



## **BOARD MEETING MINUTES**

Board meeting date: September 15, 2018

**I.** Roll Call: Dr Wright (p); S. Blanton (p); E. Lacey (ph), W. Comer (p); Dr. Lightner (p); Denice Regino (p).

**II.** Approval of Prior Minutes: June 8, 2018

### **I. Administration Report**

a. On Site Administrator/Director Reports. Reported by Dr. Lightner. *The board recognizes and thanks Mr. Jones and his family for this years service and dedication to our school. May Mr. Jones rest in peace.*

b. Staffing Update: ICS is still searching for a Highly Qualified Language Arts, Reading, Math and ESE teachers. A critical need sign in bonus has been offered for the critical need area.

c. Out of Field Report reviewed, discussed and approved.

d. Mr. Rasheed is acting as site administrator (Assistant Director) under Dr. Lightner's supervision. Mr. Rasheed has a Masters in Social Work, and is seeking Florida Certification.

e. Mental Health Plan discussed, reviewed and voted for approval. The plan includes a partnership with Chrysalis Health and we are fortunate to have a Mental Health Counselor on site, as well as a Guidance Counselor

f. ESE Report and Compliance update. Ms. Encke and Ms. Lazo work well together in ESE services, and compliance. Search continues for full time ESE/ESOL combined compliance position.

g. Partnership updates: Stars Achievers partnership now includes certified teaching staff. Discussion about using third party recruitment companies for certified staff acquirement.



## **II. Finance reports**

- a. Review 2018 Audit draft to discuss, review and vote for approval.
- b. Review 2018-2019 (pre FTE/Operating budget) discuss, review and approve.
- c. Monthly Financial Statements, discuss, review and vote for approval.
- d. Title 1 update and compliance.

## **III. New Business**

- a. Motion to present new board member Denice Regino for membership. Ms. Blanton nominated, Mr. Comer and Dr. Wright 1<sup>st</sup> and 2<sup>nd</sup> for approval vote. Congratulations Ms. Regino. We are happy to have your service and talent regarding building design and safety compliance at our school.
- b. In remembrance of Mr. Jones: Ideas discussed to include Scholarship fund/memorial, guidelines and criteria; balloon release, memorial plaque. Information about services will be forthcoming from his family.

## **IV. Ongoing Business:**

- a. Title 1 uploads and crate compliance.
- b. Marketing campaign with Enrollhand discussion and data review
- c. Front office remodel-Acquisition of additional space on the property, plan and timeline discussion. The additional space to be secured will be remodeled with a plan for a Parent Center for the end of the school year 2019, or to open for the 2019-2020 school year.
- d. Student enrollment and marketing plans. Community Events discussed for board support.

## **V. Current Enrollment is 185 students. FTE Goal 225.**

Public Statement: None.

Adjournment: Approval of next meeting date/close of meeting.

Approved 12.15.2018 TW