THE BLOSSOM DEVELOPMENT TRUST



Helping children and young people
with special and additional needs on the journey towards independence,
self-worth and a fulfilling, happy life.

The Blossom Development Trust

Policies: Health and Safety for Fundraising Events

1. Policy Statement

The Blossom Development Trust is committed to ensuring the health and safety of all individuals attending our fundraiser events. We will take all reasonable steps to prevent accidents, injuries, and health-related incidents, and we will respond effectively in case of emergencies.

2. Designated Safeguarding Officer

The Designated Safeguarding Officer (DSO) for The Blossom Development Trust's ball event is Vicky Boots, the Chair of the Charity. Vicky Boots will also oversee health and safety aspects of the event and can be reached at 07813932368 or blossomdevelopment@gmail.com

3. Outsourced Food Providers

All food providers for the event must provide the following documents:

- Valid food hygiene and safety certificates.
- Proof of relevant licenses and permits.
- Insurance certificates, including public liability insurance.

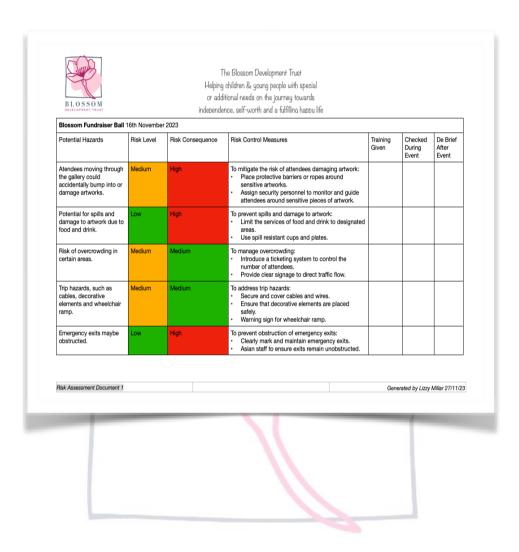
4. Insurance Requirements

For the ball event, The Blossom Development Trust will require the following insurance coverage:

- Public liability insurance to cover potential accidents or injuries to attendees.
- Cancellation insurance to cover unexpected event cancellations.
- Weather-related insurance in case of severe rain affecting the event.

5. Risk Assessment

A risk assessment will be completed for each event. The designated form is 'Risk Assessment Document 1' - see below.



Review and Monitoring

This health and safety policy and risk assessment will be reviewed regularly and updated as needed. Any incidents or 'near-misses' will be documented and used for future improvements.

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	The Blossom Development Trust Fundra	
	Event Details:	
	Event Name:	
	Event Name:	
	Date and Time:	
	Location:	
	Description of Event Activities:	
	Section 1: Event Details: Details of the Person Involved in the Accident	
	Full Name	
	Contact Number	
	address	
	Date of Birth	
	Gender	
	Role at the event (e.g. participant, volunteer)	
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Mrs Vicky Boots		
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Chair of the Blossom Development Trust

Review date: 18th March 2025