

Conservancy District
Board of Directors Meeting
August 12, 2025

The Board of Directors of the Maumee Watershed Conservancy District met in regular session at the Maumee Watershed Conservancy District office in Defiance, Ohio, on August 12, 2025. In attendance were David Kuhn, Mark Keber, and John Motter, Directors; Wendy Yunker, General Manager; Emilee Rankin, Secretary/Treasurer; Kurt Warnimont, Maintenance Manager; Jim Weaner, Legal Counsel; Steve Wilson, Project Manager; Adam Hoff, Engineer; Derek Dalton, Stantec.

President David Kuhn called the meeting to order at 9:00 a.m.

Approval of Minutes: The minutes of the July meeting were approved as mailed. Motion was made by John and seconded by Mark. Yeas 3.

Approval of Financial Reports: The financial report for July along with the CD tracking were approved as mailed. Motion was made by Mark to accept the financials. Seconded by John. Yeas 3.

Certificate of Levy 2025 payable 2026: Wendy stated that every year she reaches out to each of the counties that we assess for operation and maintenance. This is to request new land market values on the parcels located within the watershed. These values are updated into our system to calculate the dollar amount due from each county. We need to certify this amount back to the auditor's office in early September.

Adoption of Resolution: Motion was made by Mark to approve the following resolution:

Resolution No. 2394
To Determine, Order and Levy the
Annual Levy for the Year 2025

BE IT RESOLVED, that the Board of Directors determine, order and levy the Annual Levy for 2025 upon all property and public corporations in said District, benefited under Section II of the Official Plan, known as Little Auglaize and tributaries, and Section III of the Official Plan, known as Grassy Creek, and Section X of the Official Plan, known as St. Joseph Stream Enhancement Project for the annual installments of assessments and interest, and maintenance assessments for the tax year 2025 and,

BE IT FURTHERED RESOLVED, that said amount of said Annual Levy and said maintenance assessment shall be collected and payable in the year 2026 in the sums specified at the time that county taxes are due and collectible.

John seconded the motion. Yeas 3.

Upper Blanchard River Update: Steve Wilson reported on the following items:

Upper Blanchard – Funding

- Still waiting on a response to FEMA's review of the Cost Benefit analysis and the potential timing for final grant approval.

Upper Blanchard – NS Bridge

- NS has provided a draft Work Agreement that has been revised by MWCD and returned to NS for review.
- FRA is still working on uploading the finished grant agreement for signature by MWCD.
- Stantec has submitted a proposal for their anticipated costs for construction administration of the NS bridge project. Funding will be provided by the \$5 million commitment from Hancock County for the NS project.
- Payment for the Columbia Gas relocation has been received from Hancock County. The payment and executed relocation agreement will be returned to Columbia for final execution. The start of Columbia's work will be dependent on availability of flaggers for the railroad. It could be 5 months until flaggers are available.

Upper Blanchard – Hydraulic Improvements Phase 1

- Stantec has completed the documentation for submitting the Letter of Map Revision (LOMR) to FEMA that identifies the changes to the flood plain provided by this project. Final modeling of the changes is nearing completion and will be submitted to the City of Findlay for review and approval before submission to FEMA.

Upper Blanchard – Additional Hydraulic Improvements

- The County Commissioners have agreed to seek bids for the Brownfield removal of lead contaminated soil. A bid date has not been set.
- Stantec has submitted a proposal for their anticipated costs for construction administration. Funding for this work will be provided by the FEMA grant or the City of Findlay.

Upper Blanchard – Eagle Creek

- Continuing to work with BRWS to secure flowage easements.
- The Planning Advisory Committee will meet again sometime in August or September.
- Stantec has submitted a proposal for their anticipated costs for construction administration. Funding will be provided by the grant from the State of Ohio.

US 68/15

- ODOT has given verbal approval of the final boundary survey and legal description for transfer of the right of way to Hancock County. Waiting on executed documents from ODOT.

