Conservancy District

Board of Directors Meeting
October 13, 2026

The Board of Directors of the Maumee Watershed Conservancy District met in regular session at the Maumee Watershed Conservancy District office in Defiance, Ohio, on October 13, 2026. In attendance were David Kuhn, Mark Keber, and John Motter, Directors; Wendy Yunker, General Manager; Emilee Rankin, Secretary/Treasurer; Kurt Warnimont, Maintenance Manager; Jim Weaner, Legal Counsel; Steve Wilson, Project Manager (via phone); Adam Hoff, Engineer; Justin Batt, Stantec.

President David Kuhn called the meeting to order at 9:00 a.m.

Approval of Minutes: The minutes of the September meeting were approved as mailed. Motion was made by David to accept the minutes as corrected. Seconded by John. Yeas 3.

Approval of Financial Reports: The financial report for September along with the CD tracking were approved as mailed. Motion was made by Mark to approve the financials. Seconded by John. Yeas 3.

Renewal of General Liability Insurance: Wendy informed the Directors that Hylant Administrative Services could not get us a quote before the last meeting to update the general liability insurance. This year's premium through the Ohio Plan is $21,429.00, down from last years $21,757.00. The bill needed to be paid before today's board meeting, so she made an executive decision to pay it. After discussion John moved to approve the renewal. Mark seconded. Yeas 3.

Audit Update: The 2024 and 2025 audit started as of today with all requested documentation provided. An Agreed-Upon Procedures engagement will be done rather than a full audit with the cost be around $3,225.00. It is expected to take 3 weeks.

Health Insurance Premium Rebate: Wendy informed the Directors that we received a rebate of $2,455.29 from Medical Mutual. The rebate is required by the Affordable Care Act.

Employee Dishonesty Resolution to include Secretary/Treasurer: Wendy informed the Directors of a new policy that resulted from House Bill 291. Insurance agent, Conrad Beck, informed Wendy that the Employee Dishonesty Coverage must specifically state that the Secretary/Treasurer is included under the new policy as opposed to having a separate surety bond. Jim Weaner reviewed the suggested Resolution wording from Conrad and stated his approval. Motion was made by John to approve the following resolution:

Resolution 2424
MWCD Authorizes the District to Use an
"Employee Dishonesty and Faithful Performance of Duty" Policy
To Include the Secretary/Treasurer

WHEREAS, Maumee Watershed Conservancy District is a member of the Ohio Plan Risk Management (OPRM) a political subdivision risk pool established pursuant to Ohio Revised Code hereinafter "ORC," 2744.081;

WHEREAS, House Bill 291 was signed into law on December 20, 2018 and became effective March 20, 2019; authorizes the use of an, "employee dishonesty and faithful performance of duty policy," instead of individual surety bonds, for officers, employees, and appointees who are otherwise required by law to acquire a bond before entering upon the discharge of duties; and

WHEREAS, in accordance with ORC 3.061, the District must adopt a policy by resolution to allow the use of an "employee dishonesty and faithful performance of duty" coverage document, rather than a surety bond, to cover loss by fraudulent or dishonest actions of employees and failure of employees to faithfully perform duties; the following shall apply to the policy:

1. An officer, employee, or appointee shall be considered qualified to hold the office or employment, without acquiring a bond, on the date the oath of office is taken, certified, and filed as required by law.

2. An officer, employee, or appointee not acquiring a surety bond shall have the employee dishonesty and faithful performance of duty policy in effect before the individual's term of office or employment and the officer, employee or appointee shall not commence the discharge of duties until coverage is documented.

3. All officers, employees, or appointees who would otherwise be required to file a bond before commencing the discharge of duties and having not acquired a surety bond, shall be covered by and are subject to the employee dishonesty and faithful performance of duty policy instead of a surety bond requirement.

4. For an officer, employee, or appointee not acquiring a surety bond, the coverage amount under an employee dishonesty and faithful performance of duty policy shall be equal to or greater than the maximum amount of the bond otherwise required by law.

