

March 11, 2024



GREEN CHOICE PROGRAM PARTICIPANT APPLICATION FORM

Instructions:

1. Please complete all relevant sections of the application form.
2. For new customers of Nova Scotia Power Inc. (NSPI), complete all sections except **4** and **5**.
3. For aggregate partnership applicants, complete all sections except **3**.
4. Please refer to application guide for further instructions.

For questions about this application, the application process or guide, or the Green Choice Program, contact NRR by email to: greenchoice@novascotia.ca

For questions related to electricity utility information, contact NSPI’s Key Accounts & Customer Solutions team by email to: greenchoice@nspower.ca

Submit completed applications with all relevant supporting documents to greenchoice@novascotia.ca by **11:59PM Atlantic Time on March 25, 2024**

For NRR Use Only	Name of Organization	
Total annual energy consumption in MWh		
Percentage of consumption to be enrolled in GCP		
Total energy consumption in MWh to be enrolled in GCP		
Years of subscription to GCP		

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SECTION 1: CONTACT INFORMATION

Please create two contacts (One primary contact and one secondary contact) to be associated with this application. All applicants must complete this section.

Primary Contact

First Name	Middle Initial	
Last Name		Job Title
Preferred Phone Number		Preferred Email Address

Secondary Contact

First Name	Middle Initial	
Last Name		Job Title
Preferred Phone Number		Preferred Email Address

Instruction: Name(s) of authorized contact(s) with access to electricity accounts (if different from above), may be included in the excel spreadsheet provided there are multiple contacts for multiple accounts. If you are leading the application process on behalf of your organization, and are not an authorized contact on the NSPI account(s) for which you are applying, you will be required to provide NSPI with written authorization, by authorized contact(s) or duly authorized officer(s), to access customer account information on behalf of these customer accounts for the purpose of the Green Choice Program application intake processes.

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SECTION 2: ORGANIZATION PROFILE INFORMATION

Legal Name		Address	
Brief description of the organization's mandate			
City	Province	Zip/Postal Code	
Website Address		Main Telephone	
Please, attach address of all facilities to be enrolled in the program on an excel sheet			
Category of organization	<input type="checkbox"/> Institutional (government, academic, health care, not-for-profit) <input type="checkbox"/> Institutional (aggregate partnership) <input type="checkbox"/> Industrial (manufacturing, processing, construction) <input type="checkbox"/> Commercial business (retail, hospitalities, financial institutions, social enterprise) <input type="checkbox"/> Mi'kmaq community(ies) or wholly owned subsidiaries		

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SECTION 3: NEW NSPI CUSTOMER

Please note: Attach energy modelling with estimated annual consumption over the requested term of participation and timelines for new operations in Nova Scotia as a new customer.

For additional required documents, refer to page 7.

<p>What is the timeline for interconnection with Nova Scotia Power Inc.?</p>	
<p>Estimated total annual electricity usage (MWhs) from energy model?</p>	
<p>What is percentage of the organizations total consumption to be enrolled in the GCP?</p>	
<p>What is the total annual consumption in MWh to be enrolled in GCP?</p>	

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SECTION 4: EXISTING NSPI CUSTOMER

Instruction: Please complete this section, if your organization is an existing NSPI customer, or requesting new electricity consumption for a new facility to be built by 2028.

Are you enrolling new electricity or existing electricity consumption at the facilities?	<input type="checkbox"/> Yes, new electricity consumption	<input type="checkbox"/> No, only existing electricity consumption	If new electricity consumption , attach energy model
<p>Please note:</p> <ol style="list-style-type: none"> For private organizations (e.g., corporate or commercial) that consume a minimum of 10,000 MWh per year as calculated by using the larger of 1) energy consumption in the year directly preceding the year in which the application was made; or 2) average annual consumption of previous 3 years. This can be over one or more electricity meters so long as it is owned by the same private organization. For a single public institution that consumes a minimum of 10,000 MWh per year as calculated by using the larger of 1) energy consumption in the year directly preceding the year in which the application was made; or 2) average annual consumption of previous 3 years. This can be over one or more electricity meters. 			
Total annual electricity usage (MWhs) over all electricity meters/accounts you wish to enroll			
What is percentage of the organizations total consumption to be enrolled in the GCP?			
What is the total consumption in MWh to be enrolled in GCP?			

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SECTION 5: AGGREGATE PARTNERSHIP APPLICANTS

Instruction:

1. For all aggregate partnership applicants, please attach an executed Memorandum of Agreement, or other supporting legally binding documentation by individuals within each organization with authority to bind the organization must be submitted as part of an aggregated partnership application. Failure to do so, will result in your application being rejected.
2. If applying as a partnership, make sure the partnership agreement shows the same preferred term for all partners to simplify program administration.
3. And that it identifies the lead organization on behalf of the partnership and provides written authorization for application intake processes on behalf of all partners within the aggregate partnership.

