

Conservancy District
Board of Directors Meeting
September 8, 2026

The Board of Directors of the Maumee Watershed Conservancy District met in regular session at the Maumee Watershed Conservancy District office in Defiance, Ohio, on September 8, 2026. In attendance were David Kuhn, Mark Keber, and John Motter, Directors; Wendy Yunker, General Manager; Emilee Rankin, Secretary/Treasurer; Kurt Warnimont, Maintenance Manager; Jim Weaner, Legal Counsel; Steve Wilson, Project Manager (via phone); and Adam Hoff, Engineer.

President David Kuhn called the meeting to order at 9:00 a.m.

Approval of Minutes: The minutes of the August meeting were approved as mailed. Motion was made by John to accept the minutes. Seconded by John. Yeas 3.

Approval of Financial Reports: The financial report for August along with the CD tracking were approved as mailed. Motion was made by Mark to approve the financials. Seconded by John. Yeas 3.

Re-Appropriation of Accounts: Wendy informed the Directors that an account needs re-appropriated for 2026 due to Wendy's earning being moved from the 'clerical' classification.

Adoption of Resolution: Motion was made by John to approve the following resolution:

Resolution 2418
To Amend 2026 Receipts/Appropriations

<u>Acct#</u>	<u>Description</u>	<u>Current</u>	<u>Add'l Approp</u>	<u>Total Approp</u>
10-07-01	OBWC	\$3,500.00	\$500	\$4,000.00

Mark seconded the motion, Yeas 3.

ProMedica Perrysburg Site Plan Review: Adam Hoff went over the details of the ProMedica Perrysburg site plans and stated it is his opinion that the capacity of the existing ditch segments will not be adversely impacted by the additional runoff from this planned ProMedica site. He does believe that additional measures should be incorporated. It is his opinion that the plans be recommended for approval with the following comments:

- The 12" outfall should be provided with Type D Riprap placed at least 12" each way beyond the limits of the proposed endwall and extending to the bottom of the channel to minimize erosion.
- The proposed outfall pipe should be provided with a maintenance agreement and a 20' wide permanent easement described to the centerline of the Grassy Creek Diversion Channel to ensure the long-term maintenance of the proposed 12" pipe, headwall and erosion protection by ProMedica and their successors.
- All fencing disturbed during the construction of the proposed 12" storm outfall shall be restored with new posts and fence fabric meeting the existing conditions.
- A notation should be added to the grading and drainage plans that no future development of the adjacent sites shall be permitted to utilize or pass through the proposed ProMedica detention pond. All such future site planning that may impact the

flow within the Grassy Creek Diversion Channel shall be subject to review by the MWCD Board.

- A final site plan, incorporating the above recommendations, should be provided prior to construction.

Adoption of Resolution: Motion was made by David to approve the following resolution:

**Resolution 2419
To Approve Drainage Plans
With Comments for Inclusion**

BE IT RESOLVED, that the Directors of the Maumee Watershed Conservancy District accept the information submitted as having no variance with any plans of the district, on drainage improvements by counties, with the above comments for revision to the plan.

<u>COUNTY</u>	<u>BRIDGE/DITCH/DRAINAGE</u>	<u>DATE FILED</u>
Wood	Perrysburg Twp. ProMedica Site	9/8/2026

Mark seconded the motion, Yeas 3.

Harbor Town South Plan Review: Adam Hoff went over the details of the Harbor Town South Phase 1 Improvements plan and stated it is his opinion that the proposed plan should have negligible impact on the Schaller Ditch floodplain downstream. It is his opinion that the plans be recommended for approval with the following comments:

- MWCD shall be granted unencumbered access to the existing easement along both sides of Schaller Ditch for visual inspections and maintenance. No fences, patios or other structures shall be placed within the ditch easement.
- The proposed drainage swale and yard basins parallel to Schaller Ditch shall be constructed in strict accordance with the design to ensure suitable access for MWCD's mowing contractor. All side slopes for the proposed swales shall be limited to be no steeper than 3:1.
- MWCD shall be provided with an opportunity to support the City and/or County in review of development plans for future phases of this development to ensure that the outflow from the newly completed detention basin is not increased.

Adoption of Resolution: Motion was made by John to approve the following resolution:

**Resolution 2420
To Approve Drainage Plans
With Comments for Inclusion**

BE IT RESOLVED, that the Directors of the Maumee Watershed Conservancy District accept the information submitted as having no variance with any plans of the district, on drainage improvements by counties, with the above comments for revision to the plan.

<u>COUNTY</u>	<u>BRIDGE/DITCH/DRAINAGE</u>	<u>DATE FILED</u>
Wood	Harbor Town South Phase 1 Improvements	9/8/2026

Mark seconded the motion, David abstained (because of previously working under the Engineer who prepared the plans) Yeas 2.

