFW5aeLVRSA>

Fall Decorations

A big thank you to the Aesthetic Committee for donating the supplies and decorating the entrance to our building to welcome in Fall. Picture attached.





HCOA Board

Property Manager Apartment Use Committee Meeting Agenda

October 9, 2024

6:00pm via zoom

<https://us06web.zoom.us/j/85079464067?pwd=8KXvOtyBT4qlIDaslt7GOgvVi5loGe.1>

- I. Apartment Details
- II. Current Lease Terms
- III. Declaration Requirements
- IV. Next Steps