Stantec Proposals: John moved to go into executive session to discuss the three Stantec proposals at 9:45 a.m., Mark seconded the motion. Yeas 3. Returned from executive session at 10:05 a.m. A motion was made by John to table the proposals until the September meeting to give the directors and legal counsel more time to review them. Mark seconded the motion. Yeas 3.

Little Auglaize River Update: About 93 miles have been sprayed. The contractor should be starting the Kedar Army pond work soon. There are currently three contractors working.

Grassy Creek and Schaller Ditch Update: Wendy and David attended a meeting with DGL and ODOT to discuss the diamond interchange in Perrysburg. Wendy and Kurt inspected the second mowing on Grassy Creek. Wendy also spent time researching ownership of the split rail fencing in Three Meadows and reviewing old meeting minutes to discuss with Jim regarding the fence. Directors stated they will stick with the decisions of the past and not replace the fence,

but will remove the fence at the landowners request. Schaller Ditch is not being mowed/sprayed behind Harbortown Homes as agreed upon by Brian Gruber so Wendy discussed the need to possibly tear out trees to access the berm to maintain it ourselves.

St. Joseph River Update: Wendy stated that Kurt and her continued to float the river, marking type D log jams and cutting through small log jams.

Legal Counsel Update: Jim stated that he has been working with Wendy, Adam and Steve to review the NS and FRA agreements. He also met with Wendy to discuss the split rail fence at Three Meadows and suggested sending a letter stating MWCD will remove the fence and place No trespassing signs on the property line as suggested in the past meeting minutes. Wendy will draft a letter to the property owner for Jims's review.

General Manager Report:

- Floated the St Joe River with Kurt for log jam locations and removal if possible
- Conversations with Scott Gordon to continue with the lien search for Fife Rd property
- Requested meeting with DGL and ODOT to discuss concerns with interchange plans
- Pulled weeds and mowed the office yard
- Provided Directors and legal counsel with email updates as needed
- Researched the history and easements of Grassy Creek split rail fence
- Ongoing field inspections of District streams
- All invoices are paid up to date with supporting vouchers filed
- Checked our bank accounts daily to verify their balance matches our balance
- After comments of the deteriorating/flaky board room chairs, Wendy stated they will be replaced

Maintenance Report:

- Continued 2025 spray application (roughly 100 miles done)
- Picked up grapple bucket
- Continued mowing District yard areas in City of Van Wert
- Ordered more chemicals for the spray season
- Retrieved Spray rig from a large wash out hole with a Tele-boom loader-this will require front end steering parts from impact
- Continuing St. Joe River logjam inspections with District Manager, done to Montpelier Cemetery west side of town
- Repaired District chainsaw that went into the river, was able to get the water out, and back into working condition
- Met with Landowner on Hagerman Creek to discuss options of removal of farm bridge from waterway and possible construction of low water equipment crossing at Landowners own expense
- Inspected Grassy Creek/Schaller Ditch with District Manager, Talked to Contractor about brush removal and mowing

Meeting dates 2025: September 9, October 28, December 2

Adjournment: John moved for adjournment at 10:27 a.m. David seconded. Yeas 3.

David Kuhn, President

Emilee Rankin, Sec/Treas.

**Maumee Watershed Conservancy District
Audit Committee Meeting
August 12, 2025**

The Maumee Watershed Conservancy District Audit Committee met in regular session at the District Office at 1464 Pinehurst Dr., Defiance, Ohio, on August 12, 2025. In attendance David Kuhn, Mark Keber, and John Motter Directors; Wendy J. Yunker, General Manager; Emilee Rankin, Secretary/Treasurer; Jim Weaner, Legal Counsel.

David called the meeting to order at 10:30 a.m.

Emilee explained the financial procedures, while the committee reviewed the vouchers, bank reconciliation and financial statements to be in accordance with, and to satisfy the State Auditors' checks and balances of an accounting system.

John moved to adjourn the Audit Committee meeting at 10:50 a.m.

David Kuhn, President

Emilee Rankin, Sec/Treas.