

Maumee Watershed Conservancy District
Board of Directors Meeting
August 10, 2021

The Board of Directors of the Maumee Watershed Conservancy District met in regular session at the Maumee Watershed Conservancy District office in Defiance, Ohio, on August 10, 2021. In attendance were Richard Ricker, George Ropp and Mark Moats, Directors; Clark Lynn Army, General Manager; Wendy Yunker, Sec/Treas; Steve Wilson, Project Manager; Jim Weaner, Legal Counsel; Derek Dalton, Stantec; Conrad Beck, Beck Insurance Agent.

President George Ropp called the meeting to order at 9:00 a.m.

Approval of Minutes: The minutes of the June 15th meeting were approved as mailed. Motion was made by Dick and seconded by Mark. Yeas 3.

Financial Reports: Wendy discussed highlights from the June and July financial reports. She also informed the Directors that a Judge had emailed and inquired about getting paid for attending the Public Forum that Judge Routson held in Findlay Ohio on June 28th. After discussion and based on an opinion by presiding Conservancy Court Judge Schmenk, Dick moved that we pay the Conservancy Court Judges who attended the public forum either virtually or in person. Mark seconded the motion. Yeas 3. The financial reports for June and July along with the CD tracking were approved as mailed. Motion was made by Dick and seconded by Mark. Yeas 3.

Adoption of Resolution: After review and discussion of the financials, a motion was made by Mark to make a motion to approve the following resolution:

Resolution No. 2261
To Amend 2021 Receipts/Appropriations

<u>Acct#</u>	<u>Description</u>	<u>Current</u>	<u>Add'l Approp</u>	<u>Total Approp</u>
10-01-02	Court Travel	400.00	200.00	600.00
10-12-01	Postage	300.00	30.00	330.00
10-15-01	Professional Fees	11,500.00	4,000.00	15,500.00

Dick seconded the motion. Yeas 3.

Certificate of Annual Levy: Lynn Reported that it was time to order the annual levy for MWCD maintenance money collections for 2021, as specified in O.R.C. 6101.55

Adoption of Resolution: Motion was made by Mark to approve the following resolution:

**Resolution No. 2262
To Determine, Order and Levy the
Annual Levy for the Year 2021**

BE IT RESOLVED, that the Board of Directors determine, order and levy the Annual Levy for 2021 upon all property and public corporations in said District, benefited under Section II of the Official Plan, known as Little Auglaize and tributaries, and Section III of the Official Plan, known as Grassy Creek, and Section X of the Official Plan, known as St. Joseph Stream Enhancement Project for the annual installments of assessments and interest, and maintenance assessments for the tax year 2021 and,

BE IT FURTHER RESOLVED, that said amount of said Annual Levy and said maintenance assessment shall be collected and payable in the year 2022 in the sums specified at the time that county taxes are due and collectible.

Dick seconded the motion. Yeas 3.

Insurance Update: Conrad Beck went over the general liability insurance and went over some options for consideration.

Adoption of Resolution: After review and discussion of the different insurance options, George moved to approve the following resolution:

**Resolution No. 2263
To Increase Liability Coverage and
Crime Coverage Limits**

BE IT RESOLVED, that the Board of Directors approve the increase in crime coverage from \$5,000 to \$50,000 and agree to higher limits of liability insurance coverage up to \$1million dollars which will increase the premium by \$349.

Mark seconded the motion. Yeas 3.

Lower Blanchard River Update: Steve reported that Dominion Energy still has not submitted their final invoice for relocation of their natural gas pipeline. Haynes Construction completed their work on the Diversion Channel and has received final payment. Hohenbrink Excavating completed an erosion repair at the inlet structure. Putnam Soil & Water has included the Diversion Channel project on their Ag Tour that takes place on August 12. The Village of Ottawa will hold a celebration of the flood mitigation projects on August 25.

The Letter of Map Revision that will detail the changes to the flood plain boundary in Ottawa has been submitted to FEMA and is under review.

Biohabitats completed the 30% design plans for the H2Ohio Wetlands Restoration project. Discussions with the Nienberg family on potential acquisition are continuing.

Upper Blanchard River Update: Norfolk Southern Railroad has completed their review of the 30% plans for the bridge replacement. Stantec is preparing documents for the 90% submittal. A grant application seeking Federal funds for 80% of the construction cost was submitted in July.

60% plans for the Additional Benching in Findlay have been reviewed and approved by the City of Findlay. 100% plans should be complete by the end of October.

