

REGULAR MEETING
August 17, 2026
SWARTZ CREEK AREA FIRE BOARD

The regular meeting of the Swartz Creek Area Fire Board was held on August 17, 2026. Chair Tom Spillane called the meeting to order at 6:00 p.m. The meeting was held at Swartz Creek Area Fire Department, Station 2 - 1496 S Seymour Rd, Flint Mi 48532

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**

City of Swartz Creek Elected Representative, John Gilbert
Clayton Township Citizen Representative, Tim McKnight
City of Swartz Creek Elected Representative, Rae Lynn Hicks
Clayton Township Elected Representative, Tom Spillane
Clayton Township Elected Representative, Ken Engel
City of Swartz Creek Citizen Representative, Ken Brill
City of Swartz Creek Swing Representative, Rod Gardner

Board Members Absent:

Staff Present:

Chief Plumb

- **ADDITIONS/CHANGES/DELETIONS-AGENDA APPROVAL**

- **Resolution 081726-01**

Motion by Ken Brill

Second by John Gilbert

The SCAFB does hereby approve the August 17, 2026, agenda with 1 addition.

Motion Carried Unanimously

- **APPROVAL OF MINUTES**

- **Resolution 081726-02**

Motion by Ken Brill

Second by John Gilbert

The SCAFB does hereby approve the August 17, 2026, minutes.

Motion Carried Unanimously

CORRESPONDENCE:

- **JUNE FIRE INCIDENT SUMMARY REPORT**

- **Resolution 081726-03**

Motion by Ken Engel

Second by Ken Brill

The SCAFB does hereby accept the August Fire Incident Summary, as presented.

Motion Carried Unanimously

- **JUNE EMS INCIDENT SUMMARY REPORT**

- **Resolution 081726-04**

Motion by Ken Engel

Second by Tim McKnight

The SCAFB does hereby accept the August EMS Incident Summary, as presented.

Motion Carried Unanimously

PROFESSIONAL SERVICE REPORTS:

- **FIRE CHIEF REPORT**

- **Resolution 081726-05**

Motion by Ken Brill

Second by John Gilbert

The SCAFB do hereby accept the Fire Chiefs Report as presented.

Motion Carried Unanimously

- **JUNE FINANCIAL REPORT**

- **Resolution 081726-06**

Motion by Ken Engel

Second by Ken Brill

The SCAFB does hereby accept the August 2026 Financial Report as presented.

Yes: McKnight, Hicks, Engel, Spillane, Gilbert, Garnder, Brill

Motion Carried

- **JUNE BILLS LIST**

- **Resolution 081726-08**

Motion by Ken Brill

Second by Tim McKnight

The SCAFB does hereby accept the August 2026 Bills List, as presented.

Yes: Brill, McKnight, Hicks, Engel, Spillane, Gilbert, Gardner

Motion Carried

- **AUGUST PAYROLL (For June Calls)**

- **Resolution 081726-08**

Motion by Rae Lynn Hicks

Second by Ken Engel

The SCAFB does hereby accept the August payroll, as presented.

Yes: Gardner, Brill, McKnight, Hicks, Engel, Spillane, Gilbert

Motion Carried

COMMITTEE REPORTS:

- **BY-LAWS** – Chairperson Brill, McKnight, Spillane –No report
- **HEALTH & SAFETY** – Chairperson Hicks, Gilbert, Plumb, Tabit, Cole, J. Diekman, Herr -No report
- **PERSONNEL** – Chairperson Gardner, Gilbert, Hicks No Report
- **EXPLORATORY COMMITTEE** - Chairperson Spillane, Hicks, Chief Plumb
 - Chairman Spillane and Chief Plumb reported there had been one meeting to see what the ask was for, further conversations need to take place, will report back in September with further.

OLD BUSINESS:

- **APPARATUS STATUS** – As presented
- **FIRE CHIEF EVALUATION** – Chiefs Evaluation reviewed. Chief Plumb scored a 845/900 with the average score of 9.36 / 10.
 - **Resolution 081726-09**
 - Motion by Rae Lynn Hicks
 - Second by Ken Engel

The SCAFB does hereby accepts the Fire Chiefs Evaluation, as presented.

Yes: Gilbert, Gardner, Brill, McKnight, Hicks, Engel, Spillane

Motion Carried

NEW BUSINESS

- **STATE OF MICHIGAN EQUIPMENT GRANT**

Chief Plumb presented the board with a resolution identifying the Fire Chief as the Chief Administrative Officer for a grant for fire equipment.

 - **Resolution 081726-10**

Motion by John Gilbert

Second by, Ken Engel

The SCAFB does approve **Resolution 081726-10** and hereby direct the Fire Chief to send the resolution to the state as part of a Fire Equipment Grant Application.

Yes: Spillane Gilbert, Gardner, Brill, McKnight, Hicks, Engel

Motion Carried

GENERAL INFORMATION:

- MUNICIPAL BILLINGS – August
- FLOWER FUND BALANCE: \$(125.42)
- OPEN TO PUBLIC – None
- COMMENTS OF FIRE DEPT PERSONNEL - None
- CHAIN OF COMMAND APPEALS - None
- COMMENTS FROM FIREBOARD MEMBERS
Member McKnight inquired on the status of E12 brakes. Chief Plumb reported the shop is waiting on one part and it will be taken in as soon as it arrives.
- **Motion to Adjourn**
Motion by John Gilbert
Second by Ken Engel
Motion Carried Unanimously

MEETING ADJOURNMENT

The meeting was adjourned at 6:20 pm. The next regular meeting will be on 9/21/2026 at Station 2 at 6:00 pm.

Dave Plumb

Fire Chief

Swartz Creek Area Fire Board

I certify these minutes to be a true and accurate account of the 08/17/2026 Swartz Creek Area Fire Board meeting:

Tom Spillane

Chairman

Swartz Creek Area Fire Board

Rae Lynn Hicks

Secretary/Treasurer

Swartz Creek Area Fire Board