

Conservancy District
Board of Directors Meeting
July 8, 2025

The Board of Directors of the Maumee Watershed Conservancy District met in regular session at the Maumee Watershed Conservancy District office in Defiance, Ohio, on July 8, 2025. In attendance were David Kuhn, Mark Keber, and John Motter, Directors; Wendy Yunker, General Manager; Emilee Rankin, Secretary/Treasurer; Kurt Warnimont, Maintenance Manager; Jim Weaner, Legal Counsel; Steve Wilson, Project Manager; Adam Hoff, Engineer.

President David Kuhn called the meeting to order at 9:00 a.m.

Presentation by Sandy Bihn, Lake Erie Waterkeeper: Sandy was not in attendance at the meeting. No presentation.

Approval of Minutes: The minutes of the May meeting were approved as mailed. Motion was made by John and seconded by Mark. Yeas 3.

Approval of Financial Reports: The financial report for May along with the CD tracking were approved as mailed. Motion was made by Mark to accept the financials. Seconded by John. Yeas 3. The financial report for June along with the CD tracking were approved as mailed. Motion was made by John to accept the financials. Seconded by Mark. Yeas 3.

Re-Appropriation of Accounts: Wendy informed the Directors that a few accounts need re-appropriated for 2025.

Adoptions of Resolution: After discussion, a motion was made by Mark to approve the following resolution:

Resolution No. 2388
To Amend 2025 Receipts/Appropriations

<u>Acct#</u>	<u>Description</u>	<u>Current</u>	<u>Add'l Approp</u>	<u>Total Approp</u>
10-01-02	Court Travel	575.00	190.00	765.00
10-03-02	Appraiser Travel	220.00	10.00	230.00
10-09-01	Office Travel	1,000.00	150.00	1,150.00

John seconded the motion, Yeas 3.

Wild Grains Solar LLC Agreement Update: At the October 2024 board meeting, the directors moved to accept the Wild Grains Solar Agreement conditionally with Legal Counsels approval. The agreement was approved and signed on May 14, 2025.

Upper Blanchard River Update: Steve Wilson reported on the following items:
Upper Blanchard – Funding

- FEMA has issued a Finding of No Significant Impact (FONSI) which completes the review oof the Environmental Assessment. This is great news! Still waiting on a

response to FEMA's review of the Cost Benefit analysis and the potential timing for final grant approval.

- A Memorandum of Agreement has been executed by both the MWCD Board and the City of Findlay describing the transfer of FEMA grant funds to MWCD to pay contractors during construction of the Eagle Creek Basin, the Additional Benching and the NS Benching.

Upper Blanchard – NS Bridge

- NS has provided a draft Work Agreement that is being reviewed by Stantec and Jim Weaner. This will need to be reworked, reflecting that NS is bidding the project and taking the lead.
- FRA has provided a draft grant agreement that is being reviewed by Stantec and Jim Weaner.

After discussion, a motion was made by David to approve the following resolution:

**Resolution No. 2389
To Accept and Sign the FRA Agreement
Contingent on Legal Counsel Approval**

BE IT RESOLVED, that the Directors of the Maumee Watershed Conservancy District move to accept the FRA Grant Agreement contingent of Jim Weaners review and approval. The Directors approve Wendy Yunker to sign the agreement once approval from legal counsel is given.

Mark seconded the motion, Yeas 3.

- Stantec is working on a proposal for their anticipated costs for construction administration of the NS bridge project. The proposal will be submitted at the August Board meeting.
- Columbia Gas has submitted a relocation plan for their pipeline that lies within the NS right of way. The relocation work will not take place until the new bridge has been constructed. We are working with the City and County to determine which entity will provide the funds for payment to Columbia.

Upper Blanchard – Hydraulic Improvements Phase 1

- Stantec has completed the documentation for submitting the Letter of Map Revision (LOMR) to FEMA that identifies the changes to the flood plain provided by this project.

Upper Blanchard – Additional Hydraulic Improvements

- The County Commissioners have agreed to seek bids for the Brownfield removal of lead contaminated soil. A bid date has not been set.
- With the pending approval of the FEMA grant, request the Board authorize advertisement for bids for the project.

Adoptions of Resolution: After discussion, a motion was made by John to approve the following resolution:

**Resolution No. 2390
To Advertise for Bids on
Additional Hydraulic Improvement**

Be it Resolved, that the Directors of the Maumee Watershed Conservancy District move to advertise for bids for the additional hydraulic improvement project.

Mark seconded the motion, Yeas 3.

- Hancock County and the City of Findlay have finally approved the Memorandum of Agreement (MOA) for this project that defines the responsibilities of MWCD, the County and the City. The MWCD Board approved the original version of this MOA in August, 2023. Request the Board approve and sign the final version.

Adoptions of Resolution: After discussion, a motion was made by John to approve the following resolution:

**Resolution No. 2391
To Approve and Sign Final Version
MOA Between Hancock County, City of Findlay, and MWCD**

Be it Resolved, that the Directors of the Maumee Watershed Conservancy District move to approve and sign the final version of the Memorandum of Agreement with the City and the County defining the responsibilities. The original version of this MOA was approved in August 2023. See Resolution # 2341

David seconded the motion, Yeas 3.

- Stantec is also working on a proposal for their anticipated costs for construction administration. The proposal will be submitted at the August Board meeting.

Upper Blanchard – Eagle Creek

- Continuing to work with BRWS to secure flowage easements.
- 12 contractors showed up for the Industry Day held in Findlay
- A Planning Advisory Committee meeting was held on June 26. Good discussion and questions from the group.
- With the pending approval of the FEMA grant, request the Board authorize advertisement for bids for the project.

