



Board of Directors Meeting Minutes

February 6, 2025

Opening

The regular meeting of the Westnedge Hill Neighborhood Association (WHNA) was called to order at 5:45 PM by Wilson Xu.

Present

Dana DeLuca, Valerie Leith, Lynn Lupini, Lanny Potts, Jim Ratliff, Wilson Xu

Absent

Qianna Decker, Zachary Ehmann, Steve Glista, Jae Slaby, Craig Vaughan

Approval of Agenda

The agenda was approved as distributed.

Confirmation of Officers

These individuals were unanimously approved to serve as Officers in the following capacity:

President – Wilson Xu

Vice President – Valerie Leith

Secretary – Dana DeLuca

Treasurer – Craig Vaughan

Bylaws

Prior to the meeting, the Board was asked to submit their suggested revisions to the historical version of the WHNA Bylaws, which were initially created in 1991. Sample Bylaws from Vine, Winchell, West Main and Milwood neighborhoods were shared as examples. After additional review of the document, it was decided that the current version is overly complicated and extensive changes need to be made to specify the desired membership and fee structure, meeting requirements, term limits, key functions and any specific legal considerations.

Action items: The Board recommended that Steve's expertise be enlisted to help simplify the document significantly going forward. It was also suggested that we utilize ChatGPT to assist in drafting a more cohesive version of the Bylaws that better meets the overall intent of the WHNA.

IRS Letter

WHNA has been a registered 501(c)(3) for three years now and recently received a letter from the IRS requesting more information on our finances. Steve responded by providing them with the information they requested.

WNHA Website is Live

Wilson shared that the WHNA website can be found at: <https://westnedgehill.org>

Mission/Vision

The Board was asked to reflect and provide input over the next few weeks by creating a draft version of a WHNA Mission/Vision statement for further discussion in March.

Action items: All input should be submitted to Wilson prior to March 6.

Update on Neighborhood Survey

The Board liked the overall design and content of the West Main Hill Neighborhood Survey but would like to tailor it to our specific needs.

Action items: Wilson asked each Board member to review the West Main Hill Neighborhood Survey by February 13 and email him the Top 5 Questions they would like to see included in the Westledge Hill Neighborhood Survey. A Breakout Zoom Meeting was proposed for the week of February 17 to further discuss any additions to the proposed WHNA survey. Wilson will follow-up on a date for the Zoom meeting.

Update on Board Survey

Valerie provided an update on the results of the Board survey she sent out asking for feedback on a suggested Quick Win project. The projects that received the most votes were:

- An upgraded Little Free Library at the corner of Edgemoor and Law Ave (based on the design Wilson proposed). City ordinances must be complied with on this project.
- A Directional Pole

Potential Sites for Larger Meetings and Events

Dana provided an update on potential venues for future WHNA meetings/neighborhood events that accommodate more people (see attached). The issue of liability insurance arose with regards to using Zion Lutheran Church as a potential meeting venue. This will require further discussion by the Board if we proceed with finding an alternate venue for larger meetings or neighborhood events.

Action items: Dana will reach out to Ron Jackson Agency to inquire further about the cost of a liability rider.

Adjournment

The meeting was adjourned at 6:55 pm by Wilson Xu. The next meeting will be held on Thursday, March 6 at 5:45 PM at the YMCA on Maple St. The meeting minutes will be published on the WHNA website for transparency.

Minutes submitted for approval by Dana DeLuca, Secretary