



# Shepherd Security Services

## Application for Employment

### PERSONAL INFORMATION

Name					
Last Name	First Name	M.I.	Maiden Name		
Address					
Current Address		City,		State,	
Zip					
Phone Number(s)				E-Mail	
Telephone Number	Alternative Number		E-Mail Address		
Social Security Number			DOB		
Marital Status	Single	Married	Separated	Divorced	Widowed

### EMPLOYMENT DESIRED

Position Applied For	Unarmed Security Officer		Armed Security Officer		Site Supervisor	
Date Available:			Employment Desired:		Full-Time    Part-Time	
Hours Available	1st Choice		2nd Choice		3rd Choice	
Availability	Days		Nights		Weekends	
	Yes    No	Yes    No	Yes    No	Yes    No	Rotating Shifts	
					Yes    No	
Do you understand that employment may require you working weekends, holidays, overtime and even rotating shifts as required by site needs?						
					Yes    No	
After review the functions of the position in which you have applied for, are you able to perform the tasks required?						
					Yes    No	
Are you 18 years of age or older?			Yes    No		Salary Desired:	
Are you a U.S. Citizen or Legally Authorized To Work in the United States?		Yes    No		If employment is offered and accepted, you will be required to submit verification of your legal right to work in the United States.		

LICENSE

Do you have a drivers license?	Yes	No	State Issued:		Expires:	
Drivers License Number:				Means of Transportation?		
Have you had any accidents during the past 3 years?	Yes	No	If so, how many?			
Have you had any moving violations during the past 3 years?	Yes	No	If so, how many?			
Do you have reliable transportation to and from work, even during inclement weather?					Yes	No
Do you have a current DCJS License issued by the Virginia Department of Criminal Justice?						Yes
No						
If yes, please provide Registration Number:					Expires:	
Are there any endorsements?	Yes	No	If yes, type?		Expires:	

MILITARY

Have you ever been in the armed forces?      Yes      No

If yes, were you dishonorably discharged?      Yes      No

Branch?	
Field of Speciality:	

Please list any special skills that you acquired in the Military:

Are you now a member of the National Guard?      Yes      No

CRIMINAL HISTORY

Have you ever been convicted of a crime?      Yes      No

If yes, please explain the number of conviction(s), nature of offense(s) leading to conviction(s), how recent were the offense(s) committed, sentence(s) imposed, and types of rehabilitation:

WORK EXPERIENCE

*Please list your work experience for the past 5 years beginning with your most recent job held. If you were self-employed, give company name. Attach additional sheets if necessary.*

Employer:	Supervisor:		
Address:	Contact Number:		
Dates of Employment:	Hourly Pay / Salary:	Title:	
Job Duties Performed:			
Reason for Leaving:			

Employer:	Supervisor:

Address:	Contact Number:	
Dates of Employment:	Hourly Pay / Salary:	Title:
Job Duties Performed:		
Reason for Leaving:		

Employer:	Supervisor:	
Address:	Contact Number:	
Dates of Employment:	Hourly Pay / Salary:	Title:
Job Duties Performed:		
Reason for Leaving:		

Are you currently employed?                      Yes                      No

May we contact your present employer?                      Yes                      No

**PLEASE READ CAREFULLY  
APPLICATION FORM WAIVER**

In exchange for the consideration of my job application by Shepherd Security Services, LLC., (hereafter called "The Company"), I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, wither in the position applied for or any other position, and regardless he contents of employee handbooks, personnel manuals, benefit plans, policy statements and the like as they may exist from time to time, or other Company practices shall serve to create an actual or implied contract of employment, or to confer and right to remain and employee of Shepherd Security Services, LLC., or otherwise to change in any respect the employment-at-will relationship between it and he undersigned, and that relationship cannot be altered except by a written instrument signed by the President / General Manager of the Company. Both the undersigned and Shepherd Security Services, LLC., may end the employment relationship at any time, without specified notice or reason. If Employed, I understand that the Company may unilaterally change or revise their benefits, policies and procedures and that such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without previous notice. I hereby give the Company permission to contact schools, previous employers (unless otherwise indicated), references and others, and hereby release the Company from any liability as a result of such contract.

I also understand that 1) the Company has a drug and alcohol policy that provides pre-employment testing as well as testing after employment; 2) consent to and compliance with such policy is a condition of my employment; and 3) continued employment is based on the successful passing of testing under such policy.

I further understand that my employment with the Company shall be probationary for a period of ninety (90) days, and further that at any time during the probationary period or thereafter, my employment relation with the Company is terminable at will or any reason by either party.

<b>Signature of Applicant</b>	<b>Date</b>

This Company is an equal opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure you that your opportunity for employment with this Company depends solely on your qualifications.

The Equal Employment Opportunity Commission (EEO) requires organizations with 100 or more employees to complete an EEO - 1 report each year. Completion of this data is voluntary and will not affect your opportunity for employment for terms or conditions of employment. This form will be used for EEO-1 reporting purposes only and will be kept separate.

**To help us win our recruiting efforts, we would like to know how you heard about our company**

**Newspaper**

**Website**

**College Job Posting**

**Walk In**

**Facebook**

**Other (Please explain)**

**Employee Referral (Please list referring employee)**