

**REGULAR MEETING**  
**January 19, 2026**  
**SWARTZ CREEK AREA FIRE BOARD**

The regular meeting of the Swartz Creek Area Fire Board was held on January 19, 2026. Chair Tom Spillane called the meeting to order at 6:00 p.m. The meeting was held at Swartz Creek Area Fire Department, Station 1 – 8100-B Civic Dr, Swartz Creek Mi 48473

- **CALL TO ORDER**

- **PLEDGE OF ALLEGIANCE**

- **ROLL CALL**

City of Swartz Creek Elected Representative, John Gilbert  
Clayton Township Elected Representative, Tom Spillane  
Clayton Township Citizen Representative, Tim McKnight  
City of Swartz Creek Elected Representative, Rae Lynn Hicks  
City of Swartz Creek Citizen Representative, Ken Brill  
Clayton Township Elected Representative, Ken Engel

**Board Members Absent:**

Clayton Twp Swing Representative, Tammy Kapraun  
Clayton Township Citizen Representative, Tim McKnight

**Staff Present:**

Chief Plumb

- **ADDITIONS/CHANGES/DELETIONS-AGENDA APPROVAL**

- **Resolution 011926-01**

Motion by Ken Brill

Second by

Ken Engel

The SCAFB does hereby accept the agenda as presented.

Motion Carried Unanimously

- **APPROVAL OF MINUTES**

- **Resolution 011926-02**

Motion by Ken Brill

Second by John Gilbert

The SCAFB does hereby approve the December 15,2025, minutes.

Motion Carried Unanimously

**CORRESPONDENCE:**

- **DECEMBER FIRE INCIDENT SUMMARY REPORT**

- **Resolution 011926-03**

Motion by Ken Brill

Second by Rae Lynn Hicks

The SCAFB does hereby accept the December Fire Incident Summary, as presented.

Motion Carried Unanimously

- **DECEMBER EMS INCIDENT SUMMARY REPORT**

- **Resolution 011926-04**

Motion by Ken Brill

Second by Ken Engel

The SCAFB does hereby accept the December EMS Incident Summary, as presented.

Motion Carried Unanimously

**PROFESSIONAL SERVICE REPORTS:**

- **FIRE CHIEF REPORT**

- **Resolution 011926-05**

Motion by Ken Brill

Second by Ken Engel

The SCAFB does hereby accept the Fire Chiefs Report as presented.  
Motion Carried Unanimously

- **DECEMBER FINANCIAL REPORT**

- **Resolution 011926-06**

- Motion by Ken Engel

- Second by John Gilbert

The SCAFB does hereby accept the December 2025 Financial Report, as presented.

Yes: Spillane, Hicks, Brill, Engel, Gilbert

Motion Carried

- **DECEMBER BILLS LIST**

- **Resolution 011926-07**

- Motion by Rae Lynn Hicks

- Second by Ken Brill

The SCAFB does hereby accept the December 2025 Bills List, as presented.

Yes: Engel, Hicks, Brill, Gilbert, Spillane

Motion Carried

- **JANUARY PAYROLL (For December Calls)**

- **Resolution 011926-08**

- Motion by Ken Brill

- Second by, Rae Lynn Hicks

The SCAFB does hereby accept the January 2026 Payroll, as presented.

Yes: Hicks, Brill, Gilbert, Engel, Spillane

Motion Carried

**COMMITTEE REPORTS:**

- **BY-LAWS** – Chairperson Brill, McKnight, Spillane –No report
- **HEALTH & SAFETY** – Chairperson Hicks, Gilbert, Plumb, Tabit, Cole, J. Diekman, Herr -No report
- **PERSONNEL** – Chairperson Kapraun, Gilbert, Hicks No Report

**OLD BUSINESS:**

- **APPARATUS STATUS** – As presented

**NEW BUSINESS**

- **Resignation**

**Chief Plumb presented the board with the resignation of Firefighter Abigail Jenkins**

**Resolution 011926-09**

Motion by Ken Brill

Second by, Ken Engel

The SCAFB does hereby accept Abigail Jenkins' resignation with regrets.

Motion Carried Unanimously

**GENERAL INFORMATION:**

- **MUNICIPAL BILLINGS** – December
- **FLOWER FUND BALANCE:** \$(125.42)
- **OPEN TO PUBLIC** – None
- **COMMENTS OF FIRE DEPT PERSONNEL** - None
- **CHAIN OF COMMAND APPEALS** - None
- **COMMENTS FROM FIREBOARD MEMBERS**  
None

**MEETING ADJOURNMENT**

The meeting was adjourned at 6:25 pm. The next regular meeting will be on 2/16/2026 at Station 1 at 6:00 pm.

Dave Plumb

Fire Chief

Swartz Creek Area Fire Board

I certify these minutes to be a true and accurate account of the 01/19/2026 Swartz Creek Area Fire Board meeting:

\_\_\_\_\_  
Tom Spillane

Chairman

Swartz Creek Area Fire Board

\_\_\_\_\_  
Rae Lynn Hicks

Secretary/Treasurer

Swartz Creek Area Fire Board