

REGULAR MEETING
July 20, 2026
SWARTZ CREEK AREA FIRE BOARD

The regular meeting of the Swartz Creek Area Fire Board was held on July 20, 2026. Chair Tom Spillane called the meeting to order at 6:00 p.m. The meeting was held at Swartz Creek Area Fire Department, Station 2 - 1496 S Seymour Rd, Flint Mi 48532

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**

City of Swartz Creek Elected Representative, John Gilbert
Clayton Township Citizen Representative, Tim McKnight
City of Swartz Creek Elected Representative, Rae Lynn Hicks
Clayton Township Elected Representative, Tom Spillane
Clayton Township Elected Representative, Ken Engel
City of Swartz Creek Citizen Representative, Ken Brill

Board Members Absent:

City of Swartz Creek Swing Representative, Rod Gardner

Staff Present:

Chief Plumb

- **ADDITIONS/CHANGES/DELETIONS-AGENDA APPROVAL**

- **Resolution 072026-01**

Motion by Ken Brill

Second by Tim McKnight

The SCAFB does hereby approve the July 20, 2026, agenda with 2 additions.
Motion Carried Unanimously

- **APPROVAL OF MINUTES**

- **Resolution 072026-02**

Motion by Rae Lynn Hicks

Second by John Gilbert

The SCAFB does hereby approve the June 18, 2026, minutes.
Motion Carried Unanimously

CORRESPONDENCE:

- **JUNE FIRE INCIDENT SUMMARY REPORT**

- **Resolution 072026-03**

Motion by Ken Brill

Second by John Gilbert

The SCAFB does hereby accept the June Fire Incident Summary, as presented.
Motion Carried Unanimously

- **JUNE EMS INCIDENT SUMMARY REPORT**

- **Resolution 072026-04**

Motion by Ken Brill

Second by Tim McKnight

The SCAFB does hereby accept the June EMS Incident Summary, as presented.
Motion Carried Unanimously

PROFESSIONAL SERVICE REPORTS:

- **FIRE CHIEF REPORT**

- **Resolution 072026-05**

Motion by Ken Brill

Second by Tim McKnight

The SCAFB do hereby accept the Fire Chiefs Report as presented.
Motion Carried Unanimously

- **JUNE FINANCIAL REPORT**

- **Resolution 072026-06**

Motion by Ken Brill

Second by Rae Lynn Hicks

The SCAFB does hereby accept the June 2026 Financial Report as presented.
Yes: Hicks, McKnight, Brill, Engel, Spillane, Gilbert
Motion Carried

- **JUNE BILLS LIST**

- **Resolution 072026-07**

Motion by Rae Lynn Hicks

Second by John Gilbert

The SCAFB does hereby accept the June 2026 Bills List, as presented.

Yes: Gilbert, Hicks, McKnight, Engel, Spillane, Brill

Motion Carried

- **JULY PAYROLL (For June Calls)**

- **Resolution 072026-08**

Motion by Ken Engel

Second by Ken Brill

The SCAFB does hereby accept the July payroll, as presented.

Yes: Spillane, Gilbert, Hicks, McKnight, Brill, Engel

Motion Carried

COMMITTEE REPORTS:

- **BY-LAWS** – Chairperson Brill, McKnight, Spillane –No report
- **HEALTH & SAFETY** – Chairperson Hicks, Gilbert, Plumb, Tabit, Cole, J. Diekman, Herr -No report
- **PERSONNEL** – Chairperson Gardner, Gilbert, Hicks No Report

OLD BUSINESS:

- **APPARATUS STATUS** – As presented
- **FIRE CHIEF EVALUATION** – Next meeting

NEW BUSINESS

- **Members to be placed on probation**

Chief Plumb presented three names for members to be hired for probation status, upon completion of certification verification and physical and drug screen.

- **Resolution 072026-09**

Motion by Ken Brill

Second by, John Gilbert

The SCAFB does hereby move to be hired Justin Miller for station 1, and Chase Casrano and Gregory Purkey for station 2, for probation status, upon completion of certification verification and physical and drug screen

Yes: Brill, Engel, Spillane, Gilbert, Hicks, McKnight

- **Fire Apparatus Repair**

Chief Plumb presented the board with an informational quote for a firetruck repair. Chief Plumb advised the board that the quote was for the worst-case scenario and would provide an update when one was available.

- **ACH Approval**

Chief Plumb presented with a resolution authorizing the payment of bills by auto pay or ACH.

- **Resolution 072026-10**

Motion by Ken Brill

Second by, John Gilbert

The SCAFB directs the Fire Chief to post office positions to establish a list for future openings.

Yes: Hicks, McKnight, Brill, Engel, Spillane, Gilbert, Gardner,

GENERAL INFORMATION:

- MUNICIPAL BILLINGS – June
- FLOWER FUND BALANCE: \$(125.42)
- OPEN TO PUBLIC –
Chuck Melki – Public Safety Liaison, at the direction of the Township Supervisor for Gaines Twp, spoke to the board and asked to establish an exploratory committee to discuss fire services for Gaines Twp.
 - **Resolution 072026-11**
Motion by Ken Brill
Second by Rae Lynn Hicks
The SCAFB will create an exploratory committee to discuss cooperative fire services with Gaines Twp, SCAFD Members to be Spillane and Hicks
Yes: Hicks, McKnight, Brill, Engel, Spillane, Gilbert
- COMMENTS OF FIRE DEPT PERSONNEL - None
- CHAIN OF COMMAND APPEALS - None
- COMMENTS FROM FIREBOARD MEMBERS

All board members congratulated those hired.

MEETING ADJOURNMENT

The meeting was adjourned at 6:36 pm. The next regular meeting will be on 8/17/2026 at Station 2 at 6:00 pm.

Dave Plumb

Fire Chief

Swartz Creek Area Fire Board

I certify these minutes to be a true and accurate account of the 08/17/2026 Swartz Creek Area Fire Board meeting:

Tom Spillane
Chairman
Swartz Creek Area Fire Board

Rae Lynn Hicks
Secretary/Treasurer
Swartz Creek Area Fire Board