Upper Blanchard River Update: Steve Wilson reported on the following items:

Upper Blanchard – NS Bridge

- MWCD has concurred with NS recommendation to award a contract to Kraemer North America for the bridge construction in the amount of \$12,406,224. MWCD has also approved the Force Account Estimate to cover NS project related expenses (engineering, admin, track work, etc) in the amount \$2,263,239. NS has also suggested a contingency amount of \$1,121,132, bringing the grand total to \$15,790,595, which is less than the \$16.7 million in funding committed for the project through the FRA grant, Hancock County and the City of Findlay.
- We are waiting on a project schedule from Kraemer but they have agreed they will complete tree clearing on the site before the April 1 date when tree clearing must end to protect the Indiana bat. They have also agreed there will be no in-stream work during the fish spawning period from April 15 to June 30.

Upper Blanchard – Hydraulic Improvements Phase 1

- FEMA had until September 6 to issue the Letter of Final Determination for the Letter of Map Revision (LOMR). A FEMA required 4-1/2 month public appeal period will begin once the Letter of Final Determination has been issued. If no appeals are filed, the LOMR will become official shortly after the appeal period has ended.

Upper Blanchard – Additional Hydraulic Improvements

- A project schedule has not been received from Helms (meeting is scheduled for Thursday). Tree clearing cannot commence until October 1.
- A change order to cover the cost of solid waste fees paid to the Landfill needs to be executed. The solid waste fees are an allowable expense through the FEMA grant. The change order includes 3 approvals from the Ohio EPA that were needed for placement of the waste at the Landfill. The first approval is to increase the Approved Maximum Daily Waste Receipt (AMDWR to 2,500 tons per day. This should allow Helms to transport their estimated 50 to 60 truckloads per day without needing to restrict their number of loads. The second is permission to open a second working face at the Landfill. The third approval is a waiver of fees normally paid to the Ohio EPA and the Solid Waste Management District. The waiver of fees reduces the fee from \$41.75/ton to \$30/ton. Request the Board authorize Wendy to sign the change order after Helms and Stantec have signed.

Adoption of Resolution: Motion was made by David to approve the following resolution:

**Resolution 2421
To Authorize Wendy to Sign Change Order
For Helms & Sons Excavating Increase \$975,000.00**

BE IT RESOLVED, that the Directors of the Maumee Watershed Conservancy District accept the change order submitted by Helms & Sons in the amount of \$975,000 to be paid by the FEMA grant which should cover the cost of solid waste being placed at the landfill at a discounted rate of \$30/ton and an increased allowance of 2,500 tons/day.

John seconded the motion, Yeas 3.

- With pending work on the Additional Benching and NS bridge, it has become necessary to perform a reconnaissance and potential relocation of mussels within the Blanchard River. The last relocation of mussels occurred in 2022. Since a considerable amount of time has passed, ODNR has stipulated a reconnaissance be performed and if mussels are present the relocation will not be required, and it would only be necessary to pay for the reconnaissance. Request the Board consider adopting a resolution authorizing an encumbrance to the Conservancy District for payment of the necessary services.

Adoption of Resolution: Motion was made by John to approve the following resolution:

Resolution 2422
To Authorize Stantec an Encumbrance of \$89,000.00
For Mussel Reconnaissance and Potential Relocation

BE IT RESOLVED, that the Directors of the Maumee Watershed Conservancy District authorize an encumbrance of \$89,000.00 subject to funding being provided by Hancock County. The Norfolk Southern Railroad Bridge Replacement Freshwater Mussel Relocation is estimated to be \$26,000.00 with the Additional Hydraulic Improvements Freshwater Mussel Relocation estimated to be \$63,000.00

Mark seconded the motion, Yeas 3.

Upper Blanchard – Eagle Creek

- A pre-construction meeting was held on August 25. Mobilization has begun.
- The date for the Groundbreaking ceremony is tentatively scheduled for October 16.
- A follow up meeting with John Larbus regarding flowage easement on his properties at the corner of CR 40 and CR 75 will be held on Thursday September 10.
- A meeting with Camp Berry to discuss the flowage easement agreement was held on August 28. A general discussion of the issues was made due to several new people being on the Camp Berry board, but no final decisions were made.
- The Ohio EMA has agreed that compensation to CNI/Independents Fiber Network for relocation of a portion of their fiber optic cable is an allowable expense through the FEMA grant, estimating about \$45,000.
- Township Roads 77 is scheduled to be closed to traffic on September 14 with Township Road 49 being closed permanently after TR 77 opens back up to traffic.
- Construction of the cul-de-sac on TR 77 is also scheduled to begin on September 14 and will take approximately 3 weeks to get the stone subbase completed. The cul-de-sac can be used for traffic on the stone subbase. Asphalt base will be placed in late October and final asphalt surface will be placed in the Spring of 2027. An email was sent to Eagle township and Liberty Benton Schools to make them aware of the closing and time frame. There will be a change order in the future for the cost of building up the berm to allow fire truck and bus traffic to turn around.
- There are 2 outlet tiles for septic that will need relocated to the outside perimeter of the basin.
- A date for the next Planning Advisory Committee has not been scheduled.

