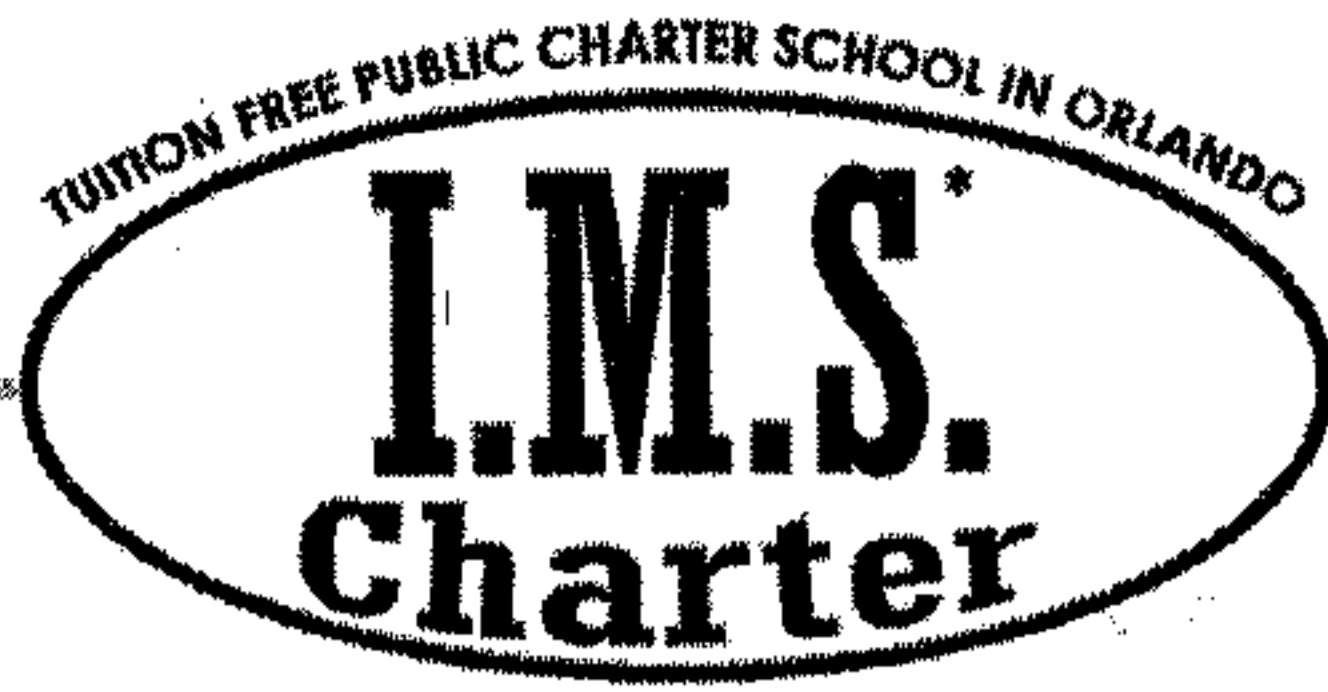


Name of Board: Innovations Middle Charter School/IMS Charter
2768 North Hiawasse Rd, Orlando, FL 32818
Board Meeting July 08, 2017

- I. Roll Call: Dr. Wright (p), S. Blanton (p), E. Lacey (p), W. Comer (p);
Dr. Lightner (p)
- II. Approval of Prior Minutes: March 15, 2017
- III. **Administration Report**
 - a. On Site Administrator/Director Candidate Reviews-to include Director and Dean positions for upcoming school year to work directly with Executive Director.
 - b. Contract reviews, revisions, intents and returning staff. Most certified staff from 2016-2017 school year have committed to return to IMS 2017-2018. We are in need of two certified teachers in each subject area as we anticipate 200 plus students.
 - c. ESE Specialist Contract Reviews and Discussion.
 - d. Out of Field discussion/Highly Qualified report and approvals for 2017-18 school year. One teacher, Mr. Rodriguez is out of field for ELL, and Ms. Angel must take and pass GK as per statute. Professional Development Plans to be in place.
 - e. Title I Program- Discussion of Title 1 Plan for upcoming school year. Board discussed that they would like to use the majority of the funds for obtaining supplemental staff, teachers, tutors, small group instruction, parent involvement support and lab assistants. This would increase the amount of per student individual support and assist toward student learning gains.
- IV. **Finance Report**
 - a. Monthly Financials reviewed and approved.
 - b. Audit for 2016-17 is in process, discussion regarding YE anticipated fund balances.
 - c. Year End Operating Budget close out, review and discussion.
 - d. Operating Budget discussed, reviewed and approved.



e. Title 1 budget discussion, as it is anticipated that the funding amount will be increased due to new legislation.

f. Capital outlay budget discussion regarding new statutes that may prevent the school from gaining approval of plan. Still waiting for approval from District and FLDOE.