5. Officials not acquiring a surety bond, prior to taking the oath of office and holding office, shall obtain approval of the intent to use the district's Ohio Plan Risk Management coverage agreement and affirm that the district's coverage complies with ORC 3.061. Said approval shall be obtained by Maumee Watershed Conservancy District, Defiance County, State of Ohio.

WHEREAS, Maumee Watershed District's "employee dishonesty and faithful performance of duty policy" through the Ohio Plan Risk Management coverage document complies with ORC 3.061: and

NOW, THEREFORE, BE IT RESOLVED, that on this date October 13, 2026, Maumee Watershed Conservancy District, Defiance County, State of Ohio hereby authorizes that the District may purchase an individual surety bond as required by law or purchase and use an "employee dishonesty and faithful performance of duty" policy through Ohio Plan Risk Management instead of individual surety bonds for officers, employees, and appointees who are otherwise required by law to acquire a bond before entering upon the discharge of duties.

Mark seconded the motion. Yeas 3.

Certificate of Levy for 2026 collecting in 2027: Wendy stated that every year, she reaches out to each of the counties that we assess for operation and maintenance. This is to request new land market values on the parcels located within the watershed. These values get updated into our system to calculate the dollar amount due from each county We need to certify this amount back to the auditor's office.

Adoption of Resolution: After discussion, a motion was made by David to approve the following resolution:

Resolution No. 2425
To Determine, Order and Levy the
Annual Levy for the year 2026

BE IT RESOLVED, that the Board of Directors determine, order and levy the Annual Levy for 2026 upon all property and public corporations in said District, benefited under Section II of the Official Plan, known as Little Auglaize and tributaries, and Section III of the Official Plan, known as Grassy Creek, and Section X of the Official Plan, known as St. Joseph Stream Enhancement Project for the annual installments of assessments and interest, and maintenance assessments for the tax year 2026 and,

BE IT FURTHER RESOLVED, that said amount of said Annual Levy and said maintenance assessment shall be collected and payable in the year 2027 in the sums specified at the time that county taxes are due and collectible.

Mark seconded the motion, Yeas 3.

Upper Blanchard River Update: Steve Wilson reported on the following items:

Upper Blanchard – NS Bridge

- NS has sent contract documents to Kraemer North America for execution.
- We are waiting on a project schedule from Kraemer but they have agreed they will complete tree clearing on the site before April 1. They have also agreed there will be no in-stream work during the fish spawning period from April 15 to June 30.

Upper Blanchard – Hydraulic Improvements Phase 1

- The Letter of Final Determination for the Letter of Map Revision (LOMR) has been issued by FEMA. The new floodplain boundaries will take effect on January 7, 2027.

Upper Blanchard – Additional Hydraulic Improvements

- Helms began work on October 5. They are starting at CSX and will proceed west.
- The proposed project schedule indicates most of the excavation will occur before the end of 2026. Final grading and installation of storm sewers will occur in the Spring of 2027.
- A change order has been requested for removal of the existing pedestrian bridge. Once we receive a quote for removal, Steve will submit it to FEMA to see if this can be done with grant monies.

Upper Blanchard – Eagle Creek

- The Groundbreaking ceremony is set for October 16 at 11 AM.
- Miller Brothers began construction on September 8. Work has begun on the TR 77 cul-de-sac, topsoil stripping on the western embankment, and the foundation for the spillway.
- A purchase agreement has been sent to Larbus for execution of the flowage easement.
- No update on the Camp Berry flowage easement.
- The University of Findlay has executed their flowage easement and did not request compensation.
- Township Road 77 was closed to traffic on September 21. The cul-de-sac is now open to traffic.
- Township Road 49 will be closed to traffic when the TR 77 cul-de-sac is re-opened.
- A date for the next Planning Advisory Committee has not been scheduled.

Norfolk Southern Bench Widening

- Excavation of material beneath and adjacent to the NS bridge on the north bank of the River will be bid as a separate project when the bridge is completed. This project is eligible for the use of FEMA funds.

