

BOARD MEETING AGENDA/MINUTES

DATE: DECEMBER 5, 2020

TIME: 1:00

Place: School/PC

2768 N. Hiwassee Rd, Orlando FL 32818

Roll call taken by Patricia Lightner (p)

Michelle Kramoski (ph), Tamala Wright (p), Edward Lacey (ph), Amanda Carrion (ph), Wes Comer(a),

Denice Regino (a), Thomas Archambault (ph)

Quorum Established: (X) Phone Conference. Vote yes.

BOARD MEETING MINUTES: Review and approve previous board meeting minutes of July 25, 2020. All vote yes.

I. Administration

Out of Field and Highly Qualified Report- Reviewed, discussed, approved. Report remains the same.

Virtual Learning Report- After hours virtual google and zoom tutors and small group instruction continue to be utilized with high student participation and positive learning results.

II. Finance

Covid Specific Funding

Charter School Program Grant (CSP) application submitted in July 2020 was approved November 26, 2020 for \$171,131.00. The Administration has already started contacting vendors for prices, inventory, and availability. Chromebooks are still not readily available due to shortages in manufacturing. This grant is based on technology to include providing devices, connectivity and software for the students, teachers and the program for alternative distant learning opportunities to reach and teach all students in need.

Budget

Operating Budget for SY 2020-2021 reviewed and discussed in light of the expected anticipated grants: CSP and Cares Act. The Board asked for administration to anticipate the funds and adjust budget to reflect increased revenue. This budget should be effective January 1, 2021.

Monthly Financials

Financials were reviewed, discussed and approved through 10/30/2020. All vote to approve.

Contractor Reviews

Fire Safety Contractors discussion. Landlord not responsive to the schools needs regarding our upcoming inspections. Various Contractors for Fire Safety to be contacted for expertise. Inspections due by Feb 2021

Yearly Audit

The official 2019-2020 ending June 30, 2020 has been completed by LF Harris and Associates, and the audit went well. There are no deficiencies or findings. From the Audit, "The School ended fiscal year 2020 with a total net position of \$1,212,950. For the fiscal year ended June 30, 2020, the School's net position improved as revenues exceeded expenses by \$153,392.00". Furthermore, from the audit, "During our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses...The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards."

Results of Audit reviewed, discussed, and approved. All vote yes.

Due to the amount of unrestricted surplus, the Board is considering how to effectively categorize the funds for better use for our students and program. Discussion regarding foundation for this purpose.

Covid specific funding

Research for Chromebooks continues as it is a struggle to find a realistic ETA. Meanwhile Fire Tablets have been secured and are in use. All students have access to tablets to take home and have access to hotspots when needed.

III. Old Business*Covid specific Compliance*

The seamless reopening plan for fall 2020 has proven to be beneficial to the students, parents and continuity of the program. The portability of the curriculum, the live Google instructions, live teacher instruction and recorded teacher videos have all worked nicely with the Edmentum/Plato curriculum to keep all students moving toward the same overall goal of completion of course credits and optimum learning.

Mindplay Reading's interventional, prescriptive and adaptive software program is used at least 2.5 hours a week and benchmarking for progress monitoring for Reading has been very successful for collecting data. All students in the school have direct instruction for reading as well as engage in the software Mindplay daily (2 reading classes).

Ascend Math's interventional, self-paced, targeted math program is in use as an additional layer of Math intervention in addition to direct instruction in school and google classroom. All students at the school have 2 math classes.

Mi Writes is used for Writing and for writing data collection to drive instruction as well as benchmarking for learning growth benchmarking.

Youth Action Project

Dr. Lightner presented the completed document for the Student Total Wellness Grant with an award amount of \$60,000.00 (3 installments of \$20,000.00). The board motioned to approve. All voted yes.

Dr. Lightner shared that the Youth Action Project should have the Community Center ready for students in the Spring.

Technology Update

Fire Tablets are in use via Google Classroom. Training continues for professional development for administration of google environment, Zoom and Clever. Upgrades for management of various softwares discussed and continued training.

Winter and Spring Break Math Camp

Innovations will offer a Virtual Winter Break Math Camp for all students. It is expected to have over 50 participants. Innovations will also offer a Virtual Spring Math Camp.

IV. **Ongoing Business**

Benchmarking and Progress Monitoring

Ascend Math, Mindplay Reading and Mi Writes writing program is used for benchmarking and progress monitoring. This is a strict requirement of the Continuity Plan, and the data is shared via web access with compliance monitoring.

We expect FSA mandated testing in the spring and continue to prepare our students for it.

Dr. Lightner announced that the Fall reopening plan has been approved. FLDOE via OCPS will calculate our FTE monthly funding based on average 219 students for the 2020.2021 SY. She is currently working on the Spring reopening plan.

Title 1 Uploads and Crate compliance

Innovations is up to date with the reimbursement submits for Title 1 and is on task for this school year 2020-2021 to exhaust the funding provided.

Student Enrollment, Recruitment

Enrollhand, social marketing, direct mail and driving traffic to our website. Our actual enrollment is lower that anticipated, but with the school continuity plan guarantee, there are no apparent funding issues.

Mental Health Plan

Threat Assessment Meetings continue monthly. No eminent threats recorded. Process and documents reviewed and discussed.

V. New Business

The FLDOE and The District requires a school reopening plan for the upcoming spring semester 2021. This plan will mirror the fall 2020 plan and will provide continuity of instruction which was approved and is working. This plan is due December 14, 2020.

VI. Public Statement/Adjournment

None