V. **New Business**

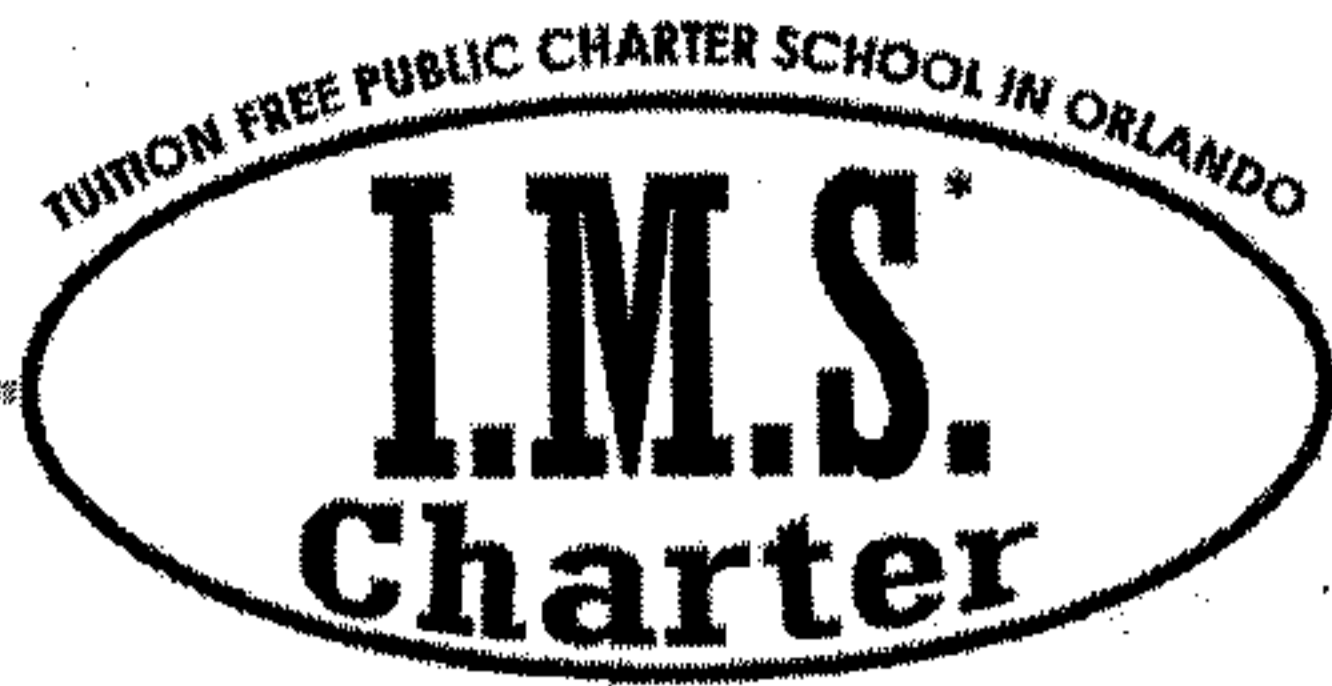
a. School Grade SIR Discussion. The SIR categories have changed, and the way school grades are calculated has been revised. Last school year 2016-17 School was awarded school recognition funds for earning a SIR determination of Improving in 2015-16 school year. The 2016-17 school year, we have earned a determination of *unsatisfactory*. We believe this SIR grade status change may be due to the addition of 9th Grade and how the overall SIR grade is calculated with that component.

b. New Partnership Discussion. We would like to outsource sports and activities to reach out to the Orlando Area for increased student activities.

c. Computer and technology update, needs and review. In house technology support specialist person/contract discussed to work with, train and develop in house teacher/staff member for technical support assistance and support with off site tech contractor. This would be a stipend position.

d. Update and approval of community liaison and field consultant roles for community and enrollment support, and to increase retention of students, and staff members.

e. *Innovations Middle School (our name) vs. Innovation Middle School (new district school opening this 2017-18 School Year)*. Discussion about the fact that the District has opened a school named almost the same as our school. We expect and Dr. Lightner reports that there is district wide parent, student, community and even District staff confusion regarding the names being so similar. Dr. Lightner reported that she wrote a letter to the OCPS School Board designee and it was met with little positive reaction or success. The District states our school name is now "Innovations Charter School" and that is distinctly different than the name of their new school "Innovation Middle School". We disagree and must strategize as appropriate.



Yet, nevertheless all marketing materials, uniforms, signs and official documents of our school have already been produced for the upcoming school year. Dr. Lightner informed the board that she will work with the staff, community and District staff members to help them understand that we are a charter school in West Orlando, not the new district school in East Orlando. We decided to call ourselves "the original Innovations" for the time being.

