

Conservancy District
Board of Directors Meeting
April 9, 2024

The Board of Directors of the Maumee Watershed Conservancy District met in regular session at the Maumee Watershed Conservancy District office in Defiance, Ohio, on April 9, 2024. In attendance were George Ropp, Mark Moats and Dave Kuhn, Directors; Wendy Yunker, General Manager; Emilee Rankin, Secretary/Treasurer; Kurt Warnimont, Maintenance Manager; Jim Weaner, Legal Counsel; Steve Wilson, Project Manager; Adam Hoff, Hoff Consulting; Mark Keber, Van Wert County citizen; Jay Mosely, Lucas County Engineer.

President George Ropp called the meeting to order at 9:00 a.m.

Approval of Minutes: The minutes of the February meeting were approved as mailed. Motion was made by Mark and seconded by Dave. Yeas 3.

Approval of Financial Reports: The financial reports for February and March along with the CD tracking were approved as mailed. Motion was made by Mark and seconded by Dave. Yeas 3.

Howard Run Petition Ditch: Adam Hoff went over the details of the Howard Run Petition Ditch improvements and stated it is his opinion that the plans be recommended for approval pending approval from other reviewing agencies, including the City of Findlay and Army Corp of Engineers.

Adoption of Resolution: Motion was made by Dave to approve the following resolution:

Resolution No. 2355
To Approve Bridge/Ditch Plans

Be it Resolved, that the Directors of the Maumee Watershed Conservancy District accept the information submitted as having no variance with any plans of the District, on bridge and ditch improvements by counties:

<u>COUNTY</u>	<u>BRIDGE/DITCH</u>	<u>DATE FILED</u>
Hancock	Hancock County Howard Ditch Cleaning	3/11/2024

George seconded the motion. Yeas 3.

Swan Creek Watershed Environmental Review: Jay Mosely, with Lucas County Engineers, spoke about a maintenance petition on the Swan Creek Drainage Watershed. This would be a 6-year projected project plan for logjam and sediment removal.

Parking Lot Repair: Wendy presented a quote from JSL Asphalt Maintenance to make repairs to the parking lot including filling cracks, applying a sealer, and repainting the lines. The board suggested getting other quotes before deciding.

Adoption of Resolution: After discussion, a motion was made by Mark to approve the following resolution:

**Resolution No. 2356
To Approve Parking Lot Repair
Up to \$2,200**

Be it Resolved, that the Directors of the Maumee Watershed Conservancy District move to have Wendy Yunker find a company to repair the parking lot, not to exceed \$2,200.

Dave seconded the motion, Yeas 3.

2023 Annual Report Submission: Directors reviewed and discussed the annual report for 2023. Director Ropp moved to submit the report to the Judges for approval at the May court hearing. Dave seconded. Yeas 3.

Lower Blanchard Update: Steve Wilson stated that Senator McColley and his staff are working with OEMA to restore the funding necessary to pay for the Dominion Energy invoice. Wendy presented an invoice of \$495 for Frostbite Falls for the time spent sending emails, making phone calls, and gathering information and documents for the Dominion Energy bill. With the Lower Blanchard account being closed out, Mark moved to pay the invoice out of MWCD Professional Fees. Dave seconded. Yeas 3.

Upper Blanchard River Update: Steve Wilson reported on the following items:

Upper Blanchard – Funding: The City of Findlay has applied to FEMA requesting a grant in the amount of \$24 million. If awarded, these funds would be used to pay for the Eagle Creek Basin and Additional Benching. It could take 18 to 24 months for FEMA approval. No construction can take place prior to the approval if we intend to use FEMA funds to help pay for construction.

NS Bridge:

- 100% plans and specs have been reviewed and approved by NS.
- NS **will not** be providing a cost share. A request has been made to NS asking them to at least cover their internal costs that would normally be passed on to the local community.
- FRA agreement is waiting for 1 more supervisor to sign off.
- NS cannot complete the construction agreement until the FRA agreement is complete.

Hydraulic Improvements Phase 1:

- Settlement agreement for the eminent domain case has been signed. Closing on the property should happen before the end of April. We are working with Helms & Sons on cost increases and a return date to finish the project. Request the Board authorize Wendy to execute a change order for the additional costs subject to funding being provided by Hancock County.

Adoption of Resolution: Motion was made by Mark to approve the following resolution:

**Resolution No. 2357
Authorize Wendy to Approve the
Change Order for Helms & Sons**

Be it Resolved, that the Directors of the Maumee Watershed Conservancy District move to authorize Wendy to approve the change order from Helms & Sons subject to Hancock County Commissioner approving and providing payment for the change order.

Dave seconded. Yeas 3

Additional Hydraulic Improvements:

- Agreement has been reached on a purchase price for the final parcel.
- The lead contaminated soil is eligible for a Brownfield Grant to clean up the site. Application for the Grant was submitted on April 1.
- Bidding can proceed as soon as the bid package is updated to include the lead remediation requirements.
- Change order for finishing the clean-up of the Ra-Nik brownfield site has been approved. Work should be complete before the end of April.

