

Conservancy District
Board of Directors Meeting
March 11, 2025

The Board of Directors of the Maumee Watershed Conservancy District met in regular session at the Maumee Watershed Conservancy District office in Defiance, Ohio, on March 11, 2025. In attendance were David Kuhn, Mark Keber, and John Motter, Directors; Wendy Yunker, General Manager; Emilee Rankin, Secretary/Treasurer; Kurt Warnimont, Maintenance Manager; Jim Weaner, Legal Counsel; Steve Wilson, Project Manager; Adam Hoff, Engineer.

President David Kuhn called the meeting to order at 9:00 a.m.

Approval of Minutes: The minutes of the February meeting were approved as mailed. Motion was made by John and seconded by Mark. Yeas 3.

Approval of Financial Reports: The financial reports for February along with the CD tracking were approved as mailed. Motion was made by Mark to accept the financials. Seconded by John. Yeas 3.

Conservancy Court Assignments: David Kuhn will report on 2024 maintenance, Mark Keber will be going over the financials and John Motter will present the year in review at the annual court hearing. Steve Wilson will prepare a short PowerPoint for the Blanchard River activity updates.

Upper Blanchard River Update: Steve Wilson reported on the following items:
Upper Blanchard Funding: FEMA is still reviewing the documentation needed to provide formal approval of the grant application.

NS Bridge:

- 100% plans and specs have been reviewed and approved by NS. NS review of bidding documents is nearing completion.
- FRA has received the last document they needed from MWCD & NS to complete the agreement. Still waiting to receive the grant agreement for signatures.
- A request has been submitted to NS for a copy of their latest version of the construction agreement so it can be reviewed locally.
- Hancock County and the City of Findlay have approved a Letter of Commitment for the local cost share for the project. Request the Board also approve the Commitment.

After discussion, a motion was made by David to approve the following resolution.

Resolution No. 2385
To Accept the Updated Memorandum of Understanding with
Hancock County and City of Findlay

BE IT RESOLVED, that the Directors of the Maumee Watershed Conservancy District move to accept the updated Memorandum of Understanding with the City and County stating the county obligation of five million dollars and the city's obligation of four million six hundred thousand dollars for the local share of the Norfolk Southern project.

John seconded the motion, Yeas 3.

Hydraulic Improvements Phase 1:

- Work has begun on the survey documentation of the final grading elevations.
After discussion, a motion was made by John to approve the following resolution.

**Resolution No. 2386
To Authorize Wendy to Sign Change Order
For Helms & Sons with County Commissioners Providing Funds**

BE IT RESOLVED, that the Directors of the Maumee Watershed Conservancy District move to accept the change order submitted by Helms & Sons in the amount of \$5,664 bringing the final bill to \$7,237,914.03 subject to funding by the County Commissioners.

Mark Seconded the motion, Yeas 3.

Upper Blanchard – Additional Hydraulic Improvements:

- The lead contaminated soil is eligible for a Brownfield Grant to clean up the site. Application for the Grant has been approved but final grant agreement has not been received.
- Preliminary grading plan has been received from the City for the proposed park improvements. Stantec has reviewed the proposed grading and will adjust the final grading plan for the Additional Bench accordingly.

Eagle Creek Dry Storage Basin Planning Update: Steve Wilson reported the following:

- Demolition of Scarbrough residence is complete; grading of the property will not begin until later in the Spring.
- Waiting on asbestos survey results for the Marra residence.
- Continuing to work with BRWS to secure flowage easements.

US 68/15:

- Temporary survey corners will be installed before 3/14/2025 to allow ODOT and the County to review the proposed boundary.

Little Auglaize River Update: Wendy stated stream inspections are ongoing, work has been assigned to a couple contractors, and chemicals have been ordered for this spray season. Wendy also filled in the new directors on the requested ‘no spray’ area in Van Wert and stated the property is getting out of hand and will be sprayed this year as discussed in past board meetings.

Grassy Creek and Schaller Ditch Update: Contractor forms have been submitted for the 2025 mowing and spraying season.

St. Joseph River Update: Contractor has started work in Montpelier, removing 18 logjams to date. There was discussion to purchase a canoe or kayak for Kurt to be able to float

the St Joe River to keep a closer eye on logjams and removal instead of just roadway spot checks. A motion was made by Mark to purchase a canoe or kayak for up to \$700.00. Motion was seconded by John, Yeas 3.

Legal Counsel Update: Jim stated there is nothing new to report on.

General Manager Report:

- Phone conference with Adam Hoff and Ken Kottenbrock regarding Hoaglin Creek Project history
- Responded to numerous records requests for Van Wert Co landowner
- Created an account with Grant Solutions
- Entered Paulding Co and Williams Co first half assessment payments and Van Wert miscellaneous
- Ordered and set up new scanner for the office
- Field inspections with Kurt - cut down trees growing in Little Auglaize
- Spot checked St Joe River for jams and removals
- Submitted the annual report for 2024
- Updated inventory sheet
- Held staff meeting
- All invoices are paid up to date with supporting vouchers filed
- Check our bank accounts daily to verify their balance matches our balance

Maintenance Report:

- Serviced 2017 F250 Truck
- Met with Landowner to discuss Berm pipe replacement
- Met with Vanwert County Engineers Department to discuss cost sharing of Ditch pipe. The County will do the work, and the District will pay for Materials needed
- Met with Contractor to view work areas previously marked for repair
- Landowner reported 2 fallen trees in Dog Creek, District employees located and removed
- Went to St. Joe River to observe Contractor removing Logjam from waterway at request from City of Montpelier
- Contacted Dealer for updated pricing for Herbicide Chemicals
- Manual Brush removal from in-stream Sandbars performed by Wendy and Kurt
- Fallen Tree removed from 15' Berm on Prairie and Dog Creeks
- Continuing Creek inspections in District areas weather permitting
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Meeting dates 2025: April 8, May 2 (Court), June 10 (Tour), August 12, September 9, November 11, December 9

Adjournment: Dave moved for adjournment at 11:10 a.m. Mark seconded. Yeas 3.

David Kuhn, President

Emilee Rankin, Sec/Treas.

Maumee Watershed Conservancy District
Audit Committee Meeting
March 11, 2025

The Maumee Watershed Conservancy District Audit Committee met in regular session at the District Office at 1464 Pinehurst Dr., Defiance, Ohio, on March 11, 2025. In attendance David Kuhn, Mark Keber, and John Motter Directors; Wendy J. Yunker, General Manager; Emilee Rankin, Secretary/Treasurer; Jim Weaner, Legal Counsel.

David called the meeting to order at 9:36 a.m.

Emilee explained the financial procedures, while the committee reviewed the vouchers, bank reconciliation and financial statements to be in accordance with, and to satisfy the State Auditors checks and balances of an accounting system.

Mark moved to adjourn the Audit Committee meeting at 9:50 a.m.

David Kuhn, President

Emilee Rankin, Sec/Treas.