



WAITLIST REGISTRATION FORM

Click each section below to edit.
 Upon completion please save and submit to DCP via email:
 communications@dcpkids.com
 DCP requires a \$60 (non-refundable) registration fee for enrolled students. If your student is added to our roster we will contact you to process your payment.



Child's Name (to be used in classroom): _____

Birthdate: _____ Gender: _____

Parent/Guardian #1 Name: _____ Phone #1: _____

Phone #2: _____

Parent/Guardian #2 Name: _____ Phone #1: _____

Phone #2: _____

Family's Mailing Address: _____
street city, state, zip

Primary E-mail: _____ E-mail #2: _____

Your child must be 3 years old by August 1st to enroll in Preschool and 2 years old by August 1st to enroll in Toddler Time. On August 1st, your child will be _____ years old.

DCP is committed to providing students and families with equal opportunity to education without discrimination based on race, color, veteran status, religion, national origin, political affiliation, sex, sexual orientation, or age. Classes are offered based on a minimum enrollment size.

SELECTION OF SESSIONS:

Registration is on a first come, first serve basis. Please select your choice of session(s) with a **X** :

TODDLER TIME- **9:30-11:30AM** **\$450 annually for each session**
 The Toddler Time program is designed to be a 1-day a week experience.

FIRST CHOICE- Tuesday: _____ Wednesday: _____ Thursday: _____

SECOND CHOICE- Tuesday: _____ Wednesday: _____ Thursday: _____

PRESCHOOL (AM SESSION)- **9:15-11:45AM** **\$570 annually for each session**
PRESCHOOL (PM SESSION)- **11:45AM-2:15PM** **\$570 annually for each session**
 Looking for an all day experience? Enroll in the AM and PM session on a Tuesday and/or Thursday: 9:15AM-2:15PM.
 DCP reserves 10 of the 16 spots on Tuesdays & Thursdays for full day students.

FIRST CHOICE-
 AM SESSION- Monday: _____ Tuesday: _____ Wednesday: _____ Thursday: _____ Friday: _____
 PM SESSION- Tuesday: _____ Thursday: _____

SECOND CHOICE-
 AM SESSION- Monday: _____ Tuesday: _____ Wednesday: _____ Thursday: _____ Friday: _____
 PM SESSION- Tuesday: _____ Thursday: _____

If the schedule(s) requested are not available you will be contacted by DCP to discuss alternative schedule options.

COMMENTS: *Example comment: I prefer to receive 1 full day over 2 half days.*

TUITION:

TODDLER TIME- \$450 (for each session)

Requested # of sessions _____ X \$450 = _____ Total tuition due

Total tuition + \$30 cleaning fee (per child)= _____ Total amount due for 21/22 school year

PRESCHOOL- \$570 (for each session)

Requested # of sessions _____ X \$570 = _____ Total tuition due

Total tuition + \$30 cleaning fee (per child)= _____ Total amount due for 21/22 school year



PAYMENT OPTIONS- Please select (X):

Option 1: Entire tuition plus cleaning fee paid on or before August 1st. _____

Option 2: Tuition plus cleaning fee paid in three equal installments
and paid August 1st, November 1st and February 1st. _____

By checking an above option, the undersigned agrees to a payment plan. Payments will be made either in the form of a personal check or money order and will be mailed to DCP or placed in the school lock box. Cash cannot be accepted.

I plan to use a Dependent Care Flexible Savings Account to pay Delaware Cooperative Preschool and will require documentation. _____

WITHDRAWAL:

If you must withdraw your child, you must provide a 30-day written explanation for withdrawal and are responsible for paying tuition for 30 days following the notice. There will be no refunds after March 1st.

PARENT SIGNATURE: _____ Date: _____



**To complete the waitlist registration process please
save this document and email it to Delaware Cooperative Preschool:
communications@dcpkids.com**

For Office Use Only:

Registration Fee/Tuition/Cleaning Payments Received:

Revised 5/1/21

Date Form Received:

Date Received: _____ Check #: _____ Amount: _____

Date Received: _____ Check #: _____ Amount: _____

Date Received: _____ Check #: _____ Amount: _____

Date Received: _____ Check #: _____ Amount: _____

Time: _____