



Board of Directors Meeting Minutes

April 3, 2025

Call to Order

The regular meeting of the Westnedge Hill Neighborhood Association (WHNA) was called to order at 5:45 PM by Wilson Xu.

Present

Qianna Decker (via Zoom), Dana DeLuca, Zachary Ehmann, Valerie Leith, Lynn Lupini, Lanny Potts, Jae Slaby, Craig Vaughan (via Zoom), Wilson Xu.

Absent

Steve Glista, Jim Ratliff.

Approval of Agenda

The April 3 agenda was approved as distributed.

Approval of Minutes

Meeting Minutes will be presented for approval going forward, starting at the May 1 board meeting.

Old Business

The Bylaws still require input from the Board and will be finalized by the Board at a future meeting. The Mission Statement was approved unanimously as follows: To foster a strong sense of community by actively advocating for neighborhood needs, working collaboratively to maintain a safe, attractive, and inclusive living environment.

Jae will make the final edits on the postcard and the survey with a deadline for approval by noon tomorrow (April 4). The postcard is being sent out in advance of the survey with the purpose of driving people to the website, which will be the primary mode of public communication. The survey is being sent to Westnedge Hill residents to solicit input on strategic priorities and to help inform our decisions on future planning. The survey will be linked to the postcard via a QR Code and posted on the home page of the website.

Wilson reported that the Board will proceed with liability insurance through the Ron Jackson Agency but will wait on proceeding with a Directors & Officers policy for now. Wilson offered to front the \$400 fee for the liability insurance, with the understanding that he would be reimbursed once we have a bank account set up and funds available. The bank account is currently pending until the Officer list is updated. The board asked to be apprised of updates on the bank account by April 11.

New Business

Wilson shared the following items:

- WHNA Roll-out Plan Proposal
- Garage Sale (May 3 from 9am-5pm)
- Neighborhood Clothing Swap Event (May 4 at Parkwood-Upjohn from 1-4pm)
- Open Roads Neighborhood Bike Fix-it Event (May 4 at Parkwood-Upjohn from 1-4pm)
- Little Free Library Project is on hold for now

Other

Wilson is handling the oversight of producing Garage Sale yard signs and a vinyl banner. Valerie and Qianna will provide oversight of the Clothing Swap and any remaining items will be donated to Trinity Lutheran Church. There's potential for future partnership with NowKalamazoo for media exposure.

Adjournment

The meeting was adjourned at 7:15 pm by Wilson Xu. The next meeting will be held on Thursday, May 1 at 5:45 PM at the YMCA on Maple St. The meeting minutes will be published on the WHNA website for transparency.

Minutes submitted for approval by Dana DeLuca, Secretary