US 68/15

- Bockrath has submitted the final boundary survey for approval by ODOT. ODOT accepted the final boundary survey.

Mussel Relocation

- Relocation started on October 5. The work on the Blanchard and Eagle Creek is now complete.

Little Auglaize River Update: The maintenance men are working to continue to spray and brush cut. Wendy reported that Todd had met with a landowner along Town Creek who was requesting a pipe to be replaced. Todd informed the landowner that we will get it on our work list and assign a contractor to replace it. The landowner hired Keysor Farms LLC because he wanted the work done right away and told the contractor who performed the work to submit the bill to MWCD. After discussion with the Board and legal counsel it was decided not to pay the bill. Keysor Farms is not an MWCD approved contractor, and permission was never given to do the work.

Grassy Creek and Schaller Ditch Update: Wendy stated construction for ProMedica site has begun. We are still waiting for finalized agreements from ODOT for Helen Drive.

St. Joseph River Update: Wendy reported that her and Kurt have completed floating the stream and all log jams are documents, including 15 type D jams.

Legal Counsel Update: Jim stated he was contacted by a colleague who had a client purchasing property with an MWCD easement. After checking with Wendy, he informed the client of easement stipulations.

General Manager Report:

- Uploaded second half payments for 4 of the 7 counties – 3 counties are still finalizing the settlements due to House Bill 186
- Uploaded new land market values for 4 of the 7 counties and sent the collection amounts to the auditors
- Attended Advisory Council Meeting
- Emilee started driving to get signatures on JE for presiding Judge Starn
- Participated in FRA update call
- Kayaked the last stretch of St Joe with Kurt
- Reinvested 3 CDARS and deposited earned interest checks
- Provided auditor with information and files needed to begin audit for 2024 and 2025
- Mowed the office lawn and sprayed weeds
- All invoices are paid up to date with supporting vouchers filed
- Check our bank accounts daily to verify their balance matches our balance

Maintenance Report:

- continue mowing town yards
- mowed flats along dog creek with John Deere tractor and rear chopper.
- brush cutting continues on back berms as needed in select few areas -received a call from Ottoville schools with a visibility concern for School Bus traffic on a curve in the road on L.A. Had Witler Excavating remove brush and trees on the banks the next day.
- starter went out on spray rig and had to tow the truck back to shop. Replaced with new starter -replaced rear drive shaft u-joint on 2017 f250. Also repaired exhaust leak and replaced windshield wiper switch due to wipers being intermittent.
- received a call from a homeowner concerned about an open berm Drop-Box that he fell in while walking. I explained majority of berm drains are left open, but we will either make a perforated cover or put a barrier around it for him.
- cleaned concrete channel inlet concrete ramps with loader tractor from debris and sand build up.
- continue spray spot treatment in Van wert county
- E-Vap purge valve replaced on District 2012 F250 truck
- 23.5 miles of St. Joe River logjam inspections completed

Meeting dates 2026: November 10, December 8

Adjournment: John moved for adjournment at 9:48 a.m. Mark seconded. Yeas 3.

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David Kuhn, President

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Emilee Rankin, Sec/Treas.

Maumee Watershed Conservancy District
Audit Committee Meeting
October 13, 2026

The Maumee Watershed Conservancy District Audit Committee met in regular session at the District Office at 1464 Pinehurst Dr., Defiance, Ohio, on October 13, 2026. In attendance David Kuhn, Mark Keber, and John Motter Directors; Wendy J. Yunker, General Manager; Emilee Rankin, Secretary/Treasurer; Jim Weaner, Legal Counsel.

David called the meeting to order at 9:55 a.m.

Emilee explained the financial procedures, while the committee reviewed the vouchers, bank reconciliation and financial statements to be in accordance with, and to satisfy the State Auditors' checks and balances of an accounting system.

John moved to adjourn the Audit Committee meeting at 10:18 a.m.

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David Kuhn, President

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Emilee Rankin, Sec/Treas.