Board discussed rebranding the school image or changing the schools name. At this point in time, all marketing for 2017-18 school year has been purchased, and a drastic change would be financially imprudent.

f. Wellness Plan for 2017-18 School Year. The plan calls for increasing student nutrition knowledge, health knowledge, sports and activities. Looking to working with local partners in the Orlando Area, and partnering with some companies to focus on increased student awareness of wellness plan and goals.

VI. Ongoing Business

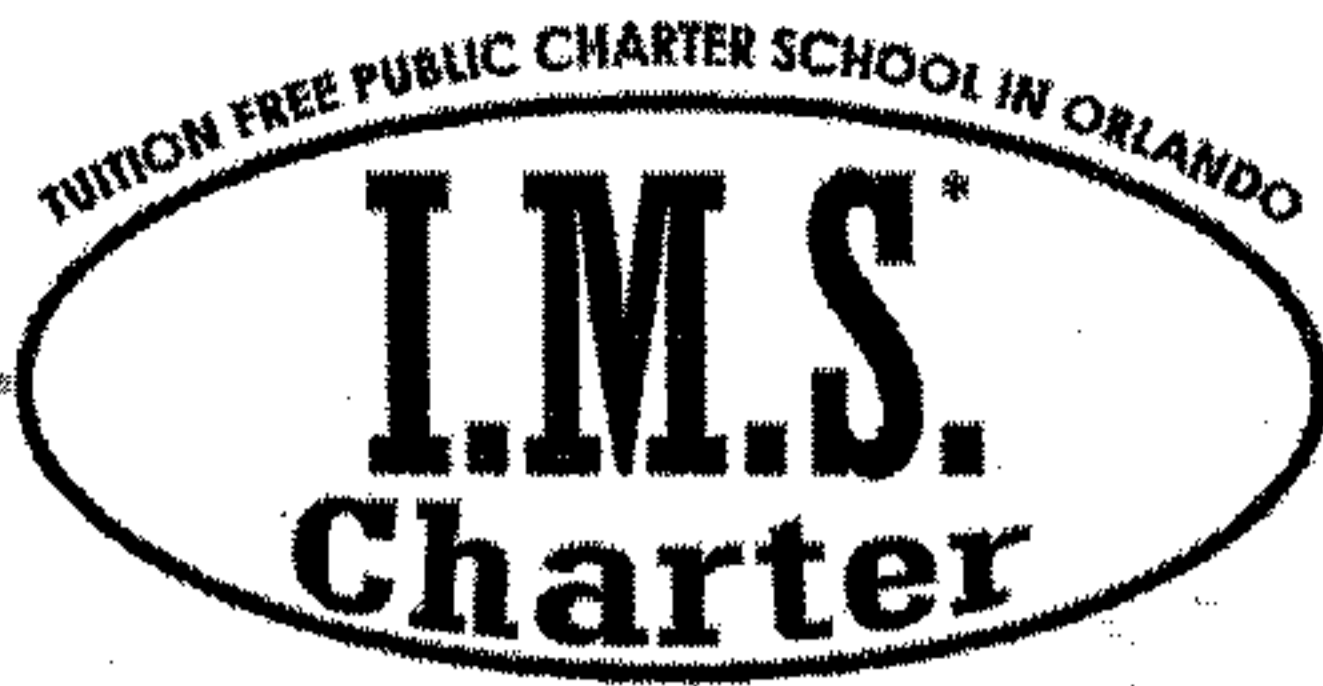
a. ROOF ISSUES. There was a lengthy discussion of the ongoing roof issues at our location. The new landlord has not repaired roof, and little support or communication is offered toward a resolution. The Board agreed to withhold August Rent with a note to the landlord from Dr. Lightner outlining and demanding an immediate plan of action. Once plan of action was addressed, then pay rent with "Paid in Protest" for documentation and legalities. This has been documented.

b. In house facility support maintenance person/contract discussed to work on/fix/repair and maintain the facility and to report large issues as appropriate to leadership. This would be a stipend position.

c. National School Lunch Program Call for Submit Bids/RFP. After Review, the best option for our school and students was to contract with GA Foods. The company delivers each day, hot and fresh food. There is no need for inventory, inventory control, cooking on site or preparation. We hope the students enjoy the new menu.

d. Human Resources and Payroll outsource options discussed again, and ACH has been determined to be our best cost point.

e. Contractor and Vendor discussions and reviews, and approvals including but not limited to Jan Pro, Guardian, GSIGI, Endeavors, Logistics, GA Foods, Speech Orlando, Independent Contractors, Maneval, Lynx, YFP, Edmentum, K12 Security, USHAC, Brighthouse, Erate, Plumbing Contractors/Electrical Contractors and Web Hosting.



f. Facility update: New Carpeting Installation has been postponed due to ROOF ISSUES. Rugs, Floors, Walls, furniture, equipment, books, supplies have all been damaged.

g. Uniform, Back Pack and other purchases.

VII. **Public Comment:** None.

Approval of next Meeting Date/ Close of Meeting

*Approved
12/13/17
[Signature]*