Eagle Creek Dry Storage Basin Planning Update: Steve reported that efforts are ongoing with ODNR to reach a consensus about the farming for maintenance on the Eagle Creek properties. George stated that a letter needs to be sent out to all farmers on District owned land in the basin area to terminate the farm leases and George suggests we look into planting a cover crop to restrict weed growth and eliminate any other type of maintenance.

After discussion, George made a motion to adopt the following resolution.

**Resolution No. 2264
To Terminate Farm lease with
Eagle Creek Properties**

BE IT RESOLVED, that the Board of Directors authorize the General Manager to send out certified letters to terminate farming to all properties in Eagle Creek township.

Dick seconded the motion. Yeas 3.

Steve Wilson reported that archaeological and architectural surveys have been completed and are being reviewed by Stantec. Steve went on to request authorization for Stantec's remaining Phase 2 preliminary engineering tasks. Steve stated after completing phase 2, phase 3 will be the Design phase and he is hoping we will be able to submit the design plans in May of 2022.

After discussion, Dick made a motion to adopt the following resolution.

**Resolution No. 2265
To Continue with Phase 2
Preliminary Tasks**

BE IT RESOLVED, that the Board of Directors authorize the General Manager to sign authorizing Stantec to continue with the Phase 2 Preliminary Tasks in the amount of \$1.6million dollars (the detailed work estimate is on file at MWCDs' office).

Mark seconded the motion. Yeas 3.

Little Auglaize River Update: 181 miles of spot herbicide application are complete. Mowing of MWCD properties and easements are also complete. Maintenance employees are now working with the contractors to assign work.

Grassy Creek Update: the second mowing of Grassy Creek is complete. Kurt inspected the access road and said it will be good until next Spring.

St Joe Update: Lynn reported that the contractor has removed 52 log jams so far in 2021. Yet this year, the contractor will float the north end of the river and center cut and remove log jams.

Legal Counsel Update: Jim stated he will be composing the letter to the farm lease holders confirming the termination of the farm leases.

General Manager Report: Lynn has provided guidance and assignments to staff; prepped for the Eagle Creek forum and the Conservancy Court hearing; reviewed all financials for District expenditures; updated Directors on District activities; drove District operation and maintenance areas to inspect and take photos; worked with engineers and attorneys on District planning and activities; had a telephone meeting with Van Wert Safety Service Director; Board meeting preps; met with Van Wert County Commissioners regarding pier and bank access at town creek in Heistand Woods; reviewed staff spray logs and work orders.

Secretary/Treasurer Report:

- Attended Public Forum regarding Eagle Creek
- Numerous emails with Lawyers and Judges
- Preparation for Court Hearing on July 9
- Sent out 2nd half invoices for Van Wert Miscellaneous assessments
- Uploaded 2nd half payments for Wood Co and Paulding Co
- Filed 2nd Quarter Taxes and reports
- Researched “bylaws” of the Board
- Defiance Fire Dept did a fire inspection of the office and we “passed”
- Attended meeting in Findlay with the Mayor and BRWS
- Published the board meeting notice in the Crescent News
- Mowed the lawn; sprayed the weeds
- Purchased and set up the new printer for the office
- Purchased new mower for tractor
- All invoices are paid up to date with supporting vouchers filed
- Check our bank accounts daily to verify their balance matches my balance
- Typed minutes from June meeting
- Updated office inventory log

- Provided the Directors with Board meeting information packet: previous meeting minutes, agenda, financial reports, CDARS list and recent news articles

Maintenance Report: Lynn gave the Directors an update on maintenance activities throughout the meeting.

Meeting dates 2021: September 14, November 9 and December 14

Adjournment: George moved for adjournment at 10:30 a.m. Mark seconded. Yeas 3.

George Ropp, President

Wendy J Yunker, Sec/Treas.

Maumee Watershed Conservancy District
Audit Committee Meeting
August 10, 2021

The Maumee Watershed Conservancy District Audit Committee met in regular session at the District Office at 1464 Pinehurst Dr., Defiance, Ohio, on August 10, 2021. In attendance were George Ropp, Richard Ricker and Mark Moats, Directors; Clark L. Army, General Manager, Wendy J. Yunker, Secretary/Treasurer and Jim Weaner, Legal Counsel.

George called the meeting to order at 10:40 a.m.

Wendy explained the financial procedures, while the committee reviewed the vouchers, bank reconciliation and financial statements to be in accordance with, and to satisfy the State Auditors checks and balances of an accounting system.

George moved to adjourn the Audit Committee meeting at 11:15 a.m.

George Ropp, President

Wendy J Yunker, Sec/Treas.