[Sample Draft MOA](#)

Instruction: If applying as an aggregate partnership, list legal names of all partners of the aggregation.

1	Full Name	Email address
2	Full Name	Email address
3	Full Name	Email Address
4	Full Name	Email Address

Instruction: If applying as an aggregate partnership, state legal name of lead aggregate partner to speak on behalf of all (as needed).

Full name	Email address
Full Name	Email Address

SECTION 6: FACILITY AND METER INFORMATION

Total number of facilities enrolling to the program	Total Number of electricity meters
For government entity enrolling multiple facilities across multiple departments, agencies, crown corporations or others; attach list of facilities by account holder or relevant department (etc.) in an excel spreadsheet. See template https://novascotiagcp.com/participant-resources for guidance.	
For an aggregate partnership of different public institutions, attach list of all account information, facilities, and meters by partner in the aggregate partnership.	

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SECTION 7: ENROLLMENT TERM

Please note: Enrollment terms are in five-year increments, to a maximum of 25 years, to match Power Purchase Agreements. The term starts when the renewable energy projects serving your needs achieve commercial operation; anticipated no later than December 31,2028.

How many years is the organization applying to enroll in the program?	<input type="checkbox"/> 5 <input type="checkbox"/> 10 <input type="checkbox"/> 15 <input type="checkbox"/> 20 <input type="checkbox"/> 25
<p>Please note: Subscription must not be less than 10,000 MWh per year or 1,000 MWh per year for eligible partners within an aggregate partnership subscribing to a minimum of 10,00 MWh per year. Subscription cannot exceed 120% of your annual electricity consumption. Please refer to the application guide for reference.</p>	
What is the subscription requirement in MWh required?	

SECTION 8: CLIMATE CHANGE AND EMISSION REDUCTION TARGETS

Does the organization have publicly stated climate change and/or emission reduction targets at the time of the submission of this application?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes , please include a copy of the document in your application highlighting the targets and timelines and any other pertinent information.
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SECTION 9: AUTHORIZATION

Application must be submitted by signatory within organization that has the authority to legally bind the organization.

First Name	Middle Name		
Last Name		Job Title	
Preferred Phone Number		Preferred Email Address	
Signature		Date	

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By signing this application form, all applicants agrees to the terms and conditions contained in the [GCP Regulations](#) made under section 4BC of the *Electricity Act* S.N.S. 2004, C.25.

Data Collection Privacy for Applicants: Applicants' organization data will be collected and used in accordance with data privacy regulations as stated in Freedom of [Information and Protection of Privacy \(FOIPOP\) Act](#), with a focus on confidentiality and security. By applying, you consent to the program's data collection and use practices for evaluation and program-related purposes. Your information may be shared with Nova Scotia Power and the Procurement Administrators, Coho Climate Advisors for the purpose of due diligence.

Accuracy of Information Submission: Applicants are responsible for submitting accurate and truthful information during the application process. Any inaccuracies or misrepresentations may result in the rejection of the application or the withdrawal of acceptance and can affect the overall integrity of the program. Please ensure that all data provided is complete and up to date to facilitate a fair and efficient evaluation process.

Supporting documents checklist

- Letter from the Person(s) responsible for Nova Scotia Power electricity accounts within your organization.
- Necessary documentation to access your NSP electricity accounts on behalf of the organization if you are not the account holder or do not currently have permission to access the account information in your application.
- All addresses of facilities and buildings within the Province of Nova Scotia intended to be applied for in the Program in an excel sheets.
- All NSP electricity meter numbers associated with the buildings and facilities to be applied for in the Program in an excel sheet.
- Aggregate Partnerships: A MOA document that demonstrates two or more separate public institutions have entered into an agreement for the purpose of this program. [GCP Aggregate MOA template](#)
- For an aggregate partnership of different public institutions, attach list of all account information including customer account name (e.g. Bob's Burger), facilities, and NSPI meters numbers by partners in the aggregate partnership.
- For government entity enrolling multiple facilities across multiple departments, agencies, crown corporations or others; attach list of facilities by account holder or relevant department including all NSPI meter numbers, full facility service address, and customer account name (e.g. Departments of Hamburgers) .

New Customers

- Credit check from a credit rating agency
- Business plan with market analysis
- Proof that the new facility or building will be built and interconnected with the utility, consuming the applied electricity by no later than December 31, 2028.
- Energy modelling for new building or facility
- Timelines for interconnection with Nova Scotia Power Inc.