

Name of Board: Innovations Middle Charter School/IMS Charter School  
2768 North Hiawassee Rd, Orlando, FL32818

Board Meeting: April 18, 2018

I. Roll Call: Dr. Wright (p), S. Blanton (p), E. Lacey (a), W. Comer (p); Dr. Lightner (p)

II. Approval of Prior Minutes: December 13, 2017

III. **Administration Report**

a. On Site Administrator/Director Reports. Mr. Jones reviews the weekly administrative leadership reports.

b. Enrollment Report: The enrollment for FTE Survey February 2018 was 200 students. The average FTE enrollment is approximately 185 for the school year.

c. ESE Report and Compliance Report.

d. Some staff have certification renewals pending on 6.30.2018 and they have been notified of the requirements via District email.

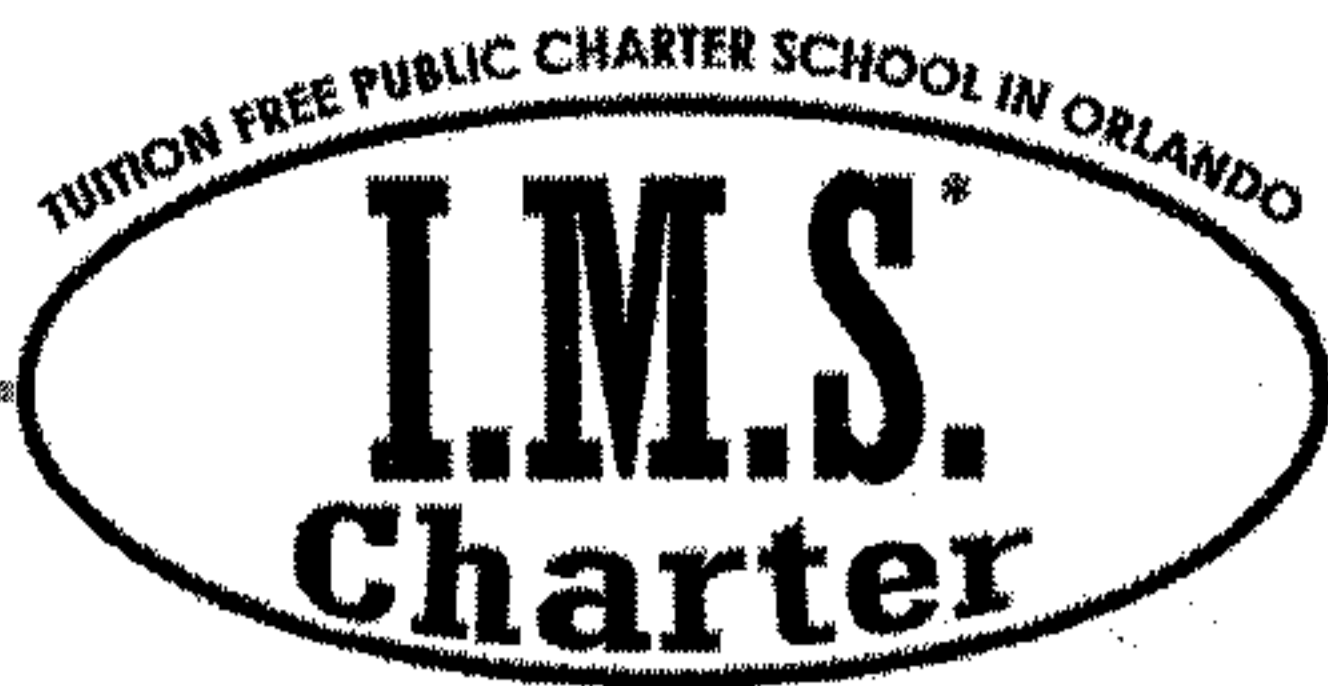
e. Title I Program- We we are on track for quarterly expenditures on additional supplemental staff for student support. We are in compliance with quarterly uploads of documents.

IV. **Finance Report**

a. Monthly Financials reviewed, discussed and approved.

b. Revised the Operating Budget #3 to reflect the Feb FTE actual of 200 students. The yearly average for budget purposes is anticipated to be 185. This operating budget # 3 was discussed, reviewed and approved and will be used in March Financials forward.

c. Title 1 budget detail and discussion.



V. **New Business**

- a. STARS Achievers in house Tutors have been meeting daily with students in Math and Reading. The tutors are working in small groups and focusing on each students individual learning based on prior needs identification. The program has worked great with the student morale, learning and it was discussed to contract with STARS Achievers for the upcoming school year to begin in August 2018.
- b. District monthly payments have been adjusted to 169 and we expect another adjustment prior to the year end for the 185 FTE Average.
- c. The Lease for the school expires in December 2018. The board has asked Dr. Lightner to negotiate the terms, request rent credit for renewal, and also to meet with realtors to scout for a new location, then report back to the board.

VI. **Ongoing Business**

- a. Student activities discussion. Student Bonus Bucks Program, year end activities and auction needs, 8<sup>th</sup> grade graduation, and dance.
- b. Computer and Technology update- All in Ones are all in order, laptops are working and desktops have been reformatted and stored for future access needs.
- c. ROOF Update: Roof has been repaired. Landlord has helped with cleaning the carpets, but there is much renovations to be done to bring the building up to our standard.
- d. Facility update: Reports that the interior doors may need updating in some of the classrooms, walls repaired.
- e. New student desks, chairs, and computer tables are needed.

VII. **Public Statement: None**

Adjournment: Approval of next Meeting Date/ Close of Meeting

*[Handwritten signature]*  
6/8/18  
approved