



BYLAWS OF THE FAR NORTHWEST PROGRESSIVES

Adopted September 10, 2018
Amended September 9, 2019

Article I. NAME

The name of this organization shall be Far Northwest Progressives (“FNP”).

Article II. PURPOSE

The primary purpose of the FNP is to foster an active, informed, and growing community of progressive voters in the northwest area of Travis County. We believe in the ideals and values of the Democratic Party; we believe that democracy works best when more people participate; and we intend to actively support and endorse Democratic party nominees financially and through volunteerism. We believe that, through active participation, we can make a difference in our community, our state, and our country.

Article III. ORGANIZATIONAL STRUCTURE

FNP shall be organized as a general purpose political action committee to accept political contributions or make political expenditures as defined by the Texas Ethics Commission, and we shall adhere to the regulations set out in title 15 of the Texas Election Code (chapters 251 – 258) and in the applicable rules adopted by the Texas Ethics Commission.

Article IV. MEMBERSHIP, DUES & MEETINGS

Membership is open to all progressive voters who reside in or near Travis County and who support the purpose of this organization.

- A. Membership shall be achieved by paying annual dues which shall be set by the Executive Board. Members current on dues payments shall be in good standing.
- B. General meetings are open to the public and shall be held on the first Monday of each month, unless that is a holiday. Should it become necessary for a general meeting to be cancelled or rescheduled, the Executive Board will give electronic notice to the membership at least ten (10) days prior to the original meeting date. No general meeting will be held in July.
- C. Special meetings of the membership may be called by a majority vote of the Executive Board. Electronic notice will be given to the membership at least ten (10) days prior to the special meeting.

Article V. EXECUTIVE BOARD



The Executive Board (“Board”) of FNP shall be composed of the following directors: one president, one vice-president, one secretary, one treasurer, and one volunteer coordinator.

- A. Meetings of the Board of FNP shall be held at least quarterly or as needed and shall be called by the president.
- B. Elections –Board members of FNP shall be elected each year at the general meeting in February by simple majority vote of the members present and voting. Ballots shall be written and confidential. The initial term of office of three board members will be fixed at two years, and the initial term of office for two board members will be fixed at one year. At the expiration of the initial term of office of each respective board member, his/her successor will be elected to serve a term of two years.
- C. Voting Eligibility – Members must be in good standing according to Article IV A. in order to be eligible to vote.
- D. Proxy Votes – Any member in good standing who is unable to attend a meeting may delegate his/her power to vote to another member in good standing by valid written proxy. A valid written proxy must be signed by the absent member and must clearly identify the vote or election in which the proxy holder is authorized to vote. The proxy holder may cast a ballot on the absent member’s behalf, and the absent member shall be bound by the proxy voter’s act.
- E. Nomination – The nominating committee shall present a slate of Board candidates for consideration by the membership at the general meeting in January. In addition, any member in good standing of FNP may nominate themselves or another member in good standing from the floor at that meeting.
- F. Removal – Any member of the Board may be removed from the Board with cause upon the majority vote of the Board. Electronic notice of the intent to vote on a Board member’s removal must be provided to the Board at least ten (10) days prior to the meeting at which the vote will be taken.
- G. Resignation – Resignation of a Board member shall be submitted in writing to the President and shall be deemed effective upon receipt. Any member of the Board who files as a candidate for a publicly elected office, other than Precinct Chair, must resign his or her position on the FNP Board.
- H. Succession and Vacancies – Board members shall continue to serve in their respective offices until their successors are chosen or until their resignation is in effect. In the event of death, resignation or removal of a Board member, their successor shall be selected by the remaining members of the Board and will serve until the next election meeting.

Article VI. DUTIES OF THE EXECUTIVE BOARD



- A. **Executive Board** – The Board is responsible for supporting the purpose of the organization and in that regard, the Board will set dates for the annual calendar, identify and invite speakers to the general meeting, select the venue and set the dues, if any.
- B. **President** – The president shall preside at general meetings of the organization and meetings of the Board. The President shall also be responsible for meeting agendas and ensuring meetings are orderly and all attendees are provided an opportunity to speak. The President shall see that orders and resolutions of the membership and Board are carried out and sign all written documents. The President shall be authorized to use the debit card and co-sign all checks drawn on the account of the organization according to Article VIII.
- C. **Vice-President** – The vice-president shall assist the president and fulfill the duties of the president in his or her absence. The vice president shall be authorized to co-sign all checks drawn on the account of the organization. The vice president shall post general meeting notices on various progressive social media platforms.
- D. **Secretary** – The secretary shall keep an accurate record of the business, decisions, and actions of the organization and the Board, including voting results. The Secretary shall send notice of general meetings to the members and provide minutes for each Board meeting. The secretary shall accumulate and maintain the central permanent archive of such records. The secretary shall also be responsible for maintaining the current roster of organizational membership.
- E. **Treasurer** – The treasurer shall be responsible for maintaining an accurate record of all receipts and expenditures. The Treasurer shall be authorized to use the debit card and co-sign all checks drawn on the organization’s account according to Article VIII. The treasurer shall present a report on the organization’s finances at the January general meeting, and at all Board meetings. The treasurer shall provide copies of the organization bank statements to Board members on a monthly basis for review. The treasurer shall timely file all financial reports required by the Texas Ethics Commission, if any, and shall ensure that the FNP is in compliance with the rules of the Texas Ethics Commission. The Treasurer shall create and maintain an ongoing budget, if dues are collected. The Treasurer shall also require that more than one (1) spending proposal is obtained for expenditures over \$500.
- F. **Volunteer Coordinator** – The volunteer coordinator shall be responsible for recruiting and organizing volunteers to support the organization’s purpose. The volunteer coordinator shall maintain a record of volunteers participating in organization supported activities.



Article VII. COMMITTEES

Committee membership shall be open to all members in good standing and all Committees shall be responsible for providing regular updates to the Board and the membership.

- A. The Board shall appoint a nominating committee that will be responsible for preparing a slate of Board candidates for presentation to the membership at the January meeting.
- B. The Board shall, as needed, appoint special committees (e.g. outreach, fundraising, and audit) for either a specific period of time or for the period of time necessary for the specific task or project.

Article VIII. FUNDING AND EXPENDITURES

- A. The Board shall approve all expenditures.
- B. All checks drawn on the organization's account shall require the signature of two Board members who are so authorized.
- C. The organization's debit card may be used by authorized Board members.

Article IX. RULES

Except as otherwise provided herein, Roberts Rules of Order (latest edition) shall govern procedures at all FNP voting meetings. The President shall serve as Parliamentarian or shall appoint a parliamentarian to serve on his or her behalf.

Article X. AMENDMENTS

Any member in good standing of FNP may propose amendments to these bylaws. All proposed bylaw amendments must be submitted in writing. Proposed amendments must be published at least twenty-one (21) days prior to discussion at a general meeting, and may not be voted on until the following general meeting. Amendments shall be adopted by a two-thirds majority vote of the members in good standing who are present and voting. Changes regarding the form of proposed amendments may be offered from the floor at the voting meeting and may be adopted without prior publication.