



# Business Credit Application

## Name/Address

Last:	First:	Middle Initial:	Title
Name of Business:			Tax I.D. Number
Address:			
City:	State:	ZIP:	Phone:

## Company Information

Type of Business:	In Business Since:
Legal Form Under Which Business Operates:	
Corporation <input type="checkbox"/>	Partnership <input type="checkbox"/>
Proprietorship <input type="checkbox"/>	
If Division/Subsidiary, Name of Parent Company:	In Business Since:
Name of Company Principal Responsible for Business Transactions:	Title:
Address:	City:
State:	ZIP:
Phone:	
Name of Company Principal Responsible for Business Transactions:	Title:
Address:	City:
State:	ZIP:
Phone:	

## Bank References

Institution Name:	Institution Name:	Institution Name:
Checking Account #:	Savings Account #:	Home Equity Loan:    Loan Balance:
Address:	Address:	Address:
Phone:	Phone:	Phone:

## Trade References

Company Name:	Company Name:	Company Name:
Contact Name:	Contact Name:	Contact Name:
Address:	Address:	Address:
Phone:	Phone:	Phone:
Account Opened Since:	Account Opened Since:	Account Opened Since:
Credit Limit:	Credit Limit:	Credit Limit:
Current Balance:	Current Balance:	Current Balance:

Any Additional Names: (Authorized to charge)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

All accounts are due in full on the 15<sup>th</sup> of the month. There will be a finance charge of 1.5% per month on all past due accounts. If account remains past due over 120 days charging privileges may be suspended.

I hereby certify that the information contained herein is complete and accurate. This information has been furnished with the understanding that it is to be used to determine the amount and conditions of the credit to be extended. Furthermore, I hereby authorize the financial institutions listed in this credit application to release necessary information to the company for which credit is being applied for in order to verify the information contained herein.

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*



**Harris Sand & Gravel, INC**

P.O. Box 6  
260 Airport Road  
Valdez, AK 99686  
(907) 835-4756

Dear Valued Customer:

Harris Sand & Gravel is pleased to announce that we are planning to implement a new program to automate delivery of Statements and Invoices by email. To enable this we need a valid email address (or multiple email addresses) where you want these documents delivered.

When we activate the program the appropriate individual or multiple individuals will be immediately notified by email whenever activity occurs on your account. If an invoice is processed, the Invoice will be emailed to you with the "electronic signature" of whoever signed for this purchase. If an order is taken by phone the emailed invoice will reflect that as the ordering method. At month-end your Statement will also be emailed.

Please fill out this form and return by mail with your company Name, email address(s) and Mark YES or NO if you would still like a hard copy Mailed at the end of the month.

COMPANY NAME \_\_\_\_\_ ACCOUNT NUMBER# \_\_\_\_\_

EMAIL #1 \_\_\_\_\_

Attn: \_\_\_\_\_

EMAIL #2 \_\_\_\_\_

Attn: \_\_\_\_\_

EMAIL #3 \_\_\_\_\_

Attn: \_\_\_\_\_

**HARD COPY MAILED**  **YES**  **#NO**

Thank you for your support as we streamline the delivery of these important documents.

Any questions please feel free to contact me.