Eagle Creek Dry Storage Basin Planning Update and Property Acquisition: Steve Wilson reported the following:

- An appeal letter regarding the Eagle Township re-zoning issue has been submitted to the Eagle Township Zoning Inspector.
- Tree clearing is complete.
- Closings can be scheduled on the Lammers and Scarbrough properties as soon as Phase 1 environmental reviews are complete.
- A purchase agreement with a closing date on or before December 31, 2024, has been submitted to the Marra's for their signature.
- Purchase agreement for the Farmer parcel has been signed. The 2nd appraisal review was approved by ODNR.

After discussion, Mark made a motion to approve the following resolution:

Resolution No. 2358
Accept Assignment for Farmer Parcel
Subject to Weaner Approval

BE IT RESOLVED, that the Directors of the Maumee Watershed Conservancy District move to accept the assignment subject to Jim weaners approval of all necessary paperwork for Farmer Parcel.

Dave seconded. Yeas 3.

- Flowage easement appraisals have been approved by ODNR. BRWS has begun negotiations.
- Will schedule another meeting with Camp Berry officials in April to discuss flowage easement and easement for Hancock Wood powerline relocation.
- The design plans have been approved by ODNR Dam Safety section. Permit fee and surety bond have been submitted to ODNR.

US 68/15:

- Project has been awarded to Vernon Nagel, Inc. Construction should begin in the middle of May.

Little Auglaize River Update: Contractors have their assignments, but it's been very wet. As soon as it dries up more they will be out working.

Grassy Creek and Schaller Ditch Update: Kurt went out and measured to get quotes for a fence to be put in along the Diversion Channel to help with the trash blowing onto the property.

St. Joseph River Update: The contractor removed 93 logjams total and are finished working for the year.

Legal Counsel Update: Jim Weaner reported that he has been gathering resumes for the upcoming board vacancy. A dismissal has been filed for the McMonigal case. Lammers property has been back and forth trying to get the title cleaned up. He is also preparing the motion and judgement entries for the upcoming annual court meeting.

General Manager Report:

- Inspected Grassy Creek and measured for fencing with Kurt
- Restocked supplies for district office
- Recorded Van Wert miscellaneous assessments payments for the first half – all paid full
- Recorded Van Wert, Putnam, Williams, Paulding, Mercer and Defiance County first half payments. Still waiting on Wood Co.
- Put together Conservancy Court Judge packets to be sent out. Reserved Sweetwater for luncheon following Court hearing
- Held an appraiser update meeting
- Prepared tax exempt paperwork for 4 remaining parcels in Eagle Township
- Meeting with Greg Bockrath, Steve, and lawyers regarding McMonigal case
- All invoices are paid up to date with supporting vouchers filed
- Addressed the March and April CDARS that matured
- Created 3 new CDARS with first half payments
- Check our bank accounts daily to verify their balance matches our balance

Maintenance Report:

- Serviced Kubota zero turn mower and John Deere tractor
- Serviced Massey Ferguson tractor: installed new rear flashing lights and SMV sign, fixed leak on side mower hydraulic system, tore apart power steering pump to install new seals
- Serviced 2008 F250 Spray truck: replaced oil pan due to rust and leaks, built new spray boom for rear of bed for spraying brush on berms – plumbed and wired on truck, serviced all small engines and pumps on spray truck, ordered spare tire for spray truck to store at the shop for quick change out if needed
- Met with Ridge Quarry trustees and Kraner Excavating to discuss berm easements, drainage pipe positioning and sizing, and the current spoil pile brush removal – will continue to monitor
- Assisted contractor in removing large tree on Dog Creek
- Serviced office mower
- Rolled and treated the lawn at the office
- Checking bridges across District waterways for pileups due to heavy rains and flooding

- Assisted District Manager and Secretary/Treasurer with measuring for length of fencing to be installed by the District along Grassy Creek to help stop local businesses trash from blowing into Diversion Channel
- 2 chainsaws taken into dealership for tune up and carburetor adjustment
- Driving and inspecting District streams weather permitting

Meeting dates 2024: May 3 (Court), June 11, July 9, August 13, September 10, November 12, December 10

Adjournment: Mark moved for adjournment at 10:14 a.m. Dave seconded. Yeas 3.

George Ropp, President

Emilee Rankin, Sec/Treas.

Maumee Watershed Conservancy District
Audit Committee Meeting
April 9, 2024

The Maumee Watershed Conservancy District Audit Committee met in regular session at the District Office at 1464 Pinehurst Dr., Defiance, Ohio, on April 9, 2024. In attendance were George Ropp, Mark Moats and David Kuhn, Directors; Wendy J. Yunker, General Manager; Emilee Rankin, Secretary/Treasurer; Jim Weaner, Legal Counsel.

George called the meeting to order at 10:17 a.m.

Emilee explained the financial procedures, while the committee reviewed the vouchers, bank reconciliation and financial statements to be in accordance with, and to satisfy the State Auditors checks and balances of an accounting system.

George moved to adjourn the Audit Committee meeting at 10:40 a.m.

George Ropp, President

Emilee Rankin, Sec/Treas.