

SMALL BUSINESS

Tax Write Off *Cheat Sheet*

Advertising

Website
Online/printed ads

Insurance

Business Insurance
Workers Comp

Legal/ Professional

Accounting/Bookkeeping
Tax Preparation

Office Expenses

Office Supplies
Office Equipment

Rent

Office Space

Supplies

Material

Tax and License

Business License
Secretary of State Fees

Business Travel

Airfare
Transportation

Business Meals

Cell Phone

Gifts

Client/ Employee Gfts

Vehicle Expenses

Business Mileage
Gas
Insurance
Parking/ Tolls
Repairs
Registration

Home Office

Home Sq Footage/ Office space Sq Footage
Utilities
Rent/ Mortgage
Repairs/ Maintenance