

Center for Speech, Language and Learning, Inc.

Welcome!

Below is the process we must complete for intake with new clients.

Please inquire about any questions you might have.

Patient forms for parent/guardian completion:

- Child Registration forms (for ALL insurance types, we need the <u>primary subscriber's birthdate and social security number</u> to process claims.)
- Child History form
- Release of Information Authorization form
- Signed Service Agreement form
- HIPPA Receipt of Policy Acknowledgment and Consent for Photographs form
- Insurance Benefits Form

Documents provided by parent:

- Copy of current insurance cards
- Current IEP, if child has one through school
- Physician Referral, if required by insurance company (we obtain physician prescription, NOT referral)
- Any reports from previous providers within the last year.

Documents our staff obtains:

- Prescription/Physician's order for evaluation or treatment
- Prior authorization if required by your specific insurance company

You may email the forms to office@csllinc.com, fax (651-739-2302), mail, or drop off completed forms and documents.

Our address is:

Center for Speech, Language and Learning, Inc, 434 Hayward Ave. N Oakdale, MN 55128

Please call us at 651-739-2300 if you have any questions.