Adoptions of Resolution: After discussion, a motion was made by David to approve the following resolution:

**Resolution No. 2392
To Advertise for Bids on**

Eagle Creek Basin Project

Be it Resolved, that the Directors of the Maumee Watershed Conservancy District move to advertise for bids for the Eagle Creek Dry Storage Basin project.

Mark seconded the motion, Yeas 3.

- Stantec is also working on a proposal for their anticipated costs for construction administration. The proposal will be submitted at the August Board meeting.

Director Motter stated he noticed the thistles were getting high on the previous residential properties and requested to have them mowed down. Steve Wilson stated he would contact Croy's Mowing to do another mowing.

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- Final boundary survey and legal description have been prepared by Bockrath. Waiting on final review by ODOT.

Little Auglaize River Update: About 50 miles have currently been sprayed. A contractor removed 5 large log jams and replaced 3 pipes. A contractor also mowed down the 'no spray' area on Town Creek. Following up from discussion in May, the Directors have agreed for MWCD to cover the cost of removing the bridge and placing in a 25' farm crossing. The landowner will cover the cost of the additional width of the farm crossing to be 50' wide, per their request. The contractor will bill each party separately. After discussion with Legal Counsel, MWCD will be reviving the old judgement entry against Kedar Army and will notify the contractor to begin with the repair work.

Grassy Creek and Schaller Ditch Update: Wendy informed the directors about an e-mail we had received requesting the split rail fence in Three Meadows be replaced. After discussion, further research needs to be done to determine where the fence is positioned on the property and any records available on who put the fence in and when. Adam then discussed the Diverging Diamond Interchange project in Perrysburg. He stated from a Hydraulic standpoint it is fine, but the concern is the lack of access for maintenance to be performed. Wendy will request a meeting with DGL and ODOT to discuss these concerns.

St. Joseph River Update: Wendy stated that Kurt and her were able to go out and float the river, removing some jams along the way.

Legal Counsel Update: Jim stated that he has been working with Adam and Steve to review the NS and FRA agreements.

General Manager Report:

- Met with landowner on Grassy Creek to inspect fence and discuss his concerns
- Emilee researched when Williams Co. was added to the official plan as requested by Judge Fisher and informed her of the history
- Responded to public records request for Denise Grant

- Department of Ag spray log inspection and compliance check
- Attended Industry Day in Findlay for contractors interested in Eagle Creek construction
- Floated the St Joe River with Kurt for log jam locations and removal if possible
- Field Tour with the Directors in LA Watershed
- Pulled weeds and mowed office yard
- Worked with Steve Wilson and FRA Grant Specialist to renew MWCD's Sams.gov account
- Provided Directors and legal counsel with email updates as needed
- Researched the history and easements of Grassy Creek
- Ongoing field inspections of District streams
- All invoices are paid up to date with supporting vouchers filed
- Check our bank accounts daily to verify their balance matches our balance

Maintenance Report-Request for Grapple Bucket:

- Pulled large 5 tree log jam on Hoaglin creek at wooden bridge Hat Creek Arena
- Washington township trustees called with visibility concerns at intersection on little Auglaize Carpenter Rd. Used side mower to brush back berm along bridge and intersection on non-constructed sided
- Attended board tour in van wert county
- Coordinating contractors with repair areas. Concrete bridge on Hoaglin creek is assigned for removal including landowner cost sharing
- Mowed tall berm grass on little Auglaize west of Highway 66 for ease of contractor vision to place riprap rock
- Mowed town creek banks through Van Wert
- Removed large tree from Town Creek in Van Wert
- Fixed coolant hose leak on engine in spray truck
- Continuing spray application for 2025
- Continuing mowing town yards
- Repaired broken actuator on front radiarc boom on spray rig
- Replaced turn table plate and blades on side mower due to being bent
- Cut and removed 6 trees from Hoaglin Creek
- Met with Contractor on Little Auglaize River to view Bank repair and Pipe replacement
- Contractor mowed down the no spray area on Town Creek.
- Wendy presented the directors with two options of Grapple Buckets to be purchased to help with the maintenance program. The first option a Frontier 76" for \$5,200.00 and the second option a Mast 73" for \$4,840.00.

Adoptions of Resolution: After discussion, a motion was made by David to approve the following resolution:

Resolution No. 2393 To Approve Purchase for Grapple Bucket

Be it Resolved, that the Directors of the Maumee Watershed Conservancy District move to approve the purchase of a Mast Farm 73" grapple bucket.

Mark seconded the motion, Yeas 3.

Meeting dates 2025: August 12, September 9, November 11, December 9

Adjournment: John moved for adjournment at 10:32 a.m. Mark seconded. Yeas 3.

David Kuhn, President

Emilee Rankin, Sec/Treas.

**Maumee Watershed Conservancy District
Audit Committee Meeting
July 8, 2025**

The Maumee Watershed Conservancy District Audit Committee met in regular session at the District Office at 1464 Pinehurst Dr., Defiance, Ohio, on July 8, 2025. In attendance David Kuhn, Mark Keber, and John Motter Directors; Wendy J. Yunker, General Manager; Emilee Rankin, Secretary/Treasurer; Jim Weaner, Legal Counsel.

David called the meeting to order at 10:37 a.m.

Emilee explained the financial procedures, while the committee reviewed the vouchers, bank reconciliation and financial statements to be in accordance with, and to satisfy the State Auditors checks and balances of an accounting system.

John moved to adjourn the Audit Committee meeting at 11:06 a.m.

David Kuhn, President

Emilee Rankin, Sec/Treas.