

MRS. KALIN'S BARN EVENT GUIDE

Thank you for your interest in Mrs. Kalin's Barn as the location for your event. This Event Guide provides a wealth of information to help make your event a success. Mrs. Kalin is around and helping out as time permits.

EVENT SPACE: The grounds are spacious and available for the event guests at all times. Guests are not permitted in the house. There are designated spaces for the bridal party to get dressed. Children are not allowed to run thru the orchard. We ask that your guests do not pick the fruit.

SMALL SHED/BAR: The small shed has a refrigerator you may use. All alcohol is to be served from the bar by a licensed bartender. Water may be used from the hose located just outside the shed. Water bottles are very inexpensive and are an easy way to fill centerpieces and food warming trays. Garbage cans are located sporadically around the property.

BATHROOMS: Porta potties are available for guests

TABLES/CHAIRS: The venue is equipped with 32 round tables forty-eight inches in diameter. Each table sits six. We have a variety of tables available for your use --- six 2 x 8 tables available for food or head tables. There are 300 white folding chairs.

PARKING: You are to provide one or two parking attendants to help park cars beginning 30 minutes before ceremony. Parking is in the fields. Guests may be dropped off before cars are asked to park in the fields or on the hillside. There is no driving on any beauty bark or landscaped area at any time. If you are loading or unloading be prepared to haul it yourself or bring help. At events with 200 guests or more we suggest guests carpool or ride with friends.

HOURS OF AVAILABILITY: Events are booked from 10 am to 10 pm. You must set up and clean up within this time frame. Wedding rehearsals may be scheduled for one hour on Thursdays before 6pm for no extra charge.

CATERING: You may select the licensed caterer of your choice to provide food for your event. Since the caterer is your contractor, any charges resulting from improper cleaning or damage will be charged to you, not the caterer. Please discuss with your caterer who will be responsible for set-up, cleaning and tear down. Your caterer should clear tables and help throw away trash before leaving.

ALCOHOLIC BEVERAGES: State Law prohibits the consumption or possession of alcohol by persons less than 21 years of age. You may bring the wine and beer of your choice. You are required to use a licensed bartender for your event. The bartender must begin 30 minutes before the ceremony. There is no consumption of alcohol in the bridal shed or groom's shed. Please drink responsibly so all of your guests leave our venue safely.

SMOKING: Guests may not smoke inside any of the buildings. Smoking is restricted to the designated smoking area. We ask that smokers use appropriate ash receptacles to dispose of their waste. Excessive butts in flowerbeds, beauty bark, driveways, etc. will result in an extra cleaning charge.

DECORATIONS: Please remove all decorations along with any material used to attach the decorations. Please do not forget to remove directional signs placed on the way to our venue. Confetti, rice, silly string and birdseed are not allowed. **We do not allow fabric flower petals.** We ask that you use real flower petals. Bubbles, sparklers and lanterns are allowed. **We do not allow confetti on the tables. Decorations may not be attached with a staple gun.** Small nails and a hammer are acceptable.