- With pending work on Eagle Creek, it has become necessary to perform a reconnaissance and potential relocation of mussels within the Eagle Creek. The last relocation of mussels occurred in 2023. Since a considerable amount of time has passed, ODNR has stipulated a reconnaissance be performed and if mussels are not present the relocation will not be required, and it would only be necessary to pay for the reconnaissance. Request the Board consider adopting a resolution authorizing an encumbrance to the Conservancy District for payment of the necessary services.

Adoption of Resolution: Motion was made by David to approve the following resolution:

**Resolution 2423
To Authorize Stantec an Encumbrance of \$50,000.00
For Mussel Reconnaissance and Potential Relocation**

BE IT RESOLVED, that the Directors of the Maumee Watershed Conservancy District authorize an encumbrance of \$50,000.00 with Stantec to perform a reconnaissance and potential relocation of mussels with payment being provided from the State grant.

John seconded the motion, Yeas 3.

Norfolk Southern Bench Widening

- Excavation of material beneath and adjacent to the NS bridge on the north bank of the river will be bid as a separate project when the bridge is completed. This project is eligible for the use of FEMA funds.

US 68/15

- Bockrath has submitted the final boundary survey for approval by ODOT. Still waiting to hear from ODOT.

Little Auglaize River Update: Wendy reported we received payment from Kedar Army judgment, and he gets to keep his house. Spraying and mowing are ongoing. There has been about six inches of rain, so spraying has been down the past month. They were still able to add about 15 more miles.

Grassy Creek and Schaller Ditch Update: Wendy stated that the second mowing is now complete. She reviewed plans for Harbor Town South and is still working out all the details for the Helen Drive easement with ODOT. Adam Hoff stated that ODOT should close on the Burger King property in a few weeks and he has a request to have ODOTs legal counsel assign the easement for the stone drive over to MWCD in exchange for the parcels requested for donation from MWCD to ODOT. Dave Kuhn requested Kurt to keep a close eye on the construction of Harbor Town South to make sure the plans are being followed.

St. Joseph River Update: Wendy reported that her and Kurt have continued to float the river and mark log jams along the way. There is a two and a half mile stretch left before it will be complete.

Legal Counsel Update: Jim stated he continued to work with Adam behind the scenes as needed on the ODOT easement but stated Adam is doing an excellent job getting things done without the presentation of lawyers.

General Manager Report:

- Submitted financial statements for OBWC electronic audit
- Participated in FRA update call
- Participated in teams call with Adam and Dave regarding Helen Dr access
- Kayaked the St Joe with Kurt documenting log jams
- Picked up CDARS interest checks
- Participated in Teams call with Adam and Steve regarding Mr. Routson and project updates
- Attended preconstruction meeting for Eagle Creek
- Phone calls with Troy King, Commercial Mowers, to discuss Harbor Town South plans
- Signed bid proposal for appraisal of Black Swamp Area Council parcel
- Mowed the office lawn and pulled weeds
- All invoices are paid up to date with supporting vouchers filed
- Check our bank accounts daily to verify their balance matches our balance

Maintenance Report:

- Continue summer spray applications along streams
- Continue mowing town yards
- Mowed Town Creek
- Looked at a farm crossing on Hoaglin Creek that was widened by the farmer. Dirt will need to be moved off the berm and rock placed by farmer
- Installed new back door ceiling light in office
- Mowed concrete entrance slopes on concrete channels
- Repaired Radiarc spray head on spray rig
- 10 miles canoed on St Joe
- Inspected Grassy Creek and Shaller Ditch

Meeting dates 2026: October 13, November 10, December 8

Adjournment: Mark moved for adjournment at 10:02 a.m. Mark seconded. Yeas 3.

David Kuhn, President

Emilee Rankin, Sec/Treas.

Maumee Watershed Conservancy District
Audit Committee Meeting
September 8, 2026

The Maumee Watershed Conservancy District Audit Committee met in regular session at the District Office at 1464 Pinehurst Dr., Defiance, Ohio, on September 8, 2026. In attendance David Kuhn, Mark Keber, and John Motter Directors; Wendy J. Yunker, General Manager; Emilee Rankin, Secretary/Treasurer; Jim Weaner, Legal Counsel.

David called the meeting to order at 10:05 a.m.

Emilee explained the financial procedures, while the committee reviewed the vouchers, bank reconciliation and financial statements to be in accordance with, and to satisfy the State Auditors' checks and balances of an accounting system.

John moved to adjourn the Audit Committee meeting at 10:22 a.m.

David Kuhn, President

Emilee Rankin, Sec/Treas.