

REGULAR MEETING
May 18, 2026
SWARTZ CREEK AREA FIRE BOARD

The regular meeting of the Swartz Creek Area Fire Board was held on May 18, 2026. Chair Tom Spillane called the meeting to order at 6:00 p.m. The meeting was held at Swartz Creek Area Fire Department, Station 1 - 8100-B Civic Dr, Swartz Creek Mi 48473

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**

City of Swartz Creek Elected Representative, John Gilbert
Clayton Township Citizen Representative, Tim McKnight
City of Swartz Creek Elected Representative, Rae Lynn Hicks
City of Swartz Creek Swing Representative, Rod Gardner
Clayton Township Elected Representative, Tom Spillane
Clayton Township Elected Representative, Ken Engel
City of Swartz Creek Citizen Representative, Ken Brill

Board Members Absent:

Staff Present:

Chief Plumb (Remote)

- **ADDITIONS/CHANGES/DELETIONS-AGENDA APPROVAL**
 - **Resolution 051826-01**
Motion by Ken Brill
Second by Ken Engel
The SCAFB does hereby approve the May 18, 2026, minutes with 2 additions.
Motion Carried Unanimously
- **APPROVAL OF MINUTES**
 - **Resolution 051826-02**
Motion by Ken Engel
Second by Tim McKnight
The SCAFB does hereby approve the April 16, 2026, minutes.
Motion Carried Unanimously

CORRESPONDENCE:

- **APRIL FIRE INCIDENT SUMMARY REPORT**
 - **Resolution 051826-03**
Motion by Ken Engel
Second by Ken Brill
The SCAFB does hereby accept the April Fire Incident Summary, as presented.
Motion Carried Unanimously
- **APRIL EMS INCIDENT SUMMARY REPORT**
 - **Resolution 051826-04**
Motion by Ken Engel
Second by John Gilbert
The SCAFB does hereby accept the April EMS Incident Summary, as presented.
Motion Carried Unanimously

PROFESSIONAL SERVICE REPORTS:

- **FIRE CHIEF REPORT**
 - Chair Spillane & Chief Plumb explained the Fire Chief Evaluation process presented.
 - **Resolution 051826-05**

Motion by Ken Brill
Second by Tim McKnight
The SCAFB do hereby accept the Fire Chiefs Report as presented.
Motion Carried Unanimously

- **APRIL FINANCIAL REPORT**

- **Resolution 051826-06**

Motion by Ken Brill
Second by Tim McKnight
The SCAFB does hereby accept the April 2026 Financial Report as presented.
Yes: Gardner, Hicks, McKnight, Brill, Engel, Spillane, Gilbert
Motion Carried

- **APRIL BILLS LIST**

- **Resolution 051826-07**

Motion by Ken Brill
Second by Tim McKnight
The SCAFB does hereby accept the April 2026 Bills List, as presented.
Yes: Gilbert, Gardner, Hicks, McKnight, Engel, Spillane, Brill
Motion Carried

- **MAY PAYROLL (For April Calls)**

- **Resolution 051826-08**

Motion by Ken Engel
Second by Ken Brill
The SCAFB does hereby accept the May payroll, as presented.
Yes: Spillane, Gilbert, Gardner, Hicks, McKnight, Brill, Engel
Motion Carried

COMMITTEE REPORTS:

- **BY-LAWS** – Chairperson Brill, McKnight, Spillane –No report
- **HEALTH & SAFETY** – Chairperson Hicks, Gilbert, Plumb, Tabit, Cole, J. Diekman, Herr -No report
- **PERSONNEL** – Chairperson Gardner, Gilbert, Hicks No Report

OLD BUSINESS:

- **APPARATUS STATUS** – As presented

NEW BUSINESS

- **Workers Comp Insurance**

Workers Comp Insurance is presented. Chairman Spillane opened the sole bid received from Michigan Municipal League (MML) for \$5,559

- **Resolution 051826-09**

Motion by Ken Brill
Second by, Tim McKnight
The SCAFB does hereby accept the sole bid from MML in the amount of \$5,559.
Yes: Brill, Engel, Spillane, Gilbert, Gardner, Hicks, McKnight
Motion Carried

- **Officer Promotions (addition item)**

Chief Plumb presented the board with a recommendation that all 2 current Sergeants be promoted to Lieutenant and swore in at the next meeting. The board gave consensus approval.

- **Fire Truck Update (addition Item)**

Chief Plumb provided the board with an update that cab and chassis of the new truck should be completed in November 2026, and the truck should be delivered by April 2027.

GENERAL INFORMATION:

- **MUNICIPAL BILLINGS – April**
- **FLOWER FUND BALANCE: \$(125.42)**
- **OPEN TO PUBLIC – *******
- **COMMENTS OF FIRE DEPT PERSONNEL - None**
- **CHAIN OF COMMAND APPEALS - None**
- **COMMENTS FROM FIREBOARD MEMBERS**

Engel: Confirmed the Chief had his new email address

Spillane: Advised the Township is working with MMR and should have an agreement soon to provide EMS service to the Township and they already have been staging in the township.

MEETING ADJOURNMENT

The meeting was adjourned at 6:27 pm. The next regular meeting will be on 6/15/2026 at Station 2 at 6:00 pm.

Dave Plumb

Fire Chief

Swartz Creek Area Fire Board

I certify these minutes to be a true and accurate account of the 05/18/2026 Swartz Creek Area Fire Board meeting:

Tom Spillane

Chairman

Swartz Creek Area Fire Board

Rae Lynn Hicks

Secretary/Treasurer

Swartz